
RECORD OF PROCEEDINGS

**MINUTES OF JUNE 10, 2013 6:15 P.M.
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING
BERKSHIRE BOARD OFFICE**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1



PLEDGE OF ALLEGIANCE

Roll Call: Mr. Miller, Mr. Honkala, Mr. Koster, Mr. Manfredi, Ms. Timmons

Motion made by Mr. Miller, seconded by Ms. Timmons to approve the current agenda and the minutes from May 13, 2013, regular board meeting.

Roll Call: All Ayes

Motion Carried.

Public Hearing

Retire/Rehire of Superintendent

Retire/Rehire Superintendent

Motion made by Mr. Honkala, seconded by Mr. Koster to accept the resignation of Douglas DeLong effective June 30, 2013.

Roll Call: All Ayes

Motion Carried.

Motion made by Ms. Timmons, seconded by Mr. Koster to rehire and re-employ Douglas DeLong, as Superintendent effective July 2, 2013 at the rate of \$391.66 per day for 22 days and effective August 1, 2013 at the rate of \$91,649.70 annually.

WHEREAS, Douglas J. DeLong notified the Berkshire Local School District Board of Education (“the Board”) that he intended to retire as Superintendent of the Berkshire Local School District (“the District”) effective on or about June 30, 2013, contingent upon being re-employed by the Board.

WHEREAS, Mr. DeLong provided the Board notice of his desire to be rehired in the position of Superintendent of the District, effective on or about July 2, 2013, with such date of reemployment determined in compliance with the law.

WHEREAS, Ohio law allows a retired public school employee to be rehired.

RECORD OF PROCEEDINGS

*MINUTES OF JUNE 10, 2013 6:15 P.M.
BERKSHIRE BOARD OF EDUCATION*

*REGULAR BOARD MEETING
BERKSHIRE BOARD OFFICE*

WHEREAS, Mr. DeLong and the Board believe it to be mutually advantageous to rehire Mr. DeLong in the position of Superintendent of the District.

WHEREAS, the Board has given public notice at least 60 days before the effective date of Mr. DeLong's proposed reemployment that Mr. DeLong will be retiring and will be seeking reemployment with the District. This public notice included the time, date and location of the public meeting regarding the issue of Mr. DeLong being reemployed by the Board.

WHEREAS, the Board's public meeting regarding the issue of Mr. DeLong being reemployed by the Board has occurred between 15 and 30 days prior to the proposed re-employment date of July 2, 2013.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. In accordance with law, the retirement of Mr. DeLong from his employment with the District as Superintendent, effective June 30, 2013, is hereby accepted.

Section 2. In accordance with law and the State of Ohio's retire/rehire program for public employees, contingent upon a mutually agreeable employment contract being executed and compliance with all required public notices and meeting, Doug DeLong is hereby rehired as Superintendent of the District, effective on or about July 2, 2013, with such date of reemployment determined in compliance with the law.

Section 3. That the President of the Board and the Vice-President of the Board, or their designee, be, and they hereby are, authorized and directed to negotiate and execute, on behalf of the Board, an employment contract with Mr. DeLong relating to the terms and conditions of his re-employment with the District, a copy of which contract will be attached hereto as Exhibit "A" and incorporated herein fully by reference.

Section 4. That this Board so charges the President of the Board and the Vice-President of the Board, or their designee, with carrying out any functions or steps necessary to effectuate this re-employment and employment contract with Mr. DeLong.

Section 5. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public or in executive session as permitted by Ohio law.

Section 6. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

RECORD OF PROCEEDINGS

MINUTES OF JUNE 10, 2013 6:15 P.M.
BERKSHIRE BOARD OF EDUCATION

REGULAR BOARD MEETING
BERKSHIRE BOARD OFFICE

Roll Call: Mr. Manfredi – Aye, Mr. Koster – Aye, Mr. Miller – Aye,
Mr. Honkala – Aye, Ms. Timmons - Aye

Motion Carried.

