

## **Parkland Elementary Schools: Plan for the 2022- 2023 School Year**

In concert with district leadership and each department in the Parkland School District, the elementary schools updated our response to the Covid 19 pandemic for the 2022 - 2023 school year. The below plan will be consistent among the nine elementary schools.

### **REQUIRED ELEMENTS FOR RETURNING TO SCHOOL PLANS**

1. [Identification of Pandemic Coordinator/Team](#)
2. [Steps to prevent children/staff at high risk](#)
3. [Process for monitoring students and staff for symptoms and history of exposure](#)
4. [Steps to take in relation to isolation or quarantine when a staff member, child or visitor becomes sick or demonstrates a history of exposure](#)
5. [Guidelines for when an isolated or quarantined staff member, child, or visitor may return to school](#)
6. [Expectations for the posting of signs in highly visible locations that promote everyday protective measures on how to stop the spread of germs](#)
7. [Procedures for cleaning, sanitizing, disinfecting and ventilating learning spaces, surfaces, and any other areas used by students \(ie. restrooms, drinking fountains, hallways and transportation\)](#)
8. [Protocols for classroom/learning space occupancy that allow for social distancing among students and staff throughout the day to the maximum extent feasible](#)
9. [Procedures for restricting the use of cafeterias and other congregate settings and serving meals in alternate settings such as classrooms](#)
10. [Protocols for sporting activities for recess and physical education classes](#)
11. [Schedule for training all faculty and staff on the implementation of the Health and Safety Plan before providing services to students](#)
12. [System for communicating with families around the elements of the local Health and Safety Plan including ways that families can practice safe hygiene in the home](#)

1. Identification of Pandemic Coordinator/Team ↑

School	Specifics	People Responsible for Carry-out
Cetronia	Jamie Giaquinto - Principal Jess Brans - primary teacher Courtney Lee - Data Intervention Specialist Jen Garland - intermediate teacher Geneine Parr - intermediate teacher Jenna Rau - learning support Todd Brosious - encores Melissa Myers - support staff Joann Grigoli - media specialist clerk Julian Taibi - core & crisis team Alyssa Pagliaro - nurse & crisis team Melissa Webber - administrative assistant & crisis team Brad Wannemacher - custodial & crisis team	
Fogelsville	Lisa Lesko - Principal Traci Gabriel - Nurse Amanda Keil - Counselor Mandy Keller - Teacher Nancy Kemler - Teacher Dan Ryan - Teacher Amanda Onori - Teacher Kim Trumbauer - Teacher Nicole Miller - Teacher Justina Verile - Elementary Dean of Students Katie Auriemma - LS Teacher Laura Wummer - SLP Jill Kemmerer - Encore Marlanda Birns - Encore Dawn Snyder - Support Staff Kelsey Balliett - Support Staff Amy Jones - Support Staff Beth Schoch - HRA	
Fred Jaindl	Jeff Bartman - Principal Jennifer Kubik - Nurse Dave Beers - Custodian Susan Stimpfle - Admin Assistant Anastasia Caltabiano - Counselor Kathy Pearson - Reading Specialist	

	<p>Karen Brokate - Teacher          Lauren Kostovick - Encore Teacher          Katie Saltzgiver - School Psychologist          Kristin Patselas - Teacher          Samantha Ding - Teacher          Diane Kelly - LS Teacher</p>	
Kernsville	<p>Michael F. Gehringer - Principal          Michelle Strohl - Counselor          Mariana Badalita - Nurse          Rick Smith - Custodian          Laura Bronzo - Admin Assistant          Andrea Marzano - Reading Specialist          Kaitlyn DeGerolamo - Kindergarten Teacher          Nancy Nahrgang - Art-Encore Teacher          Katie Saltzgiver - School Psychologist          Elizabeth Bender - Grade 3 Teacher          Kristin Woehr - LS Teacher</p>	
Kratzer	<p>Karen Aulisio - Principal          Deborah Frear - Nurse          Justin Bachman - Custodian          Jane Carl - Administrative Assistant          Christine Bankos - Counselor          Joan Krem - RTII / Gifted Teacher          Nikki Gelfo - Reading Specialist          Nicole Jones - Kindergarten          Tara Kuder - Grade 2 Teacher          Carla Hillard - Grade 4 Teacher          Kristin Madeira - Grade 5 Teacher          Jenna Sell - Grade 5 Teacher          Cathy Crilley - LS Teacher          Gabrielle Santiago - LS Teacher          Helen Krizan - Art Teacher          Melissa Waring - Media Specialist          Deanna Goodman - School Psychologist          Tara Imdorf - Title I Assistant          Lisa Barrow - Speech Therapist          Pat Bosha - Playground Aide</p>	
Ironton	<p>Rob Holmes - Principal          Carolyn Segata - School Counselor          Heidi Wrobel - Nurse          Carrie Heater - Administrative Assistant          Mike Sutton - Custodian          Amanda Williams - Reading Specialist          Tricia Kopchak - RTII/Gifted</p>	

