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# RECORD OF PROCEEDINGS

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**MINUTES OF APRIL 8, 2013 6:15 P.M**  
**BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING**  
**BERKSHIRE BOARD OFFICE**

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\* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

*In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1*



## PLEDGE OF ALLEGIANCE

**Roll Call:** Mr. Miller, Mr. Koster, Mr. Manfredi, Ms. Timmons – Present  
Mr. Honkala - Absent

Motion made by Mr. Miller, seconded by Ms. Timmons to approve the current agenda and the minutes from March 11, 2013 regular board meeting and the Special Board work session from March 13, 2013 and April 3, 2013.

Roll Call: Four Ayes, One Absent  
Motion Carried.

### **Treasurer's Report:**

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **March, 2013** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

### **Cash Transfers and Advance Returns:**

Motion made by Mr. Miller, seconded by Ms. Timmons to approve the following cash transfers:

Uniform Supplies Account	Cash Transfer	\$ 7,352.75
Cafeteria	Cash Transfer	\$50,000.00
Uniform Supplies Account	Advance Return	\$15,000.00

Roll Call: Four Ayes, One Absent  
Motion Carried.

### **Appropriation Modifications:**

Motion made by Mr. Koster, seconded by Mr. Manfredi to approve the following appropriation modifications:

Termination/Benefits Funds - Fund 035	+4,042.10
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Title I – Fund 572	+2,946.00
Title II Teacher Quality – Fund 590	- 164.46

Roll Call: Four Ayes, One Absent  
Motion Carried.

## **Vocational Report**

Mr. Miller reported that the building project is moving along at Auburn. The building will open sometime in the fall.

## **Committee Reports**

Mr. DeLong reported that the facilities has decided all the projects for the 2013/2014 school year.

## SUPERINTENDENT’S REPORT AND RECOMMENDATIONS:

Presentation: Dr. Gina Symsek presented the District Report Card

## **Certified:**

Motion made by Mr. Manfredi, seconded by Mr. Miller, to approve one year Limited Contracts for the 2013-2014 school year for the following certified staff:

- Bagaglia, Michelle
- Bakalar, Brittany
- Bocci, Kerrie
- Bomback, Hannah
- Bower, Jamie
- Donaldson, Patricia
- Fortier, Karen
- Gardner, Brent (Retire/Rehire)
- Goggin, Cheri
- Guthrie, Megan
- Guthrie, Richard
- Harris, Nancy
- Holbert, Rachel
- Hunter, Lynn
- Kirby, Karen
- Marks, Matt
- Nikolai, Donald

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- O'Brien, Kayla
- Paul, Mary Jo
- Prots, Joan
- Walsh, Amanda
- Rea, Tracy
- Rice, Melinda

Roll Call: Four Ayes, One Absent  
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Koster, to approve a Continuing Contract to the following employees, effective beginning the 2013/2014 school year: (All requirements have been completed.)

- Duricky, Beth
- Hess, Nichole
- Hull, Meghan
- Jaskiewicz, Jill
- Ritter Maria

Roll Call: Four Ayes, One Absent  
Motion Carried.

**Classified:**

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve a one year supplemental contract for Daniel Lieberth as Jr. High Track Coach for the 2012/2013 school year.

Roll Call: Four Ayes, One Absent  
Motion Carried.

**Business:**

Motion made by Mr. Koster, seconded by Ms. Timmons to approve the First Reading for the following NEOLA Policy New/Revisions/Deletions:

0165.2	2270	2431	2623.02	3120.08	3131
6110	6320	6550	5517.01 (New)		

Roll Call: Four Ayes, One Absent  
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Miller to approve the Second Reading for the following Policy:

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1. Professional Staff – Staff Evaluation

Roll Call: Four Ayes, One Absent  
Motion Carried.

Motion made by Ms. Timmons, seconded by Mr. Koster, to continue additional Psychologist Services with Valorie Mendelson for the 2013-2014 school year. The rate will be \$35.00 and no less than 15 days and not to exceed 40 days. This is a flat rate with no other incurred costs, such as retirement and/or benefits.

Roll Call: Four Ayes, One Absent  
Motion Carried.

## **Old Business**

Mr. DeLong reported plans for the Career Day to be held on April 24<sup>th</sup> have been finalized. The event will take place at Kent Geauga.

Mr. Koster reported that the Berkshire Planning Committee is working on a plan with the fire departments of Claridon, Troy and Burton to work together.

## **New Business**

None

## **Open Public Participation**

The Burton Police Chief gave additional information on obtaining a School Resource Officer.

## **Executive Session**

Pursuant to Ohio Revised Code Section 121.22(G)(1), we hereby move that the Board adjourn to executive session for the purpose of personnel matters.

Motion made by Mr. Miller, seconded by Ms. Timmons to enter Executive Session to discuss personnel issues.

Roll Call: Four Ayes, One Absent  
Motion Carried.

The Board entered into executive session at 7:09 p.m.

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The Board exited executive session at 8:00 p.m.

## **Adjournment**

Motion made by Mr. Manfredi, seconded by Mr. Miller, to adjourn the meeting.

Roll Call: Four Ayes, One Absent

Motion Carried.

Meeting Adjourned at 8:00 p.m.

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Mr. John Manfredi      President

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Mrs. Beth McCaffrey      Recorder of Proceedings