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# RECORD OF PROCEEDINGS

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**MINUTES OF OCTOBER 1, 2007, 6:00 PM  
BERKSHIRE BOARD OF EDUCATION**

**REGULAR SESSION  
HIGH SCHOOL LIBRARY**

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\* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

*In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1*

## CALL TO ORDER



## PLEDGE OF ALLEGIANCE

**ROLL CALL:** Mr. Honkala, Mr. Manfredi, Mr. Imhof, Mr. Miller, Mrs. Timmons.

### **APPROVAL OF AGENDA**

Motion made by Mr. Manfredi, seconded by Mrs. Timmons, to approve the agenda as adjusted.

Roll Call: All Ayes. Motion carried.

### **APPROVAL OF MINUTES**

Motion made by Mr. Miller, seconded by Mr. Manfredi, to approve the minutes of the July 17, 2007 Special Meeting, September 5, 2007 Regular Meeting, and the September 24, 2007 Special Meeting.

Roll Call: All Ayes. Motion carried.

### **TREASURER'S REPORT**

#### **Expenditures:**

Motion made by Mr. Honkala, seconded by Mrs. Timmons, to approve the expenditures in the amount of \$785,038.30 for the month of September and any necessary for October, along with month end reports, including the amended certificate. Total General Fund Certified Revenues: \$10,590,019.11; Total All Other Funds Certified Revenues: \$1,557,123.09.

Roll Call: All Ayes. Motion carried.

#### **Interest Earned:**

The treasurer earned \$17,338.70 in interest in September investments. The total fiscal year-to-date earnings are \$55,328.24. Current interest rate: Star 5.10%, Huntington 5.18%, Charter One 4.98%.

#### **Appropriation Modifications:**

Motion made by Mr. Miller, seconded by Mr. Manfredi, to approve all appropriation modifications for October as needed. Total General Fund Appropriations: \$10,457,484; Total All Other Funds Appropriations: \$1,498,100.

Roll Call: All Ayes. Motion carried.

#### **Permanent Appropriations:**

Motion made by Mr. Imhof, seconded by Mr. Honkala, to approve permanent appropriations for the General Fund at major object level and for all Other Funds at fund level. (See attached sheets). To be submitted to the County Auditor, as required.

Roll Call: All Ayes. Motion carried.

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## **New Funds for Class of 2011:**

Motion made by Mr. Honkala, seconded by Mr. Miller, to approve new funds for the Class of 2011:

Rev. 200-1620-9319-004

Exp. 200-4110-899-9319-004

Roll Call: All Ayes. Motion carried.

## **Original Certification for General Fund:**

Motion made by Mr. Manfredi, seconded by Mrs. Timmons, to approve the original certifications for the General Fund and all Other Funds. (See attached sheets) To be submitted to the County Auditor.

Roll Call: All Ayes. Motion carried.

## **Five-Year Forecast:**

Motion made by Mrs. Timmons, seconded by Mr. Miller, to approve the five year forecast for the fiscal years of 2008-2012 as required to be submitted to the Ohio Department of Education by the October deadline.

Roll Call: All Ayes. Motion carried.

## **VOCATIONAL REPORT**

None.

## **COMMITTEE REPORTS**

None.

## **SUPERINTENDENT'S REPORT AND RECOMMENDATIONS (PRINCIPALS' UPDATES)**

**Presentation – Burton Campus:** Mrs. Ducca presented the staff members of the month – Mrs. Kriz, Audrey Pentek, and Monica Reedy. Mrs. Maxwell had kindergartners present their unique science experiment on the monarch butterflies. Presenters were Grace, Caden, Caitlyn and Jarod. Megan Arnold reported that on September 21<sup>st</sup> library aides visited the campus to read Ferdinand the Bull as part of the group trying to break the world record of people reading the same book on the same day. One student sponsored fund drive for the ride-a-thon her sister Erin will be participating in on October 6<sup>th</sup>. There is a bucket for each class. At Troy they have raised \$298 so far and BE has raised \$513. Erin will be riding at Fieldstone Farms and we wish her good luck.

## **PERSONNEL:**

*Certified:*

Motion made by Mr. Miller, seconded by Mr. Honkala, to approve a one year contract for 2007/2008 school year for Dr. Ruth Friedman, as Director of Curriculum, Instruction and Assessment. Salary: \$40,000, pro-rated at 111 days

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Miller, seconded by Mr. Manfredi, to approve the following supplemental contracts for the 2007/2008 school year. (Contingent upon sufficient numbers of students signing up and paying participation fees.)

