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# RECORD OF PROCEEDINGS

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**MINUTES OF November 21, 2011 6:00 PM  
BERKSHIRE BOARD OF EDUCATION**

**REGULAR MEETING  
BERKSHIRE BOARD OFFICE**

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\* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

*In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1*

## REGULAR MEETING

### CALL TO ORDER



### PLEDGE OF ALLEGIANCE

**Roll Call:** Mr. Miller, Mr. Honkala, Mr. Koster, Mr. Manfredi, Mrs. Timmons

Motion made by Mr. Honkala, seconded by Mr. Koster to approve the current agenda and the minutes from October 10, 2011 board meeting.

Roll Call: All ayes.

Motion Carried.

### **Treasurer's Report:**

#### **Expenditures and Interest Earned:**

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **October, 2011** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

### **Donation:**

Motion by Mr. Honkala, seconded by Mr. Koster accept the following donations:

- \$1000.00 St. Gobain Crystals for our Athletic Program
- \$ 45.00 First United Methodist Church for Pay to Play Program
- 3 Carts, 5 TV's with DVD/VCR  
1 Projector, 6 DVD Players Nestle' Company

Roll Call: All ayes.

Motion Carried.

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## **Superintendent's Report:**

Presentation: Employees of the Month:

Mark Allison – Burton Elementary  
Carey Maske – Berkshire High School

## **Certified:**

Motion made by Mr. Manfredi, seconded by Mr. Miller to approve Heather McClellan to be approved as a special education home instruction service/provider at a rate of \$65.00 per hour, one day per week, for the remainder of the 2011/2012 school year.

Roll Call: All ayes.

Motion Carried.

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## **Classified:**

Motion made by Mr. Honkala, seconded by Mrs. Timmons to accept the following resignation:

- Ryan Schneider, 9<sup>th</sup> Grade Boys' Basketball Coach

Roll Call: All ayes.

Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Timmons to approve the following supplemental contract for the 2011/2012 school year:

- |                    |  |
|--------------------|--|
| • Steve Hare       | Varsity Assistant Wrestling Coach            |
| • Dave Malkus      | Varsity Assistant Wrestling Coach            |
| • Jayne Sickafoose | Technical Director – Fall Drama              |
| • Jayne Sickafoose | Assistant Director – Spring Musical          |
| • Mark Guarnera    | 9 <sup>th</sup> Grade Boys' Basketball Coach |

Roll Call: All ayes.

Motion Carried.

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**Business:**

Motion made by Mr. Miller, seconded by Mr. Honkala to approve Walter & Haverfield, LLP for general legal counsel for the 2011/2012 school year..

Roll Call: All ayes.

Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve the Third Reading of the following NEOLA policies/guidelines:

New:

6530

Revised:

5330            8210

Roll Call: All ayes.

Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Honkala to approve the First Reading of the following NEOLA policies/guidelines:

New:

1422.02	1432	1461	1460.F1	1460.F2	1623	1623A
1623B	1623B F1	3123	3123A	3123B	4123	4123 A
4123B	4123B F1	9160				

Revised:

1460	2260.01	2260.01A	2260.01B	3122.02	3160	3161
4122.02	4160	4161	5113.02	5200	8510	9160

Deleted:

2260A	2260.01 B F2	2260E	3122A	4122A	2260.01 B F2
2260.01B F2					

Replacement:

9160A

Roll Call: All ayes.

Motion Carried.

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Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the 8<sup>th</sup> grade Washington DC trip, scheduled from March 29, 2012 through March 31, 2012.

Roll Call: All ayes.  
Motion Carried.

## **Old Business**

None

## **New Business**

Mr. DeLong informed the Board that Berkshire Local Schools has received the *Exemplary Saver Award* for participation in the Ohio Schools Council Joint Purchasing Programs.

## **Open Public Participation**

Barb Lillabridge questioned why grades K through 3 do not have computer classes. Mr. DeLong stated that there is time allotted in the school day to attend the computer lab and that there are mobile laptop carts available to students.

## **Adjournment**

Motion made by Mr. Honkala, seconded by Mr. Manfredi, to adjourn the meeting.

Roll Call: All ayes.  
Motion Carried.

Meeting Adjourned at 6:23 p.m.

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Mr. Roger Miller                      President

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Mrs. Beth McCaffrey              Recorder of Proceedings