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# RECORD OF PROCEEDINGS

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**MINUTES OF DECEMBER 10, 2012 6:15 P.M.  
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING  
BERKSHIRE BOARD OFFICE**

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\* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

*In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1*



## PLEDGE OF ALLEGIANCE

**Roll Call:** Present: Mr. Miller, Mr. Honkala, Mr. Koster, Mr. Manfredi, Ms. Timmons

Motion made by Mr. Miller, seconded by Mr. Koster to approve the current agenda and the minutes from November 19, 2012 regular meeting.

Roll Call: All Ayes

Motion Carried.

### **Award Presentation:**

Michele Stys from Auditor of State David Yost's office presented an Auditor of State's award of Outstanding Distinction to Berkshire Schools for fiscal year 2011/2012.

### **Treasurer's Report:**

#### **Expenditures and Interest Earned:**

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **November, 2012** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

### **Cash Transfer**

Motion made by Mr. Honkala, seconded by Mr. Miller to approve a \$15,000 cash transfer to the Athletics Fund.

Roll Call: All Ayes

Motion Carried.

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## **Invoice**

Motion made by Ms. Timmons, seconded by Mr. Koster to approve Annual Membership in the Ohio Schools Boards' Association, Legal Assistant Fund and subscription to the Briefcase.

Roll Call: All Ayes

Motion Carried.

## **Vocational Report**

Mr. Miller reported that the roofing phase II project at Auburn Career Center is 100% complete. A build/design Architect and Builder has been chosen for the next phase of future building requirements. The contract was awarded to C.T. Taylor, from Hudson, Ohio.

## **Committee Reports**

None

## **Personnel**

### **Certified:**

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve Linda Stanley to be a Mentor for the 2012/2013 school year

Roll Call: All Ayes

Motion Carried.

### **Classified:**

Motion made by Mr. Miller, seconded by Ms. Timmons to accept the retirement resignation of Ken Landrus, custodian, effective December 28, 2012.

Roll Call: All Ayes

Motion Carried.

Motion made by Mr. Miller, seconded by Ms. Timmons to approve Marsha Wasson as a substitute bus driver, effective immediately. All certification and background checks have been completed.

Roll Call: All Ayes

Motion Carried.

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## **Business:**

Motion made by Mr. Manfredi, seconded by Mr. Honkala to approve the second reading of the following NEOLA Policy and Form New/Revisions/Deletions:

0167.2 Bylaw	1220	1310	1411	1422
1520	2260	2340	2623	2623.02
3120	3120.04	3120.05	3120.06	3120.07
3120.08	3122	3142	3211	4120
4120.04	4120.08	4122	4211	5112
5136V1-Delete	5136V2-Delete	5410	5460	5517.01
6107	6320	6440	6450	6460
7300	7530.01V1	7530.02	7530.01V2	7542
8120-Delete	8210	8462	8800	8900
1422F1	1422F2	2260F1	2260F2	
2260F8-Delete	3122F1	3122F2	3122F8-Delete	4122F1
4122F2	4122F8-Delete	7530.01F1		

Roll Call: All Ayes

Motion Carried.

## **Old Business**

Mr. DeLong reported that the students involved with the Virginia Tech/Actively Caring for People will be meeting with the students from Chardon at Cleets Restaurant in Chardon to discuss their progress with the program.

## **New Business**

Mr. DeLong will be meeting with the Geauga Growth Partnership to discuss a job fair to be held for Berkshire students in the Spring of 2013.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to hold the January Organizational meeting on January 14, 2013, at 6 p.m., with the regular meeting to immediately follow. An alternative date of January 15, 2012 will be held in the case of inclement weather.

Roll Call: All Ayes,

Motion Carried.

Motion made by Mr. Koster, seconded by Ms. Timmons to appoint Tim Honkala President Pro Tem, effective until the annual Reorganizational Meeting in January, 2012.

Roll Call: All Ayes,

Motion Carried.

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Motion made by Mr. Manfredi, seconded by Mr. Koster to accept the resignation of Burton Public Library Board of Trustee's Board member Nick Vizey, effective December 31, 2012.

Roll Call: All Ayes,  
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the appointment of Dr. Andrew Maglott as a new Burton Public Library Trustee whose term will end December 31, 2019.

Roll Call: All Ayes,  
Motion Carried.

## **Open Public Participation**

Mr. Joe Snyderburn made a complaint regarding bussing services provided to his two junior high children. Mr. Snyderburn lives on Greystone, a cul-de-sac, off of Rapids Road. He is requesting that they be picked up at his driveway rather than down the street because the neighbors' dog jumps on his kids. Mr. Honkala advised that they will investigate the matter and get back to Mr. Snyderburn.

Mrs. Ducca congratulated Megan Hull on the new website produced by her journalism students that is now online.

## **Executive Session:**

Pursuant to Ohio Revised Code Section 121.22(G)(1), we hereby move that the Board adjourn to executive session for the purpose of personnel matters.

Motioned by Mr. Miller, seconded by Mr. Manfredi to enter into executive session to discuss the negotiated teachers' contract.

Roll Call: All Ayes  
Motion Carried.

Mrs. Carey Maske and Mrs. Tanya Klingman remained for executive session representing the teachers union.

The Board entered into executive session at 6:45 p.m.

The Board exited executive session at 7:35 p.m.

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## **Adjournment**

Motion made by Mr. Manfredi, seconded by Mr. Koster, to adjourn the meeting.

Roll Call: All Ayes,  
Motion Carried.

Meeting Adjourned at 7:45 p.m.

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Mr. Timothy Honkala      President

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Mrs. Beth McCaffrey      Recorder of Proceedings