Treasurer's Report:

Expenditures and Interest Earned:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **May, 2013** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

Scholarships:

Motion made by Mr. Manfredi, seconded by Mr. Honkala to award scholarships of \$250.00 each for the following students to their chosen college/university:

- Austin Ambrose
- Courtney Kotrlik
- Rachel Pelletier

Roll Call: All Ayes

Motion Carried.

Then and Now Encumbrance

Motion made by Mr. Koster, seconded by Ms. Timmons to approve the Then and Now Encumbrance to Geauga Educational Service Center for \$7,440.00.

Roll Call: All Ayes

Motion Carried.

Donations

Motion made by Mr. Manfredi, seconded by Mr. Honkalato approve the following donations:

- Mr. Curt Johnson Tables and Benches
- Mr. Jim Timmons Tables and Benches
- Anonymous \$719.33 for Student Fees

Roll Call: All Ayes

Motion carried.

RECORD OF PROCEEDINGS

MINUTES OF JUNE 10, 2013 6:15 P.M.
BERKSHIRE BOARD OF EDUCATION

REGULAR BOARD MEETING
BERKSHIRE BOARD OFFICE

Appropriations Modifications

Motion made by Mr. Koster, seconded by Ms. Timmons to approve the following appropriation modifications:

Principals Fund	018	(6,160.52)
Misc Grants	019	(3,350.30)
Athletics Fund	300	(9,346.39)
Food Service	006	(12,310.15)
Uniform School Supplies	009	+ 7.18
Rotary Fund	014	(5,446.21)
Student Activities	200	(29,455.75)

Roll Call: All Ayes

Motion Carried.

Temporary Appropriations for FY 2014

Motion made by Mr. Miller, seconded by Mr. Honkala to approve the Temporary Appropriations for FY 2014, which begins July 1, 2013, based on the Certified Revenues as approved by the County Auditor.

<u>General Fund</u>	11,000,000.00
<u>Special Revenue Funds:</u>	
Principals Fund	10,000.00
Athletics	70,000.00
EMIS	4,000.00
One Net	3,600.00
Title VIB IDEA Part B	180,000.00
Title I	230,000.00
Title IIA – Improving Teacher Quality	38,000.00
<u>Capital Projects Fund:</u>	
Permanent Improvement	275,000.00
<u>Enterprise Funds:</u>	
Food Service	220,000.00
Uniform School Supplies	45,500.00
<u>Internal Service Funds</u>	
Rotary	11,500.00
Elementary Fund	2,500.00
Self Insurance Fund	375,000.00
<u>Fiduciary Fund:</u>	
Student Activities Fund	85,000.00
Total Temporary Appropriations	12,550,100.00

RECORD OF PROCEEDINGS

MINUTES OF JUNE 10, 2013 6:15 P.M.
BERKSHIRE BOARD OF EDUCATION

REGULAR BOARD MEETING
BERKSHIRE BOARD OFFICE

Roll Call: Mr. Manfredi – Aye, Mr. Koster – Aye, Mr. Miller – Aye,
Mr. Honkala – Aye, Ms. Timmons - Aye
Motion Carried.

Permanent Improvement Levy

Motion made by Mr. Manfredi, seconded by Mr. Miller to approve the resolution declaring intent to proceed with election on the question of the renewal of an existing permanent improvement tax levy.

