

Parkland Secondary Schools: **Reopening Plan for the 2022-2023 School Year**

In concert with district leadership and each department in the Parkland School District, the secondary schools updated our response to the Covid 19 pandemic for the 2022 - 2023 school year. The below plan will be consistent among each of the schools.

REQUIRED ELEMENTS FOR RETURNING TO SCHOOL PLANS

1. [Identification of Pandemic Coordinator/Team](#)
2. [Steps to Prevent children/staff at high risk](#)
3. [Process for monitoring students and staff for symptoms and history of exposure](#)
4. [Steps to take in relation to isolation or quarantine when a staff member, child or visitor becomes sick or demonstrates a history of exposure](#)
5. [Guidelines for when an isolated or quarantined staff member, child, or visitor may return to school](#)
6. [Expectations for the posting of signs in highly visible locations that promote everyday protective measures on how to stop the spread of germs](#)
7. [Procedures for cleaning, sanitizing, disinfecting and ventilating learning spaces, surfaces, and any other areas used by students \(ie. restrooms, drinking fountains, hallways and transportation\)](#)
8. [Protocols for classroom/learning space occupancy that allow for 6 feet of separation among students and staff throughout the day to the maximum extent feasible](#)
9. [Procedures for restricting the use of cafeterias and other congregate settings and serving meals in alternate settings such as classrooms](#)
10. [Protocols for sporting activities and physical education classes](#)
11. [Schedule for training all faculty and staff on the implementation of the Health and Safety Plans before providing services to students](#)
12. [System for communicating with families around the elements of the local Health and Safety Plan including ways that families can practice safe hygiene in the home](#)

1. Identification of Pandemic Coordinator/Team [↑](#)

School	Specifics by School	People Responsible for Carry-out
Parkland HS	<p>Nathan Davidson, Principal Tammy Bennick Assistant Principal Crystal George Assistant Principal Dr. Terry Meehan Assistant Principal John Monahan Supervisor of Instruction William Dreisbach Director of Athletics Dr. Anthony Naradko Director of District Safety & Security Frank Anonia Director of Visual & Performing Arts Sarah Brandt School Psychologist Valerie McCall School Psychologist Steve Matulevicius School Psychologist Tim Schwarz English Department Head Tony Galucy Mathematic Department Head Sean Flueso Science Department Head Alice Stinebaugh Social Studies Department Head Kellie O'Donnell World Language Department Head Jen Kleckner Special Education Department Head Bruce Lubak Technology & Engineering Dept. Head Kristen Shickora Family & Consumer Sciences Department Head Frank Anonia Music Department Head Monica Danner Art Department Head Frank Lane Business Department Head Elizabeth Millen Health & Physical Ed. Dept. Head Eric Roberts Counseling Department Head Lauren Will Library Department Head Deb Andreoli Driver's Education Department Head Diane Seremula Nurse Cafeteria Representation Trevor Wagner Custodial Dave Keck Hall Monitor Lori Seier Director of Food Services</p>	
Orefield	<p>Todd Gombos Principal Dr. Monica Ouly-Uhl Assistant Principal Thomas Stoudt Assistant Principal Dr. Shannon Walsh School Psychologist Ann Koren Administrative Assistant Rich Schaeffer Head Custodian</p>	

	<p>Jeanmarie Evans Nurse Greg Poremba School Counselor Marcia Stay 8th Grade Team Leader Matt Brown 7th Grade Team Leader Barry Kushner 6th Grade Team Leader Erich Joella Specials Teacher Team Leader Jennifer Houck Special Education Teacher Carlos Montes World Language Miranda Spengler Data Specialist Stephen Ott Coach and 6th Grade Teacher Jean Wisler Cafeteria Jacqueline Laughlin Support Staff Mark Stana Hall Monitor</p>	
<p>Springhouse</p>	<p>Dr. Jude Sandt Principal Amanda Abdelaal Assistant Principal Craig Waters Assistant Principal Brian Barone School Psychologist Lori George Administrative Assistant David Brong Head Custodian Sara Troutman Nurse Mike Gross School Counselor Charise Jones 8th Grade Team Leader Jenn Karetsky 7th Grade Team Leader Dina Dewald 6th Grade Team Leader Megan Jenkins School Counselor Steve Hoffman Specials Teacher Team Leader Erica Lutri Special Education Teacher Scott Bauer Coach and Specials 8th Gr. Teacher Terri Plattner Data Specialist Kathy Schlosser Cafeteria Diane Ritzenthaler Support Staff Terry Horn Hall Monitor Mark Maron Hall Monitor</p>	

