The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1

**REGULAR MEETING**
**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**Roll Call:** Mr. Miller, Mr. Honkala, Mr. Koster, Mr. Manfredi, Mrs. Timmons

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the current agenda and the minutes from April 11\textsuperscript{th}, regular meeting and April 30\textsuperscript{th}, special board meeting.

Roll Call: All Ayes
Motion Carried.

**Treasurer’s Report:**

**Expenditures and Interest Earned:**
Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending April, 2011 submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per ORC 3313.29

Motion made by Mr. Miller, seconded by Mr. Honkala, to accept the following donations:

- $1000 to Interact Club from the Burton/Middlefield Rotary
- $250.00 to the Pay to Participate Fees from Raymond E. Kellogg

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Timmons, to designate the Uniform School Supplies Fund for the collection of student fees.

Roll Call: All Ayes
Motion Carried.
Vocational Report

Mr. Miller reported that Auburn Career Center’s performance audit will be released tonight. The audit was conducted by the Auditor of State’s office and will report on five different areas of Auburn. Mr. Miller will report the results at the next regular meeting.

Committee Reports

None

SUPERINTENDENT’S REPORT AND RECOMMENDATIONS:

Personnel:

Certified:

Motion made by Mr. Honkala, seconded by Mr. Manfredi, to accept the retirement for the following employees, effective July 1, 2011:

- Patrick Casseday
- Donna Bixler

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Mrs. Timmons, to recall Amanda Ray, Intervention Teacher, from the RIF list for the 2011/2012 school year, due to change in student needs.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi, to approve a Two Year Limited Contract to the following employee, effective July 1, 2011:

- Jeff Kwasniewski Technology Coordinator

Roll Call: All Ayes
Motion Carried.
Classified:

Motion made by Mr. Koster, seconded by Mrs. Timmons, to accept the retirement of Carol Hietanen, bus driver, effective July 1, 2011.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Timmons, to approve the implementation of a reduction in force (RIF) for the following classified employees for the 2011/2012 school year due to change in student needs and budgetary issues.

- Garnet Brown  Library Aide  Burton Elementary
- Darlene Cox  Library Aide  Berkshire High School

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Koster, seconded by Mr. Honkala to approve the following Contracts effective for the 2011-2012 school year:

- Barb Lillibridge  Playground Aide  Continuing
- Melissa Malkus  Secretary  Continuing
- Cynthia Chilbert  Cook  Continuing
- Karen Holschuh  Breakfast Cook  Two Year Limited

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Koster to approve the following supplemental Contracts for the 2011-2012 school year:

- Ken Landrus  Head Custodian – BE
- Mike Garling  Head Custodian – HS
- Jen Harrison  Cafeteria Supervisor

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mrs. Timmons to approve Bruce Cline to give support assistant for a special education student to attend the prom.
Roll Call: All Ayes  
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the supplemental Contract for 75% Head Boys’ Track coach to Jordan Hazen for the 2010/2011 school year.

Roll Call: All Ayes  
Motion Carried.

Business:

Motion made by Mr. Honkala, seconded by Mr. Manfredi, to approve the preliminary list for the Graduating Class of 2011. Graduating seniors must complete all district and state requirements in order to receive a diploma. At the June regular meeting, the final list will be approved and recorded in the minutes.

Roll Call: All Ayes  
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Koster, to approve the Student Handbook for the Berkshire Junior/Senior High School for the 2011/2012 school year.

Roll Call: All Ayes  
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Timmons, to approve the following class fees for Burton Elementary for the 2011/2012 school year:

- Kindergarten $40.00  
- 1st Grade $45.00  
- 2nd Grade $45.00  
- 3rd Grade $40.00  
- 4th Grade $40.00  
- 5th Grade $40.00  
- 6th Grade $40.00

Roll Call: All Ayes  
Motion Carried.

Motion made by Mr. Honkala, seconded by Mrs. Timmons, to approve the following students as Counselors for the 2011 sixth grade camp:

- Miranda Barth 12th Grade
• Marie Carrigan 12th Grade
• Lisa Koehn 12th Grade
• Allie Noble 12th Grade
• Amanda Ray 12th Grade
• Nicole Sickafoose 12th Grade
• Harley Adler 11th Grade
• Lisa Gregory 11th Grade
• Bryan Briggs 12th Grade
• Kevin Hix 12th Grade
• Mack Neil 12th Grade
• Jai Perrin 12th Grade
• Andrew Smith 12th Grade
• Tim Goff 11th Grade
• Dave Byler 11th Grade
• Kyle Blair 11th Grade

Alternates:
• Katie Fabian 12th Grade
• Becca Koziol 11th Grade
• David Ayres 12th Grade

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve the Second Reading of the following NEOLA policies:

**New:**

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1613</td>
<td>2461</td>
<td>6550</td>
<td>8550</td>
</tr>
</tbody>
</table>

**Revised:**

<p>| | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>0160</td>
<td>2120</td>
<td>2412</td>
<td>3213</td>
<td>3215</td>
<td>4213</td>
<td>4215</td>
</tr>
<tr>
<td>5200</td>
<td>5512</td>
<td>5751</td>
<td>6231</td>
<td>6232</td>
<td>6320</td>
<td>6460</td>
</tr>
<tr>
<td>7434</td>
<td>7540</td>
<td>7540.03</td>
<td>7540.04</td>
<td>8431</td>
<td>8500</td>
<td>9150</td>
</tr>
<tr>
<td>9160</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Roll Call: All Ayes
Motion Carried.
Old Business
None

New Business
None

Open Public Participation
None

Executive Session
Motion made by Mr. Miller, seconded by Mr. Manfredi to enter into Executive Session to discuss personnel issues.
Motion made at 6:10 p.m.
Roll Call: Mr. Koster – Aye, Mr. Manfredi – Aye, Mr. Miller – Aye, Mr. Honkala – Aye, Mrs. Timmons – Aye
Motion Carried
The Board entered into executive session at 6:15 p.m.
The Board exited executive session at 7:15 p.m.

Adjournment
Motion made by Mr. Manfredi, seconded by Mrs. Timmons, to adjourn the meeting.
Roll Call: All Ayes
Motion Carried.
Meeting Adjourned at 7:16 p.m.

Mr. Roger Miller President

Mrs. Beth McCaffrey Recorder of Proceedings