MINUTES OF JUNE 11, 2012 6:00 P.M.
BERKSHIRE BOARD OF EDUCATION

BERKSHIRE BOARD OFFICE

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of
the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public
meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to
make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board
members individually. Board Bylaw 0169.1

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Roll Call: Mr. Miller, Mr. Honkala, Mr. Koster
Mr. Manfredi-absent, Ms. Timmons-absent

Motion made by Mr. Miller, seconded by Mr. Koster to approve the current agenda and the minutes from May 14th regular meeting.

Roll Call: Three Ayes
Two Absent
Motion Carried.

Treasurer’s Report:

Expenditures and Interest Earned:
Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending May, 2012 submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per ORC 3313.29.

Motion made by Mr. Honkala, seconded by Mr. Miller to award scholarships of $250.00 each for the following students to their chosen college/university:

- Kelly Balcer Cleveland State University
- Angela Moss Gannon University
- Matthew Pelletier Miami University

Roll Call: Three Ayes
Two Absent
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Koster to accept the following donations for the 2012 Sixth Grade Camp:

-
Minutes of June 11, 2012 6:00 P.M.  
Berkshire Board of Education  
Berkshire Board Office

- Page 2 -

- Pat Preston – Preston Superstore  $300.00
- Nancy Szorady  $150.00
- Anonymous  $12.72

Roll Call: Three Ayes  
Two Absent  
Motion Carried.

Temporary Appropriations for FY 2013:
Motion made by Mr. Koster, seconded by Mr. Honkala to approve the Temporary Appropriations for FY 2012, which begins July 1, 2011, based on the Certified Revenues as approved by the County Auditor.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>11,000,000.00</td>
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<tr>
<td>Special Revenue Funds:</td>
<td></td>
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<tr>
<td>Principals Fund</td>
<td>7,500.00</td>
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<tr>
<td>Athletics</td>
<td>70,000.00</td>
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<tr>
<td>EMIS</td>
<td>3,600.00</td>
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<tr>
<td>One Net</td>
<td>4,000.00</td>
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<tr>
<td>Title VIB IDEA Part B</td>
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<tr>
<td>Title I</td>
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<tr>
<td>Title IIA – Improving Teacher Quality</td>
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<tr>
<td>Capital Projects Fund:</td>
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<tr>
<td>Permanent Improvement</td>
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<td>Enterprise Funds:</td>
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<tr>
<td>Food Service</td>
<td>210,000.00</td>
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<tr>
<td>Uniform School Supplies</td>
<td>45,500.00</td>
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<tr>
<td>Internal Service Funds</td>
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</tr>
<tr>
<td>Rotary</td>
<td>11,500.00</td>
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<tr>
<td>Elementary Fund</td>
<td>2,500.00</td>
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<tr>
<td>Self Insurance Fund</td>
<td>370,000.00</td>
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<tr>
<td>Fiduciary Fund:</td>
<td></td>
</tr>
<tr>
<td>Student Activities Fund</td>
<td>70,000.00</td>
</tr>
</tbody>
</table>

Total Temporary Appropriations 12,466,600.00
Roll Call:  Three Ayes  
Two Absent  
Motion Carried.

**Approve Insurance Rates:**
Motion made by Mr. Miller, seconded by Mr. Koster to approve renewing insurance for Berkshire Local Schools through Ohio Casualty for $37,671. The coverage period is July 1, 2012 through June 30, 2013.

Roll Call:  Three Ayes  
Two Absent  
Motion Carried.

**Cash Transfer**
Motion made by Mr. Miller, seconded by Mr. Honkala to approve the cash transfer from the General fund to the Band Student Activity fund in the amount of $871.86 and to the Insurance Fund in the amount of $25,000.

Roll Call: Three Ayes  
Two Absent  
Motion Carried.

**Then and Now**
Motion made by Mr. Koster, seconded by Mr. Honkala to approve a Then and Now Invoice to:

- Preston’s Chevrolet  $4,621.30.  
- Bus Repair  $2,059.95  
- Western Reserve  $7,650.18

Roll Call:  Three Ayes  
Two Absent  
Motion Carried.

**Vocational Report**
Bids for the roofing project at Auburn will be rebid. Mr. Miller reported that they received very good feedback from the 7th and 8th grade field trips.

**Committee Reports**
None
SUPERINTENDENT’S REPORT AND RECOMMENDATIONS:

Motion made by Mr. Miller, seconded by Mr. Honkala to approve a Memorandum of Understanding between the Berkshire Local School Board and the Berkshire Education Association regarding tuition reimbursement for a member of the Association.

Roll Call: Three Ayes
Two Absent
Motion Carried.