- Rich Guthrie, Jr. High Wrestling Coach
- Eric Higgs, Jr. High Wrestling Coach

Roll Call: All Ayes. Motion carried.

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Motion made by Mr. Manfredi, seconded by Mr. Honkala, to approve substitute teachers on County ESC List.  
Roll Call: All Ayes. Motion carried.

*Classified:*

Motion made by Mr. Imhof, seconded by Mr. Honkala, to accept with regrets the resignation of Mary Barcikoski, Cafeteria Supervisor, effective November 30, 2007.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Miller, seconded by Mr. Manfredi, to approve a one year contract for the 2007/2008 school year for Kathy DiRosa, as a van driver, w/CDL and for David Devlin II, as a full-time custodian.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Honkala, seconded by Mrs. Timmons, to approve the following Classified Substitutes:

- Beth Porter
- Margie Ballash
- Cynthia Chilbert
- Rodney Lovas, bus driver
- Thomas Kelley
- Timothy Hummel
- Christopher Sayers

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Imhof, seconded by Mr. Miller, to approve the following Supplemental Contracts for the 2007/2008 school year. (Contingent upon sufficient numbers of students signing up and paying participation fees.)

- Brian Force, Boys' Varsity Basketball Head Coach
- Rick Nemet, Boys' Varsity Basketball Assistant Coach
- Jim Kellogg, Boys' Jr. High Basketball Coach (1/2)
- Jon Blair, Boys' Jr. High Basketball Coach (1/2)
- Dennis Lory, Girls' Varsity Basketball Head Coach
- Carla Richardson, Girls' Varsity Basketball Assistant Coach
- Rene Silders, Girls' Varsity Basketball Assistant Coach
- Jim Gonczy, Girls' Basketball Jr. High Coach
- Tim Gibbons, Varsity Wrestling Coach
- Jane Sickafoose, Jr. High Cheerleading Advisor (1/2)
- Lisa Murphy, Jr. High Cheerleading Advisor (1/2)

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Manfredi, seconded by Mr. Honkala, to approve the following Coaching Volunteers:

- Rick Burzanko, Boys' Basketball
- Dan Goff, Boys' Basketball
- Ray Porter, Wrestling
- Corey Phifer, Wrestling

Roll Call: All Ayes. Motion carried.

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Motion made by Mr. Honkala, seconded by Mrs. Timmons, to approve Job Descriptions for the following positions:

- Tech Coordinator
- Outdoor Education Coordinator
- Outdoor Education Teacher

Roll Call: All Ayes. Motion carried.

## **OTHER BUSINESS**

Motion made by Mr. Miller, seconded by Mrs. Timmons, to approve Payment in Lieu of Transportation for Sara Rose DiMaria, from 12805 Taylor Wells Rd. to Berkshire High School for the 2007-08 school year.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Honkala, seconded by Mrs. Timmons, to designate the Superintendent as the official public records officer for the Berkshire Local Schools in accordance with the provision of House Bill 9.

*Mr. Knapp stated that with the new law each district must designate a public records official to ensure that all public records requests are handled appropriately.*

Roll Call: All Ayes. Motion carried.

## **Old Business**

None.

## **New Business**

None.

## **Open Public Participation**

Terry McIntee – would like to thank the staff at Berkshire High School for responding quickly when Ty had an incident, the bus drivers and staff got EMS and handled things well. He is doing ok.

## **Executive Session**

Motion made by Mrs. Timmons, seconded by Mr. Miller, to move into executive session for personnel and sale of property with no action to follow.

Roll Call: All Ayes. Motion carried.

|                                               |         |
|-----------------------------------------------|---------|
| Entered into Executive Session for personnel: | 6:35 pm |
| Exited Executive Session:                     | 7:23 pm |

|                                                      |         |
|------------------------------------------------------|---------|
| Entered into Executive Session for sale of property: | 7:24 pm |
| Exited Executive Session:                            | 7:40 pm |

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## **Adjournment**

Motion by Mr. Manfredi, seconded by Mr. Honkala, to adjourn the meeting.  
Roll Call: All Ayes. Motion carried.

Meeting was adjourned at: 7:41 pm.

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Mr. Tim Honkala, President

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Mrs. Merry Lou Tramont, Treasurer