2. Steps to prevent children/staff at higher risk [↑](#)

School	Specifics by School	People Responsible for Carry-out
Parkland HS	Staff: HR Department will work with individual employees to determine health needs. Students: Online Learning option through Edgenuity will be available to all 9-12 students.	Human Resources Department, Parents
PSD Middle Schools	Staff: HR Department will work with individual employees to determine health needs. Students: Online Learning option through Edgenuity will be available to all 6-8 students.	Human Resources Department, Parents

3. Process for monitoring students and staff for symptoms and history of exposure [↑](#)

School	Specifics by School	People Responsible for Carry-out
Parkland HS	If implemented: Staff: Follow procedures established at the district level. Students: Follow procedures established at the district level.	All PSD staff
PSD Middle Schools	If implemented: Staff: Follow procedures established at the district level. Students: Follow procedures established at the district level.	All PSD staff

4. Steps to take in relation to isolation or quarantine when a staff member, child or visitor becomes sick or demonstrates a history of exposure [↑](#)

School	Specifics by School	People Responsible for Carry-out
Parkland HS	The isolation of individuals will be determined based on presenting symptoms and the building Certified School Nurse's (CSN) assessment.	Nurse, Principal
PSD Middle Schools	The isolation of individuals will be determined based on presenting symptoms and the building Certified School Nurse's (CSN) assessment.	Nurse, Principal

5. Guidelines for when an isolated or quarantined staff member, child, or visitor may return to school [↑](#)

School	Specifics by School	People Responsible for Carry-out
Parkland HS	Building nurses in conjunction with the Director of Student Services and the DOH may utilize the most current recommendations provided by the DOH.	Nurse, Principal
PSD Middle Schools	Building nurses in conjunction with the Director of Student Services and the DOH may utilize the most current recommendations provided by the DOH.	Nurse, Principal

6. Expectations for the posting of signs in highly visible locations that promote everyday protective measures on how to stop the spread of germs [↑](#)

School	Specifics by School	People Responsible for Carry-out
Parkland HS	Post signs in highly visible locations (eg. school entrances, restrooms) that promote everyday protective measures and describe how to stop the spread of germs (such as by properly washing hands and properly wearing a face covering if applicable).	Nurse, PHS Admin Team, Building Custodians, TV Studio
PSD Middle Schools	Post signs in highly visible locations (eg. school entrances, restrooms) that promote everyday protective measures and describe how to stop the spread of germs (such as by properly washing hands and properly wearing a face covering if applicable).	Nurse,MS Administrative Team, Building Custodian, TV Studio

7. Procedures for cleaning, sanitizing, disinfecting and ventilating learning spaces, surfaces, and any other areas used by students (ie. restrooms, drinking fountains, hallways and transportation) ¹

School	Specifics by School	People Responsible for Carry-out
<ul style="list-style-type: none"> • Clean and disinfect frequently touched surfaces and objects within the school and on school buses at least daily, including door handles, sink handles and drinking fountains. • Ensure ventilation systems operate properly and increase circulation of outdoor air by opening windows when possible. 		
Parkland HS	<ul style="list-style-type: none"> • Disinfectant products will be available in the classrooms and can be used at the teacher's discretion. • Buses will be equipped with hand sanitizer for students. • Buses will be disinfected and ventilated per the main district plan. • Cafeteria tables will be after breakfast, before/after lunches by Food Services staff, and after school by the custodial staff. 	Building Custodian, Transportation Department (buses), Classroom teachers
PSD Middle Schools	<ul style="list-style-type: none"> • Disinfectant products will be available in the classrooms and can be used at the teacher's discretion. • Buses will be equipped with hand sanitizer for students. • Buses will be disinfected and ventilated per the main district plan. • Cafeteria tables will be after breakfast, before/after lunches by Food Services staff, and after school by the custodial staff. 	Building Custodian, Transportation Department (buses), Classroom teachers

8. Protocols for classroom/learning space occupancy that allow for social distancing among students and staff throughout the day to the maximum extent feasible [↑](#)

School	Specifics by School	People Responsible for Carry-out
Social distancing among students and staff throughout the day to the maximum extent feasible.		
Parkland HS	<p>The PHS Administrative Team will review these parameters with their respective departments and develop common practices for classroom setups within our departments.</p> <ul style="list-style-type: none"> • Students will be permitted to use their lockers. 	<p>PHS Administrative Team PHS Department Chairs</p>
PSD Middle Schools	<p>MS Admin Team will review these parameters with their respective departments and develop common practices for classroom setups within our departments</p> <ul style="list-style-type: none"> • Students will be permitted to use their lockers. 	<p>MS Administrative Team, MS Team Leaders, and Department Chairs (specials)</p>

9. Procedures for restricting the use of cafeterias and other congregate settings and serving meals in alternate settings such as classrooms [↑](#)

