
RECORD OF PROCEEDINGS

**MINUTES OF AUGUST 12, 2013 6:15 P.M.
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING
BERKSHIRE BOARD OFFICE**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1



PLEDGE OF ALLEGIANCE

Roll Call: Mr. Miller, Mr. Manfredi, Mr. Honkala, Ms. Timmons - Present
Mr. Koster - Absent

Motion made by Mr. Miller, seconded by Mr. Honkala to approve the current agenda and the minutes from August 12, 2013 board meeting.

Roll Call: All Ayes
Motion Carried.

Expenditures and Interest Earned:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **August, 2013** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

Appropriations Modification

Motion made by Ms. Timmons, seconded by Mr. Manfredi to approve the following appropriation modification:

Termination Benefits	Fund 035	+24,524.18
IDEA Grant		+ 6,220.51

Roll Call: All Ayes
Motion Carried.

Donation

Motion made by Mr. Honkala, seconded by Mr. Miller to accept \$861.95 from the Troy Student Council for student fees.

Roll Call: All Ayes
Motion Carried.

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Vocational Report:

Mr. Miller reported the Auburn Career Center board extended the Superintendent's contract for an addition two years. The new building is on track to open in December 2013.

Committee Report:

Mr. DeLong reported that the healthcare committee will have its first meeting on October 8th, and the Technology committee will meet on September 24th

Superintendent's Report and Recommendations:

Personnel

Certified:

Motion made by Ms. Timmons, seconded by Mr. Manfredi to approve Cynthia Metzger to be a Permanent substitute teacher at Burton Elementary for the 2013/2014 school year, \$90.00 per day with no benefits.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Koster, seconded by Mr. Miller to approve a one year Limited Contract to Aimee Green for the position of Family & Consumer Science Teacher, Level III, Step 0, with salary and benefits per current negotiated Agreement:

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Koster to approve a salary schedule change for Kim Park Fiest from Masters to Masters plus 15, effective with the 2013/2014 school year.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve the following supplemental contracts for the 2013/2014 school year:

- Michelle Bagaglia Project Love/AC4P
- Tracy Rea Mentor
- Ruth Moore Mentor

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- Laurie Lamb Mentor
- Tanya Klingman Mentor
- Sara O'Connor Mentor
- Lisa Starr Mentor
- Michelle Peters Mentor
- Aimee Green Jr. Class Advisor

Roll Call: All Ayes
Motion Carried.

Classified:

Motion made by Mr. Honkala, seconded by Mr. Miller to approve a one year Limited Contract to Barbara Lillibridge for the position of secretary at Burton Elementary, Step 0, with salary and benefits per current Classified Agreement.

Roll Call: All Ayes
Motion Carried.

Motion made by Ms. Timmons, seconded by Mr. Manfredi to approve the following Supplemental Contract for the 2013/2014 school year:

- Ronnie Brown Assistant Football Coach
- Michael Hafer Jr. High Football Coach
- Richard Nerone Assistant Girls' Soccer Coach

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Koster, seconded by Mr. Honkala to approve Vicky Meadows as a substitute custodian and cafeteria worker.

Roll Call: All Ayes
Motion Carried.

Motion made by Ms. Timmons, seconded by Mr. Koster to approve the following volunteer:

- Rober Searles Girls Soccer

Roll Call: All Ayes
Motion Carried.

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Business:

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve the following **for transportation purposes only** for the 2013/2014 school year:

- Release of Berkshire Local School students to Cardinal Schools
- Release of Berkshire Local School students to Chardon Schools
- Release of Berkshire Local School students to Newbury Schools
- Release of Newbury School students to Berkshire Local Schools

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Koster, seconded by Mr. Honkala to approve the following employees to administer medication – Board Policy (#5331 [c] requires that the Board of Education assign to specific employees the responsibility of storage and administration of medication following in-service by and under the supervision of the school nurse – for the 2013/2014 school year:

Berkshire High School: Doug DeLong, Steve Reedy, Kelly Timmons, Maryalice Horton, Nancy Sherbondy, and Melissa Malkus

Burton Campus: Doug DeLong, Mandy Randles, Jennifer Ambrose, Ammie Evers, Melissa Malkus, Jennifer Chase, Kim Feist, Gina Kriz, Mary Jo Paul, Kristina Neumore, Roxie Musacchio, Chris Kostiha, Sara O'Connor, Michelle Peters

Transportation Personnel: All have been trained for emergency administration of the medication Diastat.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Miller to approve the 2013/2014 Agreement for Admission/Tuition between Mentor Cardinal Autism Resource and Education School and Berkshire Local Schools.

Roll Call: All Ayes
Motion Carried.

Old Business

Mr. DeLong reported that the Ohio Department of Education has granted us a waiver day, it will be September 10th. Last week the administrators from each building met with local law enforcement to go over the schools safety plan.

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New Business

Mr. DeLong reported that he along with Mr. Manfredi and two representatives from Newbury School will be meeting with the State Superintendent on Thursday, September 12, 2013.

Open Public Participation

Chris Ebelender expressed her concern over her son walking to school along Huff Avenue. She feels that it is unsafe and requests that school address the issue. Mr. Manfredi will investigate the situation.

Executive Session:

Pursuant to Ohio Revised Code Section 121.22(G)(1), we hereby move that the Board adjourn to executive session for the purpose of personnel matters.

Motioned by Mr. Manfredi, seconded by Mr. Miller to enter into executive session to discuss the negotiated teachers' contract.

Roll Call: All Ayes
Motion Carried.

The Board entered into executive session at 7:40 p.m.

The Board exited executive session at 7:50 p.m.

Adjournment

Motion made by Ms. Timmons, seconded by Mr. Manfredi, to adjourn the meeting.

Roll Call: All Ayes
Motion Carried.

Meeting Adjourned at 7:51 p.m.

Mr. John Manfredi President

Mrs. Beth McCaffrey Recorder of Proceedings