
RECORD OF PROCEEDINGS

**MINUTES OF October 6, 2008, 6:00 PM
BERKSHIRE BOARD OF EDUCATION**

**REGULAR MEETING
HIGH SCHOOL LIBRARY**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1

REGULAR MEETING CALL TO ORDER

PLEDGE OF ALLEGIANCE



ROLL CALL: Present: Mr. Manfredi, Mrs. Timmons, Mr. Miller, Mr. Koster.
Absent: Mr. Honkala

APPROVAL OF AGENDA

Motion made by Mr. Miller, seconded by Mr. Honkala, to approve the agenda and as submitted.

Roll Call: All Ayes. Motion carried.

APPROVAL OF MINUTES

Motion made by Mr. Miller, seconded by Mr. Honkala, to approve the minutes of the September 3, 2008 Regular Meeting.

Roll Call: All Ayes. Motion carried.

TREASURER'S REPORT

Expenditures:

Motion made by Mr. Manfredi, seconded by Mrs. Timmons to approve the expenditures in the amount of \$1,023,984.21 for the month of September and any necessary for October, along with month end reports as available, including amended certificate.

Roll Call: All Ayes. Motion carried.

Interest Earned:

The treasurer earned \$8,924.00 in interest for September investments. The total fiscal year-to-date earnings are \$28,657.12. Current interest rate: Star 2.40%, Huntington 2.012%, Charter One 1.77%.

Appropriation Modifications:

Motion made by Mr. Koster, seconded by Mr. Miller, to approve all appropriation modifications for September as needed.

Roll Call: All Ayes. Motion carried.

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Advances and Return of Advance:

Motion made by Mr. Honkala, seconded by Mr. Miller to approve the following advances and or return of advances for the month of September:

To:	006 Cafeteria Fund	\$	74,272.91
	009 Uniform Supplies Fund	\$	6,871.69
From:	001 General Fund	\$	(81,144.60)

Return of Advance:

From:	006 Cafeteria Fund	\$	(83,316.70)
	300 Athletic Fund	\$	(3,934.44)
	009 Uniform Supplies Fund	\$	(16,767.30)
To:	001 General Fund	\$	104,018.44

Roll Call:

Ayes: Manfredi, Timmons, Honkala, Koster, Miller
Nays : None

Motion carried

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve the following transfer of funds made on September 30, 2008:

Interest calculated from sale of properties and equipment:

From:	001 General Fund	\$	(52,136.64)
To:	003 9901 P. I.	\$	52,136.64

To correct grant posting from Fiscal Year 07

From	001 General Fund	\$	(8,221.86)
To	572 9207 Title I	\$	8,221.86

Roll Call:

Ayes: Timmons, Honkala, Koster, Miller, Manfredi
Nays : None

Motion carried

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Increase Appropriations:

Motion made by Mr. Manfredi, seconded by Mrs. Timmons to add the following fund and special cost centers and increase the appropriations:

Add SCC and increase:		
019 9209	McGinty Foundation	\$2,200.00
019 929A	Walmart	\$2,000.00
Increase:		
018	Principal Account	\$ 500.00

Roll Call: All Ayes. Motion Carried

Approve Invoice:

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve an invoice for educational services for special education students in the amount of \$14,726.90 to the Portage County Educational Service Center for fiscal year 2008.

Roll Call:

Ayes: Mr. Honkala, Mr. Koster, Mr. Miller, Mr. Manfredi, Mrs. Timmons.
Nays: None

Motion carried.

Motion made by Mr. Manfredi, seconded by Mrs. Timmons to approve a payment to Telecare for \$5,809.00 for installation of the Panasonic IP Telephone system with voicemail.

Roll Call:

Ayes: Mr. Koster, Mr. Miller, Mr. Manfredi, Mrs. Timmons, Mr. Honkala
Nays: None

Motion Carried

Bus Bid

Motion made by Mrs. Timmons, seconded by Mr. Koster to allow the Treasurer to advertise for bids to purchase a new school bus.

Roll Call: All Ayes

Motion carried

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Five Year Forecast:

Motion made by Mrs. Timmons, seconded by Mr. Koster to approve the Five Year Forecast as submitted which is due to the Ohio Department of Education by October 31, 2008.

Roll Call:

Ayes: Mr. Miller, Mr. Manfredi, Mrs. Timmons, Mr. Honkala, Mr. Koster

Nays: None

Motion carried.

Vocational Report:

Mr. Miller reported that the Auburn Career Center has not met since our last meeting, therefore, there is no vocational report at this time.

Committee Report:

John Manfredi reported that the Facilities Committee continues to review the proposed modular addition to Burton Elementary.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

Personnel:

Certified:

Motion made by Mr. Honkala, seconded by Mr. Miller to approve substitute teachers on the County ESC certified substitute list.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Manfredi, seconded by Mrs. Timmons to accept the resignation of Lynn Hunter as Freshmen Class Advisor.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve hiring the following for Supplemental Contracts for the 2008/2009 school year:

Linda Stone
Carey Maske
Amanda Burzanko
Amanda Burzanko
Nichole Hess
Dave List

Mentor – Nichole Hess
Mentor – Megan Honkala
Pep Club Advisor
Academic Decathlon Advisor
Freshmen Class Advisor
Asst. Boys' Basketball Coach

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Pat Casseday	7 th Gr. Boys' Basketball Coach
Pat Casseday	8 th Gr. Girls' Basketball Coach
Eric Higgs	Jr. High Wrestling Coach
Rich Guthrie	Jr. High Wrestling Coach

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Honkala, seconded by Mr. Miller to approve an extended field trip to the OSBA Capital Conference for the Roots and Shoots Team from Monday, November 10, 2008 at approximately 4:30 pm and return Tuesday, November 11, 2008 at approximately 7:30 pm. The team will consist of Cindy Ducca, Principal; Mary Jo Maxwell, teacher and five students.