School	Specifics by School	People Responsible for Carry-out
Parkland HS	<p>Students will arrive and leave from Cafeteria Lunch in staggered patterns.</p> <p>No cash or deposits accepted at school buildings. All deposits will be centralized and accepted at the Food Services office. Utilization of scanners by cafeteria staff to reduce high touch frequency for lunch payment.</p> <p>Provide an abundance of hand sanitizing stations so students can use prior to/after lunch period.</p>	PHS Cafeteria Staff, PHS Administrative Team, and School Services
PSD Middle Schools	<p>No cash or deposits accepted at school buildings. All deposits will be centralized and accepted at the Food Services office. Utilization of scanners by cafeteria staff to reduce high touch frequency for lunch payment.</p> <p>Provide an abundance of hand sanitizing stations so students can use prior to/after lunch period.</p>	MS Cafeteria Staff, MS Administrative Team, and School Services

10. Protocols for sporting activities and physical education classes ↑

School	Specifics by School	People Responsible for Carry-out
Parkland HS	<p>Select team sports are introduced with exchange of equipment (balls/rackets) with sanitizing hands of each participant. Outdoor activities whenever feasible.</p> <p>Locker rooms will be used for students to change for gym class and to store student books/laptops/bags.</p>	H/PE Department Supervisor & HPE Department Head
PSD Middle Schools	<p>Locker rooms will be available to wash/sanitize hands before and after gym class. Locker rooms will be used for students to change for gym class and to store student books/laptops/bags.</p> <p>Physical Education equipment will be sanitized midweek.</p> <p>Classes will attempt to go outside as much as possible for class as it is easier to social distance.</p>	H/PE Department Supervisor & HPE Department Head

11. Schedule for training all faculty and staff on the implementation of the Health and Safety Plans before providing services to students [↑](#)

School	Specifics by School	People Responsible for Carry-out
<ul style="list-style-type: none"> • Conduct training in person or virtually. • Disseminate and update training documents as a reference for staff. 		
Parkland HS	Training for staff on the Professional Development Days prior to the first student day of school.	PHS Administrative Team and designees
PSD Middle Schools	Training for staff on the Professional Development Days prior to the first student day of school.	Middle School Administrative Team and designees

12. System for communicating with families around the elements of the local Health and Safety Plan including ways that families can practice safe hygiene in the home [↑](#)

School	Specifics by School	People Responsible for Carry-out
<ul style="list-style-type: none"> • Conduct training in person or virtually. • Disseminate and update training documents as a reference for staff. 		
Parkland HS	Communication regarding changes to the Health and Safety Plan will be made through building and district updates via email and district website.	PHS Administrative Team and designees
PSD Middle Schools	Communication regarding changes to the Health and Safety Plan will be made through building and district updates via email and district website.	Middle School Administrative Team and designees

Additional Areas to Address:

13. [Student arrival social distancing/safety from bus](#)
14. [Bell schedule adjustment to accommodate social distancing](#)
15. [Student dismissal social distancing/safety parent pick-up](#)
16. [Student dismissal social distancing/safety bus](#)
17. [Protocols for walking in hallways/transitioning to other classes](#)
18. [Protocols for students unpacking and packing up materials in at lockers](#)
19. [Protocol for social distancing in music class](#)
20. [Protocols for maintaining social distancing in the restrooms](#)
21. [Protocols for water fountains & bottle filling stations](#)
22. [Protocols and procedures to use nurse's office](#)

13. Student arrival social distancing/safety from bus [↑](#)

School	Specifics by School	People Responsible for Carry-out
<p>Implement standard operating procedures while taking preventative measures such as:</p> <ul style="list-style-type: none">• Limit unnecessary congregations of students• Maintain limited points of entry for security purposes		
Parkland HS	Students access the building in a staggered manner at three locations via bus and parent drop and are greeted by an administrator. Students may access their lockers if needed and walk directly to their classroom or the cafeteria. Staff will be stationed throughout the hallways to monitor student interactions and remind students to stay on the right side of the hallway.	PHS Administration and PHS Staff
PSD Middle Schools	All students will enter the building at the bus entrance and may access their locker if necessary before walking directly to their classroom. Any students who choose to go to breakfast will go directly to the cafeteria and will sanitize their hands. Staff will be stationed throughout the hallways.	MS Staff as assigned, Bus drivers