BERKSHIRE LOCAL SCHOOL DISTRICT **RESOLUTION DECLARING INTENT TO PROCEED WITH ELECTION** **ON THE QUESTION OF THE RENEWAL OF AN EXISTING PERMANENT** **IMPROVEMENT TAX LEVY**

(R.C. §5705.21)

WHEREAS, the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Berkshire Local School District;

WHEREAS, on May 13, 2013, the Board of Education of the Berkshire Local School District adopted a Resolution declaring the necessity for a renewal of an existing permanent improvement tax in excess of the ten-mill limitation for the purpose of remodeling, renovating and otherwise improving school buildings, furnishing and equipping school buildings and equipping and otherwise improving school sites; and

WHEREAS, the Geauga County Auditor has certified to the Board of Education of the Berkshire Local School District that the total current tax valuation of the School District is Two hundred nineteen million, nine hundred six thousand, one hundred ninety dollars and zero cents (\$219,906,190), and two hundred forty five thousand three hundred fourteen dollars and zero cents (\$245,314) of revenue would be generated by a levy of two and one-half (2.5) mills;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Berkshire Local School District, two-thirds of all members elected thereto concurring, that in accordance with and pursuant to Ohio Revised Code 5705.21 it is necessary for a period of five (5) years to levy a renewal of all of

RECORD OF PROCEEDINGS

MINUTES OF JUNE 10, 2013 6:15 P.M.
BERKSHIRE BOARD OF EDUCATION

REGULAR BOARD MEETING
BERKSHIRE BOARD OFFICE

a permanent improvement tax in excess of the ten-mill limitation for the purpose of remodeling, renovating and otherwise improving school buildings, furnishing and equipping school buildings and equipping and otherwise improving school sites at a rate not exceeding 2.5 mills for each one dollar of valuation, which is zero dollars and twenty-five cents (\$.25) for each one hundred dollars (\$100.00) of valuation.

BE IT FURTHER RESOLVED, that the question of approving the renewal of the additional levy be submitted to the electors of the Berkshire Local School District at the general election to be held on November 5, 2013, and that said levy be placed on the tax list and duplicate for tax year 2014 for collection in 2015 if approved by a majority of the electors voting thereon.

BE IT FURTHER RESOLVED, that the Treasurer of the Board of Education is hereby directed to certify to the Geauga County Board of Elections a copy of the Resolution of May 13, 2013, and a copy of this Resolution, not less than ninety (90) days prior to the date of the election.

BE IT FURTHER RESOLVED, that the Geauga County Board of Elections is requested to submit the question of levying such renewal of an existing tax, as provided herein and in the Resolution of May 13, 2013, to the electors of the Berkshire Local School District at the general election to be held on November 5, 2013, and to make all necessary arrangements for the submission of the question to the voters of the School District at that time.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Roll Call: Mr. Manfredi – Aye, Mr. Koster – Aye, Mr. Miller – Aye,
Mr. Honkala – Aye, Ms. Timmons - Aye

Motion Carried.

Vocational Report

Mr. Miller reported that ground has been broken on the new manufacturing training facility at Auburn.

RECORD OF PROCEEDINGS

MINUTES OF JUNE 10, 2013 6:15 P.M.
BERKSHIRE BOARD OF EDUCATION

REGULAR BOARD MEETING
BERKSHIRE BOARD OFFICE

Committee Reports

Mr. Delong reported that all committees have wrapped up for the year and will resume in the next school year.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

Personnel:

Certified:

Motion made by Ms. Timmons, seconded by Mr. Koster to accept the resignation of Dr. Gina Symsek, Director of Special Education and Curriculum, effective July 31, 2013.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Honkala to approve the One Year Limited Contracts to the following, with salary and benefits per negotiated Contract:

- Tim Florjancic, Elementary Music
- Melissa Furst, Spanish
- Heidi Domhoff, Math

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Ms. Timmons to approve a One Year Limited Contract to Kristen Manfredi, Intervention Specialist, with salary and benefits per negotiated Contract.

