
RECORD OF PROCEEDINGS

**MINUTES OF APRIL 11, 2011 6:00 PM
BERKSHIRE BOARD OF EDUCATION**

**REGULAR MEETING
HIGH SCHOOL LIBRARY**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1

REGULAR MEETING CALL TO ORDER



PLEDGE OF ALLEGIANCE

Roll Call: Mr. Miller, Mr. Honkala, Mr. Koster, Mr. Manfredi, Mrs. Timmons

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the current agenda and the minutes from March 14, 2011, regular board meeting.

Roll Call: All Ayes
Motion Carried.

Treasurer's Report:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **March, 2011** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*

Appropriation Modifications:

Motion made by Mr. Miller, seconded by Mrs. Timmons to approve the following appropriation modifications:

Project Learning Tree Grant	+ 840.00
Education Jobs Grant	+2,880.42
Cafeteria	+10,000.00

Roll Call: All Ayes
Motion Carried.

Transfer:

Motion made by Mr. Manfredi, seconded by Mr. Honkala to approve the transfer of \$1,000 from general fund donation to the Scholarship Fund.

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Roll Call: All Ayes
Motion Carried.

Procurement Card:

Motion made by Mr. Koster, seconded by Mr. Manfredi to authorize the Treasurer to open a procurement card account with American Express. The account will be zero service charges and reward 1% cash back.

Roll Call: All Ayes
Motion Carried.

Joint Purchasing Program:

Motion made by Mr. Koster, seconded by Mr. Miller to authorize the Treasurer to participate in the following Joint Purchasing Programs under ORC 9.48:

The Inter-local Purchasing System (TIPS)
Government Services Administration

Roll Call: All Ayes
Motion Carried.

Vocational Report

Mr. Miller reported that Auburn will have the state hearing regarding the nursing program in July. They will begin renovations on their buildings beginning on June 1, 2011. Auburn has begun a program to expose 7th graders to the Vocational programs.

Committee Reports

Mr. DeLong reported that the healthcare committee has begun work on next school year's wellness day, free blood pressure checks and pedometers will be provided.

Executive Session

Motion made by Mrs. Timmons, seconded by Mr. Manfredi to enter into executive session to discuss personnel matters. Mr. Reedy and Mrs. Ducca were invited to join executive session.

Motion made at 6:10 p.m.

Roll Call: All Ayes
Motion Carried.

Entered Executive Session at 6:12 p.m.

Exited Executive Session at 6:58 p.m.

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SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

Personnel:

Certified:

Motion made by Mr. Manfredi seconded by Mrs. Timmons to approve one year Limited Contracts for the 2011-2012 school year for the following certified staff:

- Donaldson, Patricia
- Duricky, Beth
- Fortier, Karen
- Gardner, Brent (Retire/Rehire)
- Goggin, Cheri
- Guthrie, Richard
- Harris, Nancy
- Hess, Nichole
- Honkala, Megan
- Hull, Meghan
- Hunter, Lynn
- Jaskiewicz, Jill
- Kirby, Karen
- Marks, Matt
- Moran, Pete
- Nikolai, Donald
- O'Reilly, Jill
- Paul, Mary Jo
- Prots, Joan
- Ray, Amanda
- Rea, Tracy
- Rice, Melinda
- Ritter, Maria
- Stouffer, Monica

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Honkala, to approve the implementation of a reduction in force (RIF) for the following certificated employees for the 2011/2012 school year due to change in student needs and budgetary issues.

- Pete Moran

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- Donald Nikolai
- Amanda Ray

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Koster, seconded by Mrs. Timmons to approve a Continuing Contract for the following employees:

- Tamara Beitzel-Rowe
- Eric Higgs
- Ruth Moore

Roll Call: All Ayes
Motion Carried.

Classified:

Motion made by Mr. Miller, seconded by Mr. Honkala, to approve Dennis Talboo as a volunteer strengthening coach for the second semester of 2010/2011.

Roll Call: All Ayes
Motion Carried.

Business:

Motion made by Mr. Honkala seconded by Mrs. Timmons, to continue additional Psychologist Services for the 2011-2012 school year. The rate will be \$35.00 and no less than 15 days and not to exceed 40 days. This is a flat rate with no other incurred costs, such as retirement and/or benefits.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Manfredi, to approve the Courses of Study for the following courses:

- 7th Grade Reading
- 8th Grade Reading
- 9th Grade Remedial Reading
- Modern Novels
- Writer's Choice Seminar

Roll Call: All Ayes
Motion Carried.

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Motion made by Mr. Miller, seconded by Mr. Honkala, to approve an Agreement for the 2010-2011 school year between the Berkshire Schools and the Geauga County Board of Developmental Disabilities (GCBDD).

Roll Call: All Ayes

Motion Carried.

Old Business

None

New Business

Motion by Mr. Miller, seconded by Mr. Koster to approve the Auditor of State Local Government Services Division for the fiscal year 2011 through 2013 for review services for the Comprehensive Annual Financial Report.

Roll Call: All Ayes

Motion Carried.

Open Public Participation

Mr. Weber commented on the passage of SB 5.

Adjournment

Motion made by Mr. Honkala, seconded by Mr. Manfredi, to adjourn the meeting.

Roll Call: All Ayes

Motion Carried.

Meeting Adjourned at 7:09 p.m.

Mr. Roger Miller President

Mrs. Beth McCaffrey Recorder of Proceedings