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# RECORD OF PROCEEDINGS

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MINUTES OF June 8,, 2009 6:00 PM  
BERKSHIRE BOARD OF EDUCATION

REGULAR MEETING  
HIGH SCHOOL LIBRARY

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\* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

*In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1*

## REGULAR MEETING CALL TO ORDER



## PLEDGE OF ALLEGIANCE

**ROLL CALL:** Present: Mrs. Timmons, Mr. Koster, Mr. Miller, Mr. Manfredi.  
Absent: Mr. Honkala

### **APPROVAL OF AGENDA AND MINUTES**

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve the current agenda and the minutes from May 11, 2009 regular meeting.

Roll Call: All Ayes.  
Motion carried.

Treasurer's Report:

### **Expenditures and Interest Earned:**

Motion made by Mrs. Timmons, seconded by Mr. Miller to approve the expenditures in the amount of \$1,293,991.59 for the month of May and any necessary for June, along with month end reports as available, including amended certificate. The treasurer earned \$965.60 in interest for May investments. The total fiscal year-to-date earnings are \$47,969.52.

Roll Call: All Ayes.  
Motion carried.

### **Return of Advance:**

Motion made by Mr. Honkala, seconded by Mrs. Timmons to approve the following Return of Advance:

From	024	9002	Section 125 Fund	\$	1,000.00
To	001		General Fund	\$	(1,000.00)

Roll Call: All Ayes.  
Motion carried.

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## **Temporary Appropriations for FY 2010:**

Motion made by Mr. Miller, seconded by Mrs. Timmons to approve the Temporary Appropriations for FY 2010, which begins July 1, 2009, based on the Certified Revenues as approved by the County Auditor.

<u>General Fund</u>	\$11,500,000
<u>Special Revenue Funds:</u>	
Public School Support	\$16,000
Student Activities	\$70,000
EMIS	\$5,000
One Net	\$6,000
Title VIB IDEA Part B	\$443,068.44
Title I	\$240,282.79
Drug Free Schools	\$3,385.76
Title IIA – Improving Teacher Quality	\$46,204.89
Title IID – Technology	\$1,375.51
<u>Capital Projects Fund:</u>	
Permanent Improvement	350,000
<u>Enterprise Funds:</u>	
Food Service	\$200,000
Uniform School Supplies	\$20,000
<u>Internal Service Funds</u>	
Rotary	\$10,000
Self Insurance Fund	\$140,000
<u>Fiduciary Fund:</u>	
Student Activities Fund	\$50,000
Elementary Fund	\$1,000
<b>TOTAL TEMPORARY APPROPRIATIONS</b>	<b>\$13,102,317.30</b>

Roll Call:

Ayes: Mrs. Timmons, Mr. Koster, Mr. Honkala, Mr. Manfredi, Mr. Miller.

Motion carried.

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## **Accept Donations:**

Motion made by Mr. Honkala, seconded by Mr. Miller to accept the following donations:

\$4,000.00	from the Judith/Edward Ward Family Fund
\$ 250.00	from an anonymous donor to help defray costs associated with the State Track trip.

Roll Call: All Ayes.

Motion carried.

## **Approve Insurance Rates:**

Motion made by Mr. Honkala, seconded by Mr. Koster to approve renewing insurance for Berkshire Local Schools through Ohio Casualty for \$31,335.00. The coverage period is July 1, 2009 through June 30, 2010.

Roll Call: All Ayes.

Motion carried.

## **Approve Change Orders:**

Motion made by Mr. Manfredi, seconded by Mrs. Timmons to approve the following change orders for the Burton Elementary Modular Classroom Addition Project:

TJ Smith Excavating:

Change Order #1	See Exhibit A	\$ 400.00
Change Order #2	See Exhibit A	\$6,000.00
Change Order #3	See Exhibit A	\$ 0.00
Net Change		\$6,400.00

Mobilease:

Change Order #1	See Exhibit B	\$(33,454.00)
Change Order #2	See Exhibit B	\$ 6,189.00
Change Order #3	See Exhibit B	\$ ( 675.00)
Net Change		\$(27,940.00)

Roll Call:

Ayes: Mr. Koster, Mr. Honkala, Mr. Manfredi, Mr. Miller, Mrs. Timmons.

Motion carried.

## **Tax Budget:**

Motion made by Mrs. Timmons, seconded by Mr. Honkala, to approve the Burton Library Tax Budget for FY 2010.

Roll Call: All Ayes.

Motion carried.



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## **Vocational Report**

Roger Miller updated the Board and the audience about the progress of the Superintendent search for Auburn Career Center. There are three people being considered and the final candidate is expected to be announced this week. Mr. Miller shared that big changes are on the horizon for the Auburn Career Center. Graduation for the Career Center is June 9, 2009.

## **Committee Reports**

The Superintendent updated the Board and the audience on current facility projects and future Technology upgrades.