Roll Call: Four Ayes, Mr. Manfredi abstained
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve extended days for the following certified staff for the 2013/2014 school year:

- Jackie Arnold 4 Days
- Kathy Pinkava 8 Days
- Michelle Bagalia 10 Days
- Britany Bakalar 10 Days

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Ms. Timmons to approve the following Supplemental Contracts for the 2013/2014 school year (pending sufficient number of students participating):

RECORD OF PROCEEDINGS

*MINUTES OF JUNE 10, 2013 6:15 P.M.
BERKSHIRE BOARD OF EDUCATION*

*REGULAR BOARD MEETING
BERKSHIRE BOARD OFFICE*

- Dave List
 - Dave List
 - Hannah Bomback
 - Kayla O'Brien
 - Megan Guthrie
 - Eric Higgs
 - Ruth Moore
 - Mindy Cannella
 - Heidi Domhoff
- Boys' Golf Coach
 - Boys' Assistant Basketball Coach
 - Girls' Golf Coach
 - Girls' Soccer Coach
 - Girls' Basketball Coach-8th Grade
 - OGT Social Studies Summer Program-\$600
 - OGT Science Summer Program-\$600
 - OGT Reading Summer Program-\$600
 - Assistant Volleyball Coach

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Ms. Timmons to approve rescinding the resignation of Beth Duricky, science teacher.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to accept the resignation of the following certified teachers, effective at the end of 2012/2013 school year:

Amanda Walsh
Rachel Holbert

Roll Call: All Ayes
Motion Carried.

Classified:

Motion made by Mr. Koster, seconded by Mr. Miller to approve a one year Contract to Joe Leonette for the position of Athletic Director, \$15,000 with no benefits.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve a Supplemental Contract to Colleen Hall for Food Shuttle Driver, 4 days per week, with salary per negotiated agreement, for the 2013/2014 school year.

Roll Call: All Ayes
Motion Carried.

RECORD OF PROCEEDINGS

*MINUTES OF JUNE 10, 2013 6:15 P.M.
BERKSHIRE BOARD OF EDUCATION*

*REGULAR BOARD MEETING
BERKSHIRE BOARD OFFICE*

Motion made by Ms. Timmons, seconded by Mr. Honkala to approve the following Supplemental Contracts for the 2012/2013 school year (Pending sufficient number of students participating):

- Alan Vanderink Head Football Coach
- Nick Burzanko Assistant Football Coach
- Al Hodakievic Assistant Football Coach
- Jon Dingman Assistant Football Coach
- Pam Pfiester Fall Cheerleading Coach-50%
- Marsha Wasson Fall Cheerleading Coach-50%
- Julie Cole Cross Country Head Coach-Girls
- Jon Skolmutch Cross Country Head Coach-Boys-75%
- Aimee Green Cross Country Head Coach-Boys-25%
- Marty Dworak Boys' Soccer Coach
- Timothy Percic Head Volleyball Coach
- Dennis Lory Head Girls' Basketball Coach
- Kelsey Kimmel 7th Grade Volleyball Coach
- Megan Guthrie 8th Grade Volleyball Coach
- Josh DeWeese Junior High Football Coach
- Tom Hinkle Junior High Football Coach
- Pat Casseday Boys' Basketball Coach-7th Grade
- Pat Casseday Girls' Basketball Coach-7th Grade
- Kimberly Freiling Jr. High Fall Cheerleading Advisor
- Donald Jones Football Assistant Coach
- Rebekah Goff Freshmen Volleyball Coach
- Michael Garling Head Custodian-High School-\$1,300.00
- Oliver Smith Head Custodian-Elementary-\$650.00
- Jennifer Harrison Cafeteria Supervisor - \$9,060.00

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Koster, to approve Brian Atkinson as a volunteer for the varsity football 2013/2014 season.

Roll Call: All Ayes
Motion Carried.

Business:

Motion made by Mr. Manfredi, seconded by Mr. Miller to approve the 2013/2014 eighth grade trip to Washington DC and Philadelphia, tentatively scheduled for April 3rd, 4th, and 5th, 2014.

