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# RECORD OF PROCEEDINGS

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MINUTES OF JUNE 11, 2012 6:00 P.M.  
BERKSHIRE BOARD OF EDUCATION

REGULAR MEETING  
BERKSHIRE BOARD OFFICE

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- Pat Preston – Preston Superstore \$300.00
- Nancy Szorady \$150.00
- Anonymous \$ 12.72

Roll Call: Three Ayes  
Two Absent  
Motion Carried.

## **Temporary Appropriations for FY 2013:**

Motion made by Mr. Koster, seconded by Mr. Honkala to approve the Temporary Appropriations for FY 2012, which begins July 1, 2011, based on the Certified Revenues as approved by the County Auditor.

<u>General Fund</u>	11,000,000.00
<u>Special Revenue Funds:</u>	
Principals Fund	7,500.00
Athletics	70,000.00
EMIS	3,600.00
One Net	4,000.00
Title VIB IDEA Part B	180,000.00
Title I	175,000.00
Title IIA – Improving Teacher Quality	42,000.00
<u>Capital Projects Fund:</u>	
Permanent Improvement	275,000.00
<u>Enterprise Funds:</u>	
Food Service	210,000.00
Uniform School Supplies	45,500.00
<u>Internal Service Funds</u>	
Rotary	11,500.00
Elementary Fund	2,500.00
Self Insurance Fund	370,000.00
<u>Fiduciary Fund:</u>	
Student Activities Fund	70,000.00
<b>Total Temporary Appropriations</b>	<b>12,466,600.00</b>

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Roll Call: Three Ayes  
Two Absent  
Motion Carried.

## **Approve Insurance Rates:**

Motion made by Mr. Miller, seconded by Mr. Koster to approve renewing insurance for Berkshire Local Schools through Ohio Casualty for \$37,671. The coverage period is July 1, 2012 through June 30, 2013.

Roll Call: Three Ayes  
Two Absent  
Motion Carried.

## **Cash Transfer**

Motion made by Mr. Miller, seconded by Mr. Honkala to approve the cash transfer from the General fund to the Band Student Activity fund in the amount of \$871.86 and to the Insurance Fund in the amount of \$25,000.

Roll Call: Three Ayes  
Two Absent  
Motion Carried.

## **Then and Now**

Motion made by Mr. Koster, seconded by Mr. Honkala to approve a Then and Now Invoice to:

- Preston's Chevrolet     \$4,621.30.
- Bus Repair                 \$2,059.95
- Western Reserve         \$7,650.18

Roll Call: Three Ayes  
Two Absent  
Motion Carried.

## **Vocational Report**

Bids for the roofing project at Auburn will be rebid. Mr. Miller reported that they received very good feedback from the 7<sup>th</sup> and 8<sup>th</sup> grade field trips.

## **Committee Reports**

None

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## **SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:**

Motion made by Mr. Miller, seconded by Mr. Honkala to approve a Memorandum of Understanding between the Berkshire Local School Board and the Berkshire Education Association regarding tuition reimbursement for a member of the Association.

Roll Call: Three Ayes  
Two Absent  
Motion Carried.

## **Personnel:**

### **Certified:**

Motion made by Mr. Koster, seconded by Mr. Honkala to approve extended days for the following certified staff for the 2012/2013 school year:

- Jackie Arnold                      4 Days
- Matt Marks                              15 Days
- Kathy Pinkava                      8 Days

Roll Call: Three Ayes  
Two Absent  
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Honkala to approve a one year Limited Contract to Michelle Bagaglia for the position of Guidance Counselor for the 2012/2013 school year, Level IV, Step 0, with salary and benefits per negotiated contract.

Roll Call: Three Ayes  
Two Absent  
Motion Carried.

Motion made by Mr. Koster, seconded by Mr. Honkala to approve the following Supplemental Contracts for the 2012/2013 school year:

- AV Director                              Jackie Arnold
- Band Director                              Matt Marks
- Class Advisor-Senior                      Meghan Hull
- Class Advisor-Junior                      Tamara Beitzel-Rowe
- Class Advisor-Sophomore                      Maria Ritter
- Class Advisor-Freshman                      Nichole Hess
- Math Department Head                      James Lester
- Social Studies Department Head                      Dave List
- Special Education Department Head                      Mindy Cannella
- Science Department Head                      Carey Maske