Personnel:

Certified:

Motion made by Mr. Koster, seconded by Mr. Honkala to approve extended days for the following certified staff for the 2012/2013 school year:

- Jackie Arnold       4 Days
- Matt Marks          15 Days
- Kathy Pinkava       8 Days

Roll Call: Three Ayes
Two Absent
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Honkala to approve a one year Limited Contract to Michelle Bagaglia for the position of Guidance Counselor for the 2012/2013 school year, Level IV, Step 0, with salary and benefits per negotiated contract.

Roll Call: Three Ayes
Two Absent
Motion Carried.

Motion made by Mr. Koster, seconded by Mr. Honkala to approve the following Supplemental Contracts for the 2012/2013 school year:

- AV Director   Jackie Arnold
- Band Director Matt Marks
- Class Advisor-Senior Meghan Hull
- Class Advisor-Junior Tamara Beitzel-Rowe
- Class Advisor-Sophomore Maria Ritter
- Class Advisor-Freshman Nichole Hess
- Math Department Head James Lester
- Social Studies Department Head Dave List
- Special Education Department Head Mindy Cannella
- Science Department Head Carey Maske
• Language Arts Department Head          Jackie Arnold
• General Department Head                Linda Stanley
• National Honor Society – HS            Joni Prots
• National Honor Society – Jr. High      Linda Stanley
• National Honor Society – Spanish       Tracy Rea
• Newspaper Advisor                     Meghan Hull
• Student Council – High School          Jackie Arnold
• Student Council – Jr. High             Jill Jaskiewicz (50%)
• Student Council – Jr. High             Nichole Hess (50%)
• Yearbook Advisor                      Jackie Arnold
• Academic Decathlon                     Nichole Hess (50%)
• Academic Decathlon                     Jill Jaskiewicz (50%)
• Care Team                              Nichole Hess
• Leadership Council Advisor             Kelly Timmons
• BPDC Chair                             Sara O’Connor
• BPDC Recorder                          Kelly Timmons
• BPDC Member                            Ruth Moore
• BPDC Member                            Laurie Lamb
• BPDC Member                            Janet Sherman
• BPDC Member                            Jillian O’Reilly
• Thespian Advisor                      Matt Marks
• Spring Musical Director                Matt Marks
• Music Coordinator                     Matt Marks
• SADD Advisor                           Sara O’Connor (50%)
• SADD Advisor                           Ruth Moore (50%)
• Teen Institute Advisor                 Sara O’Connor (50%)
• Teen Institute Advisor                 Ruth Moore (50%)
• Athletic Director Jr. High             Rich Guthrie
• Basketball-Assistant Boys              Dave List
• Basketball-Girls’ 8th Grade            Megan Guthrie
• Volleyball Coach-7th Grade             Megan Guthrie
• Volleyball Coach – Head                Joni Prots
• Wrestling Coach-Jr. High               Rich Guthrie
• Head Golf Coach - Boys                 Dave List
• Head Golf Coach – Girls                Hannah Bomback
• Reading OGT-Summer Program             Jill Jaskiewicz-contingent-student enrollment
• Math OGT-Summer Program                Susan Rice – contingent-student enrollment
• Science OGT-Summer Program             Amiee Greeen-contingent-student enrollment
• Social Studies OGT-Summer Prog.        Hannah Bomback-contingent-student enroll.

Roll Call: Three Ayes
Two Absent
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Koster to approve Dan Itschner as a volunteer for athletic events for the month of August, 2012.

Roll Call: Three Ayes
Two Absent
Motion Carried.

**Classified:**

Motion made by Mr. Honkala, seconded by Mr. Miller to approve a one year Contract to Joe Leonette for the position of Athletic Director, $15,000.00 with no benefits.

Roll Call: Three Ayes
Two Absent
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Koster to approve a contract to Colleen Hall for Food Shuttle Driver, 4 days per week, with salary per negotiated agreement, for the 2012/2013 school year.

Roll Call: Three Ayes
Two Absent
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Koster to approve Jon Skolmutch for assistant Track Coach for the 2011/2012 school year.

Roll Call: Three Ayes
Two Absent
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Honkala to approve the following Supplemental Contracts for the 2012/2013 school year:

- Jack Arnold  Assistant Football Coach (reduced to 50%)
- Nick Burzanko  Freshman Football Coach – 50%
- Josh DeWeese  Football Coach – Junior High
- Tom Hinkle  Football Coach – Junior High
- Pat Casseday  Girls’ Basketball Coach-7th Grade
- Pat Casseday  Boys’ Basketball Coach-7th Grade
- Julie Cole  Cross Country Head Girls’ Coach
- Julie Cole  Cross Country Head Boys’ Coach
Roll Call:  Three Ayes
Two Absent
Motion Carried.

Business:

Motion made by Mr. Honkala, seconded by Mr. Koster to approve a Contract between HELP Foundation, Inc., and the Berkshire Schools Board of Education for 2012 extended school year services for one student, at the cost of $1,500, commencing on the 26th day of June, 2012, and end on the 10th day of August, 2012, excluding the week of July 4th, July 2nd to July 6th, 2012.