## **SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:**

### **Personnel:**

### **Certified:**

Motion made by Mrs. Timmons, seconded by Mr. Manfredi to approve the following supplemental contracts for the 2009/2010 pending adequate student participation:

- |                    |                                   |
|--------------------|-----------------------------------|
| • Robin Olds       | 7 <sup>th</sup> Grade Volleyball  |
| • Megan Honkala    | 8 <sup>th</sup> Grade Volleyball  |
| • Dave List        | Head Varsity Boys' Golf           |
| • Rich Guthrie     | Head Varsity Boys' Soccer         |
| • Margaret Edwards | Spanish Honor Society             |
| • Nichole Hess     | Care Team Advisor (50%)           |
| • Susan Rice       | Care Team Advisor (50%)           |
| • Jackie Arnold    | Year Book Advisor                 |
| • Jackie Arnold    | English Department Head           |
| • Jackie Arnold    | High School Student Council (50%) |
| • Ellen Edeburn    | High School Student council (50%) |
| • Ellen Edeburn    | Social Studies Department Head    |
| • Sara O'Connor    | SADD Advisor                      |
| • Sara O'Connor    | Teen Institute Advisor            |
| • Sara O'Connor    | BPDC Chairperson                  |
| • Meghan Hull      | Newspaper Advisor                 |
| • Meghan Hull      | Senior Class Advisor              |
| • Meghan Hull      | BPDC Member                       |
| • Maria Ritter     | BPDC Member                       |
| • Laurie Lamb      | BPDC Member                       |
| • Janet Sherman    | BPDC Member                       |
| • Mindy Cannella   | Special Education Department Head |
| • James Lester     | Math Department Head              |

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- |                  |                                   |
|------------------|-----------------------------------|
| • James Lester   | Thespian Advisor/Fall Play        |
| • James Lester   | Assistant Spring Musical Director |
| • Maria Ritter   | Sophomore Class Advisor           |
| • Matt Marks     | Technical Director (Fall Play)    |
| • Robin Olds     | Junior High Athletic Director     |
| • Matt Marks     | Band Director                     |
| • Matt Marks     | Spring Musical Director           |
| • Matt Marks     | Music Coordinator                 |
| • Linda Stanley  | Encore Department Head            |
| • Linda Stanley  | National Junior Honor Society     |
| • Joan Prots     | National Senior Honor Society     |
| • Dan Itschner   | Assistant Faculty Manager         |
| • Tamara Beitzel | Junior Class Advisor              |
| • Susan Rice     | BPDC Secretary                    |
| • Nichole Hess   | Freshman Class Advisor            |
| • Kelly Timmons  | Interact (Leadership) Advisor     |
| • Carey Maske    | Science Department Head           |

Roll Call: All Ayes.  
Motion carried.

Motion made by Mr. Honkala, seconded by Mrs. Timmons, to approve hiring Mary Jo Paul for the position of kindergarten teacher for the 2009/2010 school year, Step 0 BA, salary and benefits per negotiated agreement.

Roll Call: All Ayes.  
Motion carried.

**Classified:**

Motion made by Mr. Manfredi, seconded by Mrs. Timmons, to approve the following employee for the position of Food Shuttle driver for the 2009/2010 school year, one hour per day at the driver's contracted rate.

- Suzanne Steinhoff

Roll Call: All Ayes.  
Motion carried.

Motion made by Mr. Miller, seconded by Mr. Koster, to approve a resolution changing the two year contract approved at the May 11, 2009 meeting to a continuing contract for Louis Wagner, part-time custodian, 4 hours per day, per negotiated agreement.

Roll Call: All Ayes.

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Motion carried.

Motion made by Mr. Honkala, seconded by Mr. Miller, to approve Judy Lester, classroom aide, to supervise special education students in a summer vocational program at a rate of \$15.00 per hour not to exceed \$540.00.

Roll Call: All Ayes.

Motion carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi, to approve the following Supplemental Contracts for the 2009/2010 school year pending adequate student enrollment:

- |                            |  |
|----------------------------|--|
| • Terri King               | Varsity Head Football Coach            |
| • Rick Burzanko            | Assistant Varsity Football Coach       |
| • Jerry Weyman             | Assistant Varsity Football Coach       |
| • Jack Arnold              | Assistant Varsity Football Coach       |
| • Jerry Hiscox             | Jr. High Football Coach                |
| • Joni Prots               | Varsity Head Volleyball Coach          |
| • Jamie Bowers             | Assistant Volleyball Coach             |
| • Jackie Prots             | Freshman Volleyball Coach              |
| • Julie Cole               | Head Varsity Cross Country Coach-Girls |
| • Bryan Wadsworth<br>(75%) | Head Varsity Cross Country Coach-Boys  |
| • Amiee Green<br>(25%)     | Head Varsity Cross Country Coach-Boys  |
| • Laura Stranero           | Jr. High Cross Country Coach (50%)     |
| • Bryan Stranero           | Jr. High Cross Country Coach (50%)     |
| • Pete Moran               | Assistant Golf Coach                   |
| • Mark Coso                | Head Varsity Girls' Soccer Coach       |
| • Laurie Keyes             | Head Cheerleading Advisor              |
| • Jayne Sickafoose         | Badgerette Advisor                     |
| • Jayne Sickafoose         | Technical Director (Spring Play)       |
| • Darlene Cox              | Project Love                           |
| • Darlene Cox              | Audio/Visual Director                  |

Roll Call: All Ayes.