RECORD OF PROCEEDINGS

*MINUTES OF JUNE 10, 2013 6:15 P.M.
BERKSHIRE BOARD OF EDUCATION*

*REGULAR BOARD MEETING
BERKSHIRE BOARD OFFICE*

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Koster to approve the following RESOLUTION:

Board Resolution to Comply with SB 165 Requirements for Local End-of-Course Examinations in American History and American Government Incorporating Study of Historical Documents.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Koster, seconded by Mr. Manfredi to approve Burton Public Library Tax Budget for FY 2014.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Ms. Timmons to approve RESOLUTION for the Berkshire Schools to participate in the Blizzard Bags online make up days program, Section 3313.88 of the Ohio Revised Code.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Koster to approve the Berkshire Junior/Senior High School handbook for 2013/2014 school year.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Ms. Timmons to approve the final list for the Graduating Class of 2013.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Koster, seconded by Ms. Timmons to approve the 2013/2014 class fees for the Berkshire Junior/Senior High School:

- Studio Drawing I & II \$13.00 Each Course
- Art II/III/IV \$25.00 Each Course
- Art 8th Grade \$13.00
- English 7-12 \$10.00 Each Course
- FCS 8th Grade \$17.00
- Life Studies \$22.00

RECORD OF PROCEEDINGS

*MINUTES OF JUNE 10, 2013 6:15 P.M.
BERKSHIRE BOARD OF EDUCATION*

*REGULAR BOARD MEETING
BERKSHIRE BOARD OFFICE*

• Exploring Foods	\$33.00
• Nutrition/Wellness	\$33.00
• Culinary Creations	\$33.00
• On Your Own/Careers	\$10.00
• Child Development	\$15.00
• Fashion Design I	\$10.00
• Fashion Design II,III,IV	\$ 5.00 Each Course
• Photography	\$20.00
• Physical Science	\$10.00
• CP Physical Science	\$ 5.00
• Environmental Science	\$10.00
• Biology fundamental	\$15.00
• CP Biology	\$15.00
• AP Biology	\$20.00 plus cost of AP Exam
• Body Systems	\$20.00
• Chemistry	\$15.00
• AP Chemistry	\$20.00 plus cost of AP Exam
• Organic Chemistry I & II	\$10.00
• Physics	\$10.00
• Science 7	\$10.00
• Science 8	\$ 5.00
• AP Calculus	Cost of AP Exam
• Spanish I	\$22.00
• Spanish II & III	\$24.00 Each Course
• Spanish IV	\$20.00
• AP Spanish	Cost of AP Exam (if course offered)
• Forensic Science	\$25.00 (new class)
• Parking Fee	\$10.00

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve a Contract between the Berkshire Board of Education and Korenko Therapy Services for the 2013/2014 school year to provide physical therapy services for students.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Ms. Timmons to approve the Sports Medicine Professional Services Agreement between Precision Orthopedic Specialties and Geauga Sports Medicine, LLC and Berkshire High School for the 2013/2014 school year.

RECORD OF PROCEEDINGS

*MINUTES OF JUNE 10, 2013 6:15 P.M.
BERKSHIRE BOARD OF EDUCATION*

*REGULAR BOARD MEETING
BERKSHIRE BOARD OFFICE*

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Koster, seconded by Mr. Manfredi to approve the Third Reading for the following NEOLA Policy New/Revisions/Deletions:

0165.2	2270	2431	2623.02	3120.08	3131
6110	6320	6550	5517.01 (New)		

Roll Call: All Ayes
Motion Carried.

Old Business

None

New Business

The intersection of Huff Avenue and Tavern Road was discussed. There are three children that walk to school and it is a very confusing intersection. Mr. Miller asked that the Village be contacted regarding possibly adding a sidewalk or some signage.

A special meeting was set for Tuesday, June 25, 2013 at 7:00 am.

Open Public Participation

None

Adjournment

Motion made by Mr. Manfredi, seconded by Mr. Miller, to adjourn the meeting.

Roll Call: All Ayes
Motion Carried.

Meeting Adjourned at 6:55 p.m.

Mr. John Manfredi President

Mrs. Beth McCaffrey Recorder of Proceedings