
RECORD OF PROCEEDINGS

**MINUTES OF OCTOBER 23, 2013 6:15 P.M.
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING
BERKSHIRE BOARD OFFICE**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1



PLEDGE OF ALLEGIANCE

Roll Call: Present - Mr. Miller, Mr. Manfredi, Mr. Honkala, Ms. Timmons, Mr. Koster

Motion made by Mr. Honkala, seconded by Mr. Miller to approve the current agenda and the minutes from September 9, 2013 board meeting.

Roll Call: All Ayes
Motion Carried.

Expenditures and Interest Earned:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **September, 2013** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

Five Year Forecast

Motion made by Mr. Honkala, seconded by Ms. Timmons to approve the five year forecast as submitted which is due to the Ohio Department of Education October 31st.

Roll Call: Mr. Miller Aye, Mr. Manfredi Aye, Mr. Koster Aye, Ms. Timmons Aye,
Mr. Honkala Aye

New Fund Approval

Motion made by Mr. Manfredi, seconded by Mr. Honkala to approve the new agency fund 022-9214 to account for the OHSAA monies from the Boy's soccer tournament.

Roll Call: All Ayes
Motion Carried.

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Appropriations Modification

Motion made by Mr. Miller, seconded by Mr. Koster to approve the following appropriation modifications:

General Fund	+157,126.00
Title I Grant	+ 1,439.48
Title IIA Grant	+ 6,403.58
OHSAA Fund	+ 4,000.00

Roll Call: All Ayes
Motion Carried.

Donation

Motion made by Mr. Honkala, seconded by Ms. Timmons to accept the following donations:

- Bryan Kuch - \$712.00 – To assist two athletes with pay to play obligations.
- Adult Co-Ed Volleyball League - \$800.00 – To assist varsity volleyball athletes.
- Anonymous - \$200.00 – To assist with fees/lunches for students at Burton Elementary.
- Doug DeLong – French Horn to the music department.
- Spear Tractor Sales – Loan of Kioti Mechron tractor to Athletics

Roll Call: All Ayes
Motion Carried.

Then and Now

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve the then and now encumbrance to Cleveland Clinic in the amount of \$4,490.00.

Roll Call: All Ayes
Motion Carried.

Cash Transfer

Motion made by Mr. Honkala, seconded by Ms. Timmons to approve the cash transfer of \$40,000 to the Cafeteria Fund.

Roll Call: All Ayes
Motion Carried.

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BERKSHIRE BOARD OFFICE

Vocational Report:

Mr. Miller reported that the new building is on track to open in December 2013.

Committee Report:

Mr. DeLong reported that the Family Civic Engagement Team has met and have secured twelve volunteers through Job and Family Services to work in the Elementary School.

Superintendent's Report and Recommendations:

Personnel

Motion made by Mr. Honkala, seconded by Mr. Miller to approve Kelly Timmons a supplemental contract as Interact Club Advisor for the 2013/2014 school year.

Roll Call: Four Ayes, One Abstain (Timmons)
Motion Carried.

Certified:

Motion made by Mr. Miller, seconded by Ms. Timmons to accept the resignation of Jared Sziber, Special Education teacher, effective October 8, 2013.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve Kelly Porcello for the position of a Long Term Substitute for Special Education, \$78.00 per day, with no benefits.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Koster to approve the following supplemental contracts for the 2013/2014 school year:

- Tim Florjancic – Assistant Band Director
- Amy Hochchild – Sixth Grade Camp Coordinator
- Heidi Domhoff – Thespian Advisor – 50%
- Meghan Proegler Paul – Thespian Advisor – 50%
- Heidi Domhoff – Thespian Director – Fall Play – 50%
- Meghan Proegler Paul – Thespian Director – Fall Play – 50%

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- Thad Youngen – Assistant Varsity Wrestling Coach
- Brian Hiscox – 9th Grade Boys' Basketball Coach – 25%

Roll Call: All Ayes
Motion Carried.

Motion made by Ms. Timmons, seconded by Mr. Manfredi to approve Jean Dingman as a substitute for the Nurse, when needed, for the 2013/2014 school year.

Roll Call: All Ayes
Motion Carried.

Classified:

Motion made by Mr. Honkala, seconded by Mr. Koster to approve the following supplementals for the 2013/2014 school year:

- Steve Orr Head Wrestling Coach
- David Malkus Assistant Wrestling Coach

Roll Call: All Ayes
Motion Carried.

Motion made by Ms. Timmons, seconded by Mr. Manfredi to approve Barb Lillibridge to administer medication at Burton Elementary for the 2013/2014 school year.

Roll Call: All Ayes
Motion Carried.

Motion made by Ms. Timmons, seconded by Mr. Koster to approve the following as substitutes for the cafeteria, and playground/transportation/classroom aides:

- Monique Bergmeier
- Danielle Veon
- Billie Veon
- Denise Burnett

Roll Call: All Ayes
Motion Carried.

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*MINUTES OF OCTOBER 23, 2013 6:15 P.M.
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Motion made by Ms. Timmons, seconded by Mr. Koster to approve the following volunteers:

- Steven Ambrose – Football
- Brian Moore - Music

Roll Call: All Ayes
Motion Carried.

Business:

Motion made by Mr. Manfredi, seconded by Mr. Miller to approve the 2013-2015 Agreement between the Classified employees and the Berkshire Board of Education.

Roll Call: All Ayes
Motion Carried.

Motion made by Ms. Timmons, seconded by Mr. Honkala to approve the Funding Agreement for 2013-2014 school year between the Geauga County Board of Developmental Disabilities (GCBDD) and the Berkshire School District.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the First Reading for the following NEOLA Policy New/Revisions:

1220	1310	1520	1530	1630.01	1662	2271
2430	2431	2623.02	3120	3220	3362	3430.01
4362	4430.01	5111	5310	5340	5513	5517
5517.01	5630.01	6152	7300	8210	8390	8405
8462	8510	9160	9270	9700		

Roll Call: All Ayes
Motion Carried.

Old Business

Mr. DeLong reported that Career Day in association with the Geauga Growth Partnership is scheduled for January 8th for Juniors and March 26th for Sophomores. All activities will take place at Kent Geauga.

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New Business

Mr. Manfredi asked that Mr. DeLong contact Megan Paul to assist her in setting up a Tunebackers webpage. He also noted that Brian Moore donated \$1,000 to the Tunebackers.

Open Public Participation

None

Adjournment

Motion made by Mr. Honkala, seconded by Mr. Miller, to adjourn the meeting.

Roll Call: All Ayes

Motion Carried.

Meeting Adjourned at 7:02 p.m.

Mr. John Manfredi President

Mrs. Beth McCaffrey Recorder of Proceedings