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# RECORD OF PROCEEDINGS

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**MINUTES OF NOVEMBER 19, 2012 6:15 P.M.  
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING  
BERKSHIRE BOARD OFFICE**

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\* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

*In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1*



## PLEDGE OF ALLEGIANCE

**Roll Call:** Present: Mr. Miller, Mr. Honkala, Mr. Koster, Mr. Manfredi Absent: Ms. Timmons

Motion made by Mr. Miller, seconded by Mr. Koster to approve the current agenda and the minutes from October 8, 2012 regular meeting.

Roll Call: All Ayes, One Absent

Motion Carried.

## **Treasurer's Report:**

### **Expenditures and Interest Earned:**

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **October, 2012** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

## **Donations**

Motion by Mr. Honkala, seconded by Mr. Miller to accept the following donation:

Nestle Corporation	28 Desks
Kinetico	\$1,000 Teen Education Grant

Roll Call: All Ayes, One Absent

Motion Carried.

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## Appropriation Modification

Motion by Mr. Miller, seconded by Mr. Koster to amend the following appropriations:

Misc. Grant Funds	Fund 019	+ 1,000
Student Activities	Fund 200	+ 11,516
Permanent Improvement	Fund 003	+ 6,209

Roll Call: All Ayes, One Absent  
Motion Carried.

## Vocational Report

The new welding lab, in partnership with Lincoln Electric, has opened. Auburn is hoping to expand its manufacturing labs and planning for a new building to house the lab. A build/design team has formed to the pursue the future building requirements.

## Committee Reports

Mrs. McCaffrey reported that the Audit committee met in October to review the 5 year forecast and report from the Auditor of State's office.

## Personnel

### **Classified:**

Motion made by Mr. Manfredi, seconded by Mr. Honkala, to accept the resignation of Jacquelyn Peters, playground aide, effective November 19, 2012.

Roll Call: All Ayes, One Absent  
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Koster to approve the following classified supplementals for the 2012/2013 school year:

- |                  |  |
|------------------|--|
| • Pat Chapman    | Boy's Basketball Coach-8 <sup>th</sup> Grade |
| • Kelsey Kimmel  | Jr. High Cheerleading Coach                  |
| • Josh DeWeese   | Jr. High Wrestling Coach-50%                 |
| • Thomas O'Brien | Jr. High Wrestling Coach-50%                 |
| • Chris Fisher   | JV Boys' Basketball Coach                    |
| • Jesse DeWeese  | Assistant Wrestling Coach                    |
| • Tim Spangler   | Freshmen Basketball Coach                    |

Roll Call: All Ayes, One Absent  
Motion Carried.

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Motion made by Mr. Miller, seconded by Mr. Honkala to approve the following volunteers for the 2012/2013 school year.

- Judy Zamlen-Spotts
- Donna Klochak
- Nicholas Klochak
- Kathryn Koch
- Donald Smith
- Terry Sedivy
- William Schulze
- Ruth Philbrick
- Patricia Gant
- Joanne Graham
- Laura Douglass Adams
- Dan DeSantis
- Jean Dingman
- Austin Ambrose
- Ben Vizy
- John Starr
- Brenda Hastings
- Candace DeSantis
- Rachel Pelletier
- TJ Lockhart
- Lisa Kepich
- Chuckie Kepich
- Barb Emig

Roll Call: All Ayes, One Absent  
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve Jayne Sickafoose as a substitute for the positions of crossing guard, aide and cafeteria worker.

Roll Call: All Ayes, One Absent  
Motion Carried.

## **Business:**

Motion made by Mr. Honkala, seconded by Mr. Miller to approve the Berkshire High School Senior Class trip to Disney World and Epcot Center from April 10, 2013 through Sunday, April 14, 2013. (See attached agenda)

Roll Call: All Ayes, One Absent  
Motion Carried.

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Motion made by Mr. Manfredi, seconded by Mr. Miller to approve the Funding Agreement for the 2012-2013 school year between the Geauga County Board of Developmental Disabilities (GCBDD) and the Berkshire School District

Roll Call: All Ayes, One Absent  
Motion Carried.

Motion made by Mr. Koster, seconded by Mr. Miller to approve the first reading of the following NEOLA Policy and Form New/Revisions/Deletions:

0167.2 Bylaw	1220	1310	1411	1422
1520	2260	2340	2623	2623.02
3120	3120.04	3120.05	3120.06	3120.07
3120.08	3122	3142	3211	4120
4120.04	4120.08	4122	4211	5112
5136V1-Delete	5136V2-Delete	5410	5460	5517.01
6107	6320	6440	6450	6460
7300	7530.01V1	7530.02	7530.01V2	7542
8120-Delete	8210	8462	8800	8900
1422F1	1422F2	2260F1	2260F2	
2260F8-Delete	3122F1	3122F2	3122F8-Delete	4122F1
4122F2	4122F8-Delete	7530.01F1		

Roll Call: All Ayes, One Absent  
Motion Carried.

## **Old Business**

The Virginia Tech students visited the school on Friday, November 16<sup>th</sup>. 55 students participated in the *Actively Caring For People* program.

## **New Business**

Mr. DeLong gave an update on the partnership with the Geauga Growth Partnership regarding paid internships with local Geauga County companies.

## **Open Public Participation**

None

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## **Adjournment**

Motion made by Mr. Miller, seconded by Mr. Manfredi, to adjourn the meeting.

Roll Call: All Ayes, One Absent

Motion Carried.

Meeting Adjourned at 6:40 p.m.

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Mr. Timothy Honkala      President

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Mrs. Beth McCaffrey      Recorder of Proceedings