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- Language Arts Department Head Jackie Arnold
- General Department Head Linda Stanley
- National Honor Society – HS Joni Prots
- National Honor Society – Jr. High Linda Stanley
- National Honor Society – Spanish Tracy Rea
- Newspaper Advisor Meghan Hull
- Student Council – High School Jackie Arnold
- Student Council – Jr. High Jill Jaskiewicz (50%)
- Student Council – Jr. High Nichole Hess (50%)
- Yearbook Advisor Jackie Arnold
- Academic Decathlon Nichole Hess (50%)
- Academic Decathlon Jill Jaskiewicz (50%)
- Care Team Nichole Hess
- Leadership Council Advisor Kelly Timmons
- BPDC Chair Sara O'Connor
- BPDC Recorder Kelly Timmons
- BPDC Member Ruth Moore
- BPDC Member Laurie Lamb
- BPDC Member Janet Sherman
- BPDC Member Jillian O'Reilly
- Thespian Advisor Matt Marks
- Spring Musical Director Matt Marks
- Music Coordinator Matt Marks
- SADD Advisor Sara O'Connor (50%)
- SADD Advisor Ruth Moore (50%)
- Teen Institute Advisor Sara O'Connor (50%)
- Teen Institute Advisor Ruth Moore (50%)
- Athletic Director Jr. High Rich Guthrie
- Basketball-Assistant Boys Dave List
- Basketball-Girls' 8<sup>th</sup> Grade Megan Guthrie
- Volleyball Coach-7<sup>th</sup> Grade Megan Guthrie
- Volleyball Coach – Head Joni Prots
- Wrestling Coach-Jr. High Rich Guthrie
- Head Golf Coach - Boys Dave List
- Head Golf Coach – Girls Hannah Bomback
- Reading OGT-Summer Program Jill Jaskiewicz-contingent-student enrollment
- Math OGT-Summer Program Susan Rice – contingent-student enrollment
- Science OGT-Summer Program Amiee Green-contingent-student enrollment
- Social Studies OGT-Summer Prog. Hannah Bomback-contingent-student enroll.

Roll Call: Three Ayes

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Two Absent  
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Koster to approve Dan Itschner as a volunteer for athletic events for the month of August, 2012.

Roll Call: Three Ayes  
Two Absent  
Motion Carried.

**Classified:**

Motion made by Mr. Honkala, seconded by Mr. Miller to approve a one year Contract to Joe Leonette for the position of Athletic Director, \$15,000.00 with no benefits.

Roll Call: Three Ayes  
Two Absent  
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Koster to approve a contract to Colleen Hall for Food Shuttle Driver, 4 days per week, with salary per negotiated agreement, for the 2012/2013 school year.

Roll Call: Three Ayes  
Two Absent  
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Koster to approve Jon Skolmutch for assistant Track Coach for the 2011/2012 school year.

Roll Call: Three Ayes  
Two Absent  
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Honkala to approve the following Supplemental Contracts for the 2012/2013 school year:

- Jack Arnold                      Assistant Football Coach (reduced to 50%)
- Nick Burzanko                  Freshman Football Coach – 50%
- Josh DeWeese                  Football Coach – Junior High
- Tom Hinkle                      Football Coach – Junior High
- Pat Casseday                  Girls' Basketball Coach-7<sup>th</sup> Grade
- Pat Casseday                  Boys' Basketball Coach-7<sup>th</sup> Grade
- Julie Cole                        Cross Country Head Girls' Coach
- Julie Cole                        Cross Country Head Boys' Coach

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- Melissa Malkus Faculty Manager
- Jamie Bower Assistant Volleyball Coach
- Denise Nash Freshman Volleyball Coach
- David Malkus Assistant Wrestling Coach
- Jayne Sickafoose Assistant Director-Spring Musical
- Jayne Sickafoose Technical Director – Fall Play
- Aimee Green Cross Country Assistant Coach – 33 %
- Jon Skolmutch Cross Country Assistant Coach – 67 %
- Pam Pfiester Cheerleading Head Coach
- Mike Farmwald JV Golf Coach – Boys
- Paula Jolly Badgerette Advisor
- Luke Wilmot Assistant Band Director

Roll Call: Three Ayes  
Two Absent  
Motion Carried.

**Business:**

Motion made by Mr. Honkala, seconded by Mr. Koster to approve a Contract between HELP Foundation, Inc., and the Berkshire Schools Board of Education for 2012 extended school year services for one student, at the cost of \$1,500, commencing on the 26<sup>th</sup> day of June, 2012, and end on the 10<sup>th</sup> day of August, 2012, excluding the week of July 4<sup>th</sup>, July 2<sup>nd</sup> to July 6<sup>th</sup>, 2012.

Roll Call: Three Ayes  
Two Absent  
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Miller to approve the Sports Medicine Professional Services Agreement between Precision Orthopedic Specialties and Geauga Sports Medicine, LLC and Berkshire High School for the 2012/2013 school year.

Roll Call: Three Ayes  
Two Absent  
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Koster to approve the 2012/2013 eighth grade trip to Gettysburg and Washington DC, 4/11/2013-4/13/2013.

Roll Call: Three Ayes  
Two Absent  
Motion Carried.

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Motion made by Mr. Honkala, seconded by Mr. Koster to approve resolution for the Berkshire Schools to participate in the Blizzard Bags online make up days program, Section 3313.88 of the Ohio Revised Code.