Roll Call:  Three Ayes
Two Absent
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Miller to approve the Sports Medicine Professional Services Agreement between Precision Orthopedic Specialties and Geauga Sports Medicine, LLC and Berkshire High School for the 2012/2013 school year.

Roll Call:  Three Ayes
Two Absent
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Koster to approve the 2012/2013 eighth grade trip to Gettysburg and Washington DC, 4/11/2013-4/13/2013.

Roll Call:  Three Ayes
Two Absent
Motion Carried.
Motion made by Mr. Honkala, seconded by Mr. Koster to approve resolution for the Berkshire Schools to participate in the Blizzard Bags online make up days program, Section 3313.88 of the Ohio Revised Code.

Roll Call: Three Ayes
Two Absent
Motion Carried.

Motion made by Mr. Miller seconded by Mr. Koster to approve resolution to align with Geauga County Educational Service Center.

Roll Call: Three Ayes
Two Absent
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Koster to approve the final list for the Graduating Class of 2012.

Roll Call: Three Ayes
Two Absent
Motion Carried.

Mr. Manfredi entered the meeting at 6:22 P.M.

Motion made by Mr. Koster, seconded by Mr. Miller to approve the 2012/2013 class fees for the Berkshire Junior/Senior High School:

- Band $140.00
- Studio Drawing I & II $ 10.00 Each Course
- Art II/III/IV $ 20.00 Each Course
- Art 8th Grade $ 10.00
- English 7-12 $ 10.00 Each Course
- FCS 8th Grade $ 17.00
- Life Studies $ 22.00 plus pajama pant project cost
- Exploring Foods $ 33.00
- Nutrition/Wellness $ 33.00
- Culinary Creations $ 33.00
- On Your Own/Careers $ 10.00
- Child Development $ 15.00
- Fashion Design I $ 10.00
- Fashion Design II,III,IV $ 5.00 Each Course
- Photography $ 20.00
- Physical Science $ 10.00
Roll Call: Four Ayes
One Absent
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the following employees to administer medication – Board Policy (#5331 [c] requires that the Board of Education assign to specific employees the responsibility of storage and administration of medication following in-service by and under the supervision of the school nurse – for the 2012/2013 school year:

**Berkshire High School:** Doug DeLong, Steve Reedy, Jennifer Sabol, Maryalice Horton, Nancy Sherbondy, and Melissa Malkus

**Burton Campus:** Doug DeLong, Cindy Ducca, Jennifer Ambrose, Ammie Evers, Melissa Malkus, Mandy Randles, Monica Stouffer, Jennifer Chase, Lisa Starr, Gina Kriz, Amy Burzanko, Roxie Musacchio, Chris Kostiha, and Michelle Peters

**Transportation Personnel:** All have been trained for emergency administration of the medication Diastat.

Roll Call: Four Ayes
One Absent
Motion Carried.
Motion made by Mr. Koster, seconded by Mr. Miller to approve a Contract between the Berkshire Board of Education and Korenko Therapy Services for the 2012/2013 school year to provide physical therapy services for students.

Roll Call: Four Ayes
One Absent
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve the Third Reading of the following NEOLA policies:

New:
8330 F16 8451 8451 F2 8500A

Revised:
1230 1530 1540 3120.06 3131 6460 7540.03 7540.04
8320.01 8330 8405 8451 5340 A 5605 5605 A 5610
5517.01 6700 8330 8405 A 8451 9160 B 8462 7530.01
8451 F3 8330 F9 8330 F 14

Deleted:
1230 V1 1320 V1 8450 A 8450 A F1 8450 A F2

Roll Call: Four Ayes
One Absent
Motion Carried.

Old Business

None

New Business

None

Open Public Participation

Carolyn Squire and Becky Reed read a statement to the Board regarding the gifted program at Berkshire.

Executive Session:
MINUTES OF JUNE 11, 2012  6:00 P.M.  
BERKSHIRE BOARD OF EDUCATION  
BERKSHIRE BOARD OFFICE  

Pursuant to Ohio Revised Code Section 121.22(G)(1), we hereby move that the Board adjourn to executive session for the purpose of personnel.

Motioned made by Mr. Miller, seconded by Mr. Honkala to enter into executive session to discuss personnel matters.

Tom Hannon and Allan Vanderink were asked to remain for Executive Session.

Roll Call: Four Ayes  
One Absent  
Motion Carried.

The Board entered into executive session at 6:36 p.m.

The Board exited executive session at 7:29 p.m.

Adjournment

Motion made by Mr. Koster, seconded by Mr. Manfredi, to adjourn the meeting.

Roll Call: Four Ayes  
One Absent  
Motion Carried.

Meeting Adjourned at 7:35 p.m.

Mr. Timothy Honkala       President

________________________________________
Mrs. Beth McCaffrey       Recorder of Proceedings