PLEDGE OF ALLEGIANCE

Roll Call: Mr. Miller, Mr. Honkala, Mr. Koster, Mr. Manfredi, Ms. Timmons

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve the current agenda and the minutes from August 13, 2012 board meeting.

Roll Call: All Ayes
Motion Carried.

Treasurer’s Report:

Expenditures and Interest Earned:
Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending August, 2012 submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per ORC 3313.29.

Cash Advances:

Motion by Mr. Honkala seconded by Ms. Timmons to approve the following cash advances from the General Fund. All funds will be repaid by June 30, 2013.

| Uniform Supply Fund | $ 15,000.00 |

Roll Call: All Ayes
Motion Carried.

Bus Purchase

Motion made by Mr. Manfredi, seconded by Mr. Koster to declare an urgent necessity to purchase two buses per ORC 3313.46.

Roll Call: All Ayes
Motion Carried.
Motion made by Mr. Koster, seconded by Ms. Timmons to approve the lease for two buses at 3.14% for five years.

Roll Call: All Ayes
Motion Carried.

Audit Committee

Motion made by Mr. Miller, seconded by Mr. Honkala to add Mr. Mark Rhoades to the Audit Committee.

Roll Call: All Ayes
Motion Carried.

Permanent Appropriations

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve the following appropriations:

General Fund 11,330,436.00

Special Revenue Funds:
- Principals Fund 26,500.00
- Athletics 75,000.00
- EMIS 4,000.00
- One Net 3,600.00
- Title VIB IDEA Part B 198,124.73
- Title I 278,975.17
- Title IIA – Improving Teacher Quality 41,052.67
- Termination Fund 114,174.60

Capital Projects Fund:
- Permanent Improvement 376,981.00

Enterprise Funds:
- Food Service 282,982.00
- Uniform School Supplies 45,500.00

Internal Service Funds
- Rotary 11,500.00
- Elementary Fund 2,500.00
- Self Insurance Fund 385,000.00

Fiduciary Fund:
- Student Activities Fund 70,000.00

Total Permanent Appropriations 13,246,326.17

Roll Call: All Ayes
Motion Carried.
Vocational Report

Auburn has ruled out the purchase of the building next to the OSP post. They are currently studying adding a building on campus.

Committee Reports

The safety committee met on August 20th and has filed a safety plan with the Burton Police Department.

Mr. Tom Curtin from the Geauga Park District gave a presentation about the Opening of Observatory Park in Montville.

Personnel

Certified:

Motion made by Mr. Honkala, seconded by Mr. Manfredi to accept the resignation of Nichole Hess, 50%, for junior high student council advisor.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Ms. Timmons to approve the following certified supplemental Contracts for the 2012/2013 school year:

- Mary Martin   Mentor – Guidance (eff. 9/1/2012)
- Dan Itschner   Faculty Manager – Jr. High (eff. 9/1/2012)
- Jill Jaskiewicz   Student Council-Jr. High (from 50% to 100%)

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Koster, seconded by Ms. Timmons to approve the following home instruction/tutors as needed:

- Tanya Klingman – hourly rate
- Debbie Zenz – hourly rate
- Amy Hochschild – hourly rate
- Susan Rice – hourly rate

Roll Call: All Ayes
Motion Carried.
Motion made by Mr. Miller, seconded by Mr. Honkala to approve Amanda Ray as the after school elementary tutor, $15.00 per hour funded through Title I CCIP.

Roll Call: All Ayes
Motion Carried.

**Classified:**

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve the following supplemental positions.

- Kelsey Kimmel  
  Volleyball Coach – 8th Grade

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Honkala to approve Cindy Osborne for the position of substitute for classroom assistant, aide, or janitor.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Miller to approve Robert Searles as a volunteer for the girls’ soccer team.

Roll Call: All Ayes
Motion Carried.

**Business:**

Motion made by Mr. Miller, seconded by Ms. Timmons to approve a revised job description for the position of School Bus Aide.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Honkala to approve the following for transportation purposes only for the 2012/2013 school year:

- Release of Berkshire Local School students to Cardinal Schools
- Release of Berkshire Local School students to Chardon Schools-AM Only

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Ms. Timmons to approve Berkshire Computer Network Acceptable Use Policy for students and staff.

Roll Call: All Ayes
Motion Carried.

**Old Business**

None

**New Business**

Mr. Matt Galemmo from the Geauga ESC spoke to the Board about HB 316 and shared services.

**Open Public Participation**

None

**Adjournment**

Motion made by Mr. Manfredi, seconded by Ms. Timmons, to adjourn the meeting.

Roll Call: All Ayes
Motion Carried.

Meeting Adjourned at 7:20 p.m.

Mr. Timothy Honkala       President

Mrs. Beth McCaffrey       Recorder of Proceedings