Motion carried.

Motion made by Mr. Miller, seconded by Mrs. Timmons, to approve a three year Contract for the following employee, effective from 2010 through 2012.



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- James Badanjek      Maintenance Supervisor

Roll Call: All Ayes.  
Motion carried.

Motion made by Mr. Miller, seconded by Mr. Honkala, to approve employing John Brazil as a substitute custodian.

Roll Call: All Ayes.  
Motion carried.

## **Business**

Motion made by Mr. Koster, seconded by Mrs. Timmons, to approve the Junior/Senior High School Student Handbook for school year 2009/2010.

Roll Call: All Ayes.  
Motion carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi, to approve the course fee and/or class fee lists for Berkshire High School and Burton Elementary for the 2009/2010 school year.

Roll Call: All Ayes.  
Motion carried.

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve the final Graduation Class list for 2009.

Roll Call: All Ayes.  
Motion carried.

Motion made by Mrs. Timmons, seconded by Mr. Manfredi to approve the third reading of the new Board policy 8351 as prepared by the NEOLA policy service.

Roll Call: All Ayes.  
Motion carried.

Motion made by Mr. Miller, seconded by Mr. Koster to approve the Superintendent attending the Battelle for Kids Conference in Columbus on June 16 and 17, 2009.

Roll Call: All Ayes.  
Motion carried.

## **Old Business**

The Superintendent commented that all of the modular classroom units are at the Burton Elementary site and placement of the units has begun. He also thanked Steve Reedy, High School Principal and Jen

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Sabol, High School Assistant Principal for a successful graduation ceremony. The Superintendent also briefly discussed the affects of closing the Troy Elementary building, including the reduction of 3 classified positions, 1 administrative position and 1 teaching position.

## **New Business**

To recognize Amy Vinecourt, Elementary Teacher, who will be attending the Earth Science Academy in Houston, Texas from June 21 – 26, 2009. She was nominated by Dr. Zender, science consultant for the Summit County Educational Service Center, for being a strong elementary science educator. All expenses are paid by the Academy. It is an honor for Amy to be one of only 30 chosen to go.

Jim Koster commended Amy Vinecourt for a job well done.

The superintendent shared information with the Board regarding a program sponsored by Catholic Charities as a portion of the recent stimulus package presented by the Government. Berkshire Local Schools has agreed to accept 3 employees, fully paid by Catholic Charities, to assist with our move from Troy Elementary and to assist with minor technology projects throughout the summer.

John Manfredi shared with the Board and the Superintendent that there is an upcoming auction at a school in Pennsylvania that is closing. He thought there could be some items of potential interest to Berkshire Local Schools.

## **Open Public Participation**

Scott Weber inquired of the Board if there was a levy being discussed for Auburn Career Center. Roger Miller stated that a levy was discussed, but no action was taken by the Board. Mr. Weber also asked if there were money problems at Auburn. He was informed that there were many changes on the horizon that are intended to improve the financial situation. Mr. Weber asked if the programs at Auburn Career Center were a good value. He was told there would be no way Berkshire Local Schools could financially support the multiple programs that are offered to our students at Auburn Career Center.

Jim Kellogg shared his concern with the Board that inappropriate music is being played as our high school athletes warm up for their respective sports. He would like to see fight song music played. He also shared his discontent with the colors that are being used for our athletic sportswear at Berkshire. He feel that the uniforms are veering away from the true school colors of purple and gold.

Dr. Ruth Friedman thanked the Board for the opportunity to work at Berkshire Local Schools. She also shared with the Board that many courses of study have been updated during her tenure here at Berkshire and many textbook purchases that line up with the courses of study are scheduled.

The Board thanked Dr. Friedman for her efforts. Roger Miller asked Dr. Friedman what she felt needed to be addressed at Berkshire. She informed the Board that she thought the best way to improve Berkshire Schools would be to integrate technology into the curriculum.



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Cindy Ducca, Elementary Principal, introduced and welcomed Mary Jo Paul. Mary Jo was just hired to fill an elementary position at Mrs. Ducca's building.

**Adjournment:**

Motion made by Mr. Honkala seconded by Mrs. Timmons to adjourn the meeting at 6:36 pm.

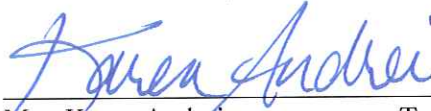
Roll Call: All Ayes.

Motion carried.



Mrs. Val Timmons,

President



Mrs. Karen Andrei,

Treasurer