Roll Call: All Ayes. Motion carried.

Classified:

Motion made by Mr. Honkala, seconded by Mr. Miller to approve a one year limited contract for secretary to Melissa Malkus for the 2008/2009 school year, 8 hours per day, 191 days per year with salary and benefits per negotiated agreement.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Miller, seconded by Mrs. Timmons to approve the following Coaching supplemental for the 2008/2009 school year:

Jim Kellogg	7 th & 8 th Gr. Volunteer Basketball
Rene Silders	JV Girls' Asst. Basketball
Leesa Burzanko	Head Basketball Cheerleading
Laurie Keyes	Asst. Volunteer Basketball Cheerleading
Jim Gonczy	7 th Gr. Girls' Basketball
Nick Burzanko	Volunteer 8 th Gr. Asst. Basketball
Rick Burzanko	8 th Grade Boys' Basketball

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve the assignment of responsibility of administering medication as per Board of Education Policy (5331[c]) to the following employees:

Melissa Malkus
Tamara Beitzel-Rowe
Judy Lester

Roll Call: All Ayes. Motion carried.

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Motion made by Mr. Miller, seconded by Mrs. Timmons to approve a choir club for the Berkshire High School for the 2008/2009 school year. The club is for students interested in developing their vocal skills and learning to sing harmonies with other voices. There will be no cost to the District. The advisors will all be volunteer.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve hiring the following as substitutes for the 2008/2009 school year:

Mary Braford	Cafeteria
Nancy Shuminski	Cafeteria, Custodial and/or Aide
Judy Cummins	Cafeteria, Aide
Lori Sperling	Cafeteria

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Koster, seconded by Mr. Honkala to approve an out of state trip for twelve cheerleaders to attend the 2008 Cheerleaders Day on Saturday, November 8, 2008 at the University of Pittsburg. The chaperones will be the advisor, Leesa Burzanko and volunteer Laurie Keyes. All signed permission slips are attached to the agenda. They will be driving up on Friday, November 7, 2008 and spending the night.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve Oliver Smith as Head Custodian at Troy Elementary for the 2008/2009 school year.

Roll Call: All Ayes. Motion carried.

Business:

Motion made by Mr. Honkala, seconded by Mr. Miller to approve the modification made to the LGCA Constitution on June 9, 2008.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Manfredi, seconded by Mrs. Timmons to approve the agreement by and between Education Funding Group, Inc. and The Berkshire Local School District for E-rate funding years July 1, 2008- June 30, 2012.

Roll Call: All Ayes. Motion carried.

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Motion made by Mr. Honkala, seconded by Mr. Miller to approve the exchange of service agreement for student teaching and field experiences between Ashland University College of Education and the Berkshire Local School District.

Roll Call: All Ayes. Motion carried.

Old Business:

Karen Andrei informed the Board and audience that the final copy of the Berkshire Education Association agreement is available.

New Business:

The Board would like to thank the students from the construction class of the Auburn Career Center and their instructor, Mr. Hill, for the great job they did replacing the roof on the concession stand.

Open Public Participation:

Barb Lillibridge shared her concerns with the quality of our cafeteria food. She would like to see a better selection for the students. She also asked if we would be better off having our cafeteria outsourced. The Superintendent said he would discuss this matter with the cafeteria supervisor.

Scott Weber asked for clarification of a few items on the five year forecast, which was provided by the Treasurer.

Kim Brown informed everyone that the PTO was sponsoring a Fall Harvest event on October 17, 2008 from 5:30 to 8:00 pm.

Rob Roy shared his concerns with the modular project at Burton Elementary. He would like to have the Board secure bids on all building scenarios. He would like to see hard numbers for all projects available to Berkshire Local Schools. He was also concerned that the strategic plan was not being followed.

John Manfredi addressed his questions and stated that it would be necessary to pass a bond issue for Berkshire Local Schools to be able to build a "brick and mortar" facility. Mr. Manfredi also commented that the time frame for passing a bond issue and subsequently building a new facility is one that would not behoove our students at this time.

Executive Session:

Motion made by Mr. Manfredi, seconded by Mrs. Timmons to enter into Executive Session to discuss the compensation of a public employee.

Roll Call: All Ayes. Motion carried.

Motion made at:	6:52 p.m.
The Board entered into executive session at:	6:53 p.m.
The Board exited executive session at:	8:21 p.m.

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Change Meeting Date:

Motion made by Mr. Honkala, seconded by Mr. Manfredi to change the November Board meeting to November 5, 2008 at 6:00 pm in the High School Library.

Roll Call: All Ayes. Motion carried.

Adjournment:

Motion made by Mr. Honkala, seconded by Mr. Manfredi to adjourn the meeting at 8:24p.m.

Roll Call: All Ayes. Motion carried.

Mr. John Manfredi, President

Mrs. Karen Andrei, Treasurer