14. Bell schedule adjustment to accommodate social distancing [↑](#)

School	Specifics by School	People Responsible for Carry-out
<ul style="list-style-type: none">Conducting cleaning of hallways and high-touch surfaces throughout the school day		
Parkland HS	Students will be permitted to enter the building at 7:15 AM with instruction beginning at 7:40 AM. The instructional day will conclude at 2:44 PM. Staggered dismissal from classrooms will be teacher directed. All staff members will supervise halls during transitions.	PHS Administration PHS Staff
PSD Middle Schools	Students that are dropped off will be able to enter the building at 7:15 AM, but will remain in a designated area determined by Administration in each building. Students coming by bus will enter the building at 7:30 AM. All students need to be in their homeroom by 7:45 AM.	Principal, Custodian, Teachers

15. Student dismissal social distancing/safety parent pick-up [↑](#)

School	Specifics by School	People Responsible for Carry-out
Implement standard operating procedures while taking preventative measures such as: <ul style="list-style-type: none">Limit unnecessary congregations of students		
Parkland HS	Dismissal times staggered by room number. Multiple exits will be utilized and supervised by staff to reduce congestion.	PHS Administration PHS Staff
PSD Middle Schools	Dismissal times staggered by room number. Multiple exits will be utilized and supervised by staff to reduce congestion.	MS School Services MS Staff

16. Student dismissal social distancing/safety bus [↑](#)

School	Specifics by School	People Responsible for Carry-out
Implement standard operating procedures while taking preventative measures such as: <ul style="list-style-type: none"> Limit unnecessary congregations of students 		
Parkland HS	A specific staggered dismissal plan to spread dismissal out through most of our exit points will be implemented. Staff will assist hall monitoring during dismissal.	PHS Administration PHS Staff Transportation Supervisors, PHS Administration & Staff
PSD Middle Schools	A specific staggered dismissal plan to spread dismissal out through most of our exit points will be implemented. Staff will assist hall monitoring during dismissal.	All staff and students

17. Protocols for walking in hallways/ transitioning to other classes [↑](#)

School	Specifics by School	People Responsible for Carry-out
<ul style="list-style-type: none"> • Limit mixing between groups (to the extent practicable) • For class changes and other transitions throughout the school day: <ul style="list-style-type: none"> ◦ Conducting cleaning of hallways and high-touch surfaces throughout the school day. 		
Parkland HS	Staff will supervise hallway transitions. Hand sanitizers are located throughout the building. Teachers and TV announcements will remind students about good hygiene practices.	PHS Administration PHS Staff
PSD Middle Schools	Staff will supervise hallway transitions. Hand sanitizers are located throughout the building. Teachers and TV announcements will remind students about good hygiene practices.	All Students and Staff

18. Protocols for students unpacking and packing up materials at lockers [↑](#)

School	Specifics by School	People Responsible for Carry-out
Parkland HS	Students may use their lockers throughout the school day.	PHS administration and staff
PSD Middle Schools	Limited locker stops throughout the school day.	MS administration and staff

19. Protocol for social distancing in music classroom ↑		
School	Specifics by School	People Responsible for Carry-out
Parkland HS	<ul style="list-style-type: none"> • Group or ensemble singing will follow current recommended guidelines of masking, social distancing, and air turnover, if any. 	PHS Administration & Staff
PSD Middle Schools	<ul style="list-style-type: none"> • Group or ensemble singing will follow current recommended guidelines of masking, social distancing, and air turnover, if any. 	MS Admin, MS School Counselors, and our music teachers

20. Protocols for maintaining social distancing in the restrooms ↑		
School	Specifics by School	People Responsible for Carry-out
Parkland HS	<p>Utilize electronic hall management systems and establish clear protocols for restroom usage.</p> <p>Good hygiene signs will be posted in the restrooms.</p>	PHS Administration & Staff
PSD Middle Schools	<p>Utilize electronic hall management systems and establish clear protocols for restroom usage.</p> <p>Good hygiene signs will be posted in the restrooms.</p>	All Staff

21. Protocols for water fountains & bottle filling stations [↑](#)

School	Specifics by School	People Responsible for Carry-out
Parkland HS	Bottle filling stations, if applicable, may be utilized to refill water bottles. Classroom sinks may also be used to refill water bottles.	Teachers Custodians
PSD Middle Schools	Bottle filling stations, if applicable, may be utilized to refill water bottles. Classroom sinks may also be used to refill water bottles.	Teachers Custodians

22. Protocols & procedures to use nurse's office [↑](#)

School	Specifics by School	People Responsible for Carry-out
Parkland HS	Students will be asked to use hand sanitizer upon entering the nursing office and upon leaving the nursing office. Students will wear a face covering during the visit. A face covering will be provided if the student does not have one.	PHS Nurses, Health Room Assistant, PHS Administration
PSD Middle Schools	Students will be asked to use hand sanitizer upon entering the nursing office and upon leaving the nursing office. Students will wear a face covering during the visit. A face covering will be provided if the student does not have one.	Nurse Health Room Assistant MS Staff MS Admin