Roll Call: Three Ayes  
Two Absent  
Motion Carried.

Motion made by Mr. Miller seconded by Mr. Koster to approve resolution to align with Geauga County Educational Service Center.

Roll Call: Three Ayes  
Two Absent  
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Koster to approve the final list for the Graduating Class of 2012.

Roll Call: Three Ayes  
Two Absent  
Motion Carried.

Mr. Manfredi entered the meeting at 6:22 P.M.

Motion made by Mr. Koster, seconded by Mr. Miller to approve the 2012/2013 class fees for the Berkshire Junior/Senior High School:

- Band \$140.00
- Studio Drawing I & II \$ 10.00 Each Course
- Art II/III/IV \$ 20.00 Each Course
- Art 8<sup>th</sup> Grade \$ 10.00
- English 7-12 \$ 10.00 Each Course
- FCS 8<sup>th</sup> Grade \$ 17.00
- Life Studies \$ 22.00 plus pajama pant project cost
- Exploring Foods \$ 33.00
- Nutrition/Wellness \$ 33.00
- Culinary Creations \$ 33.00
- On Your Own/Careers \$ 10.00
- Child Development \$ 15.00
- Fashion Design I \$ 10.00
- Fashion Design II,III,IV \$ 5.00 Each Course
- Photography \$ 20.00
- Physical Science \$ 10.00



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- CP Physical Science \$ 10.00
- Environmental Science \$ 10.00
- Biology fundamental \$ 15.00
- CP Biology \$ 15.00
- AP Biology \$ 20.00 (Added Class) plus cost of AP Exam
- Body Systems \$ 20.00
- Chemistry \$ 15.00
- AP Chemistry \$ 20.00 plus cost of AP Exam
- Organic Chemistry \$ 10.00
- Physics \$ 10.00
- Science 7 \$ 5.00
- Science 8 \$ 5.00
- AP Calculus Cost of AP Exam
- Spanish I \$ 22.00
- Spanish II & III \$ 23.00 Each Course
- Spanish IV \$ 20.00
- Algebra 1A \$ 15.00 (Added Class)
- Parking Fee \$ 10.00 (lowered from last year)

Roll Call: Four Ayes  
One Absent  
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the following employees to administer medication – Board Policy (#5331 [c] requires that the Board of Education assign to specific employees the responsibility of storage and administration of medication following in-service by and under the supervision of the school nurse – for the 2012/2013 school year:

Berkshire High School: Doug DeLong, Steve Reedy, Jennifer Sabol, Maryalice Horton, Nancy Sherbondy, and Melissa Malkus

Burton Campus: Doug DeLong, Cindy Ducca, Jennifer Ambrose, Ammie Evers, Melissa Malkus, Mandy Randles, Monica Stouffer, Jennifer Chase, Lisa Starr, Gina Kriz, Amy Burzanko, Roxie Musacchio, Chris Kostiha, and Michelle Peters

Transportation Personnel: All have been trained for emergency administration of the medication Diastat.

Roll Call: Four Ayes  
One Absent  
Motion Carried.

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Motion made by Mr. Koster, seconded by Mr. Miller to approve a Contract between the Berkshire Board of Education and Korenko Therapy Services for the 2012/2013 school year to provide physical therapy services for students.

Roll Call: Four Ayes  
One Absent  
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve the Third Reading of the following NEOLA policies:

New:

8330 F16      8451    8451 F2      8500A

Revised:

1230	1530	1540	3120.06	3131	6460	7540.03	7540.04
8320.01	8330	8405	8451	5340 A	5605	5605 A	5610
5517.01	6700	8330	8405 A	8451	9160 B	8462	7530.01
8451 F3	8330 F9		8330 F 14				

Deleted:

1230 V1      1320 V1      8450 A      8450 A F1      8450 A F2

Roll Call: Four Ayes  
One Absent  
Motion Carried.

**Old Business**

None

**New Business**

None

**Open Public Participation**

Carolyn Squire and Becky Reed read a statement to the Board regarding the gifted program at Berkshire.

**Executive Session:**

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Pursuant to Ohio Revised Code Section 121.22(G)(1), we hereby move that the Board adjourn to executive session for the purpose of personnel.

Motioned made by Mr. Miller, seconded by Mr. Honkala to enter into executive session to discuss personnel matters.

Tom Hannon and Allan Vanderink were asked to remain for Executive Session.

Roll Call: Four Ayes  
One Absent  
Motion Carried.

The Board entered into executive session at 6:36 p.m.

The Board exited executive session at 7:29 p.m.

## **Adjournment**

Motion made by Mr. Koster, seconded by Mr. Manfredi, to adjourn the meeting.

Roll Call: Four Ayes  
One Absent  
Motion Carried.

Meeting Adjourned at 7:35 p.m.

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Mr. Timothy Honkala      President

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Mrs. Beth McCaffrey      Recorder of Proceedings