	<p>Matt DeFazio - Encore Teacher  Chelsea Bashore - LS Teacher  Kristi Kutteroff - Primary Teacher  Tina Doll - Intermediate Teacher</p>	
Parkway Manor	<p>Scott Bartman - Principal  Sue Nunn - Administrative Assistant  Jamie McDonnell - Guidance Counselor  Reema Cancelliere - First Grade Teacher  Meghan Thomas - First Grade Teacher  Ashley Morrison - Media Specialist  Diane Schrimpe - Nurse  Kelly Richenaker - Fourth Grade Teacher  Karyn Haines - Fourth Grade Teacher  Missy Bachert - Custodian</p>	
Schnecksville	<p>Damian Goodman - Principal  John Gray - ES Teacher  Christie Nolan - Rtii/Gifted  Josh Wuchter - Tech Para  Sara Marsh - Learning Support  Marci Sodl - ES Aide  Joanne Marshalek - Third Grade Teacher  Joe O'Brien - Physical Education  Jill Becht - Media Specialist  Susie Ardt - DHH Aide  Deb Bassler - School Nurse  Mark Syslo - Band  Jill Szilagyi - Second Grade Teacher  Michele Geczi - First Grade Teacher  Becky Hower - Speech  Keith Eckenrode - School Counselor</p>	
Veterans Memorial	<p>Karen Dopera - Principal  Joanne Smith - Nurse  Nelson Bollinger &amp; Lisa Norris - Custodians  Molly Hertz - Admin Assistant  Todd Beidleman - Counselor  Taryn Gergar - Reading Specialist  Cassandra Vogel - School Psych  Hailey Adlard - Encore Rep  Michelle Cavanaugh - LS Rep  Jacque Creamer - Intermediate Rep  Candy Lewis - Primary Rep</p>	

2. Steps to prevent children/staff at higher risk ↑	
Specifics	People Responsible for Carry-out
<p>Staff: HR Department will work with individual employees to determine health needs.</p> <p>Students: Parents/Guardians will notify school based teams if their child is high risk.</p>	Human Resources Department, Parents

3. Process for monitoring students and staff for symptoms and history of exposure ↑	
Specifics	People Responsible for Carry-out
<p>If implemented:</p> <p>Staff: Follow procedures established at the district level.</p> <p>Students: Follow procedures established at the district level.</p>	All PSD staff and students/parents

4. Steps to take in relation to isolation or quarantine when a staff member, child or visitor becomes sick or demonstrates a history of exposure ↑	
Specifics	People Responsible for Carry-out
The isolation of individuals will be determined based on presenting symptoms and the building Certified School Nurse's (CSN) assessment.	Nurses, Principals

5. <b>Guidelines for when an isolated or quarantined staff member, child, or visitor may return to school</b> ↑	
<b>Specifics</b>	<b>People Responsible for Carry-out</b>
Building nurses in conjunction with the Director of Student Services and the DOH may utilize the most current recommendations provided by the DOH.	Nurses, Principals

6. <b>Expectations for the posting of signs in highly visible locations that promote everyday protective measures on how to stop the spread of germs</b> ↑	
<b>Specifics</b>	<b>People Responsible for Carry-out</b>
Post signs in highly visible locations (eg. school entrances, restrooms) that promote everyday protective measures and describe how to stop the spread of germs (such as by properly washing hands and properly wearing a face covering if applicable).	Nurses, Principals, Building Custodians
Print free digital resources on CDC's communications resources main page.	

**7. Procedures for cleaning, sanitizing, disinfecting and ventilating learning spaces, surfaces, and any other areas used by students (ie. restrooms, drinking fountains, hallways and transportation) ↑**

Specifics	People Responsible for Carry-out
<p>Clean and disinfect frequently touched surfaces and objects within the school and on school buses, including door handles, sink handles and drinking fountains.</p> <p>Ensure ventilation systems operate properly and increase circulation of outdoor air by opening windows when possible.</p> <p>Disinfectant products will be available in the classrooms and can be used at teacher discretion. Anti-static wipes will be available for teachers to use on technology devices. Night custodians will clean and disinfect daily. Buses equipped with hand sanitizer for students as they exit the bus. Buses will be disinfected and ventilated per the main district plan.</p>	<p>Building Custodian, Transportation Department (buses), Classroom teachers</p>

**8. Protocols for classroom/learning space occupancy that allow for social distancing among students and staff throughout the day to the maximum extent feasible ↑**

Specifics	People Responsible for Carry-out
<p>No more than one class of students in a room at any given time. Students separated to the maximum extent feasible in the room for social distancing. Whole group instruction may occur on the carpet following social distancing guidelines to the maximum extent feasible . Rows and columns for individual desks when possible during periods of high community transmission. Students will be permitted face covering breaks as needed if wearing a face covering.</p>	<p>Teachers, Support staff, Principals</p>

**9. Procedures for restricting the use of cafeterias and other congregate settings and serving meals in alternate settings such as classrooms ↑**

Specifics	People Responsible for Carry-out
<p>Avoid sharing food and utensils.</p> <p>Students will wash hands prior to lunch and will sanitize hands at the conclusion of lunch.</p> <p>Cafeteria tables will be cleaned after breakfast by food services staff and after lunch by the custodial staff and playground/cafeteria aides.</p> <p>Faculty Rooms: Staff members are encouraged to maintain social distancing while utilizing the faculty rooms.</p> <p>No cash or deposits accepted at school buildings. All deposits will be centralized and accepted at the Food Services office.</p>	<p>PGAs, Cafeteria Staff, Custodians</p>



**10. Protocols for sporting activities for recess and physical education classes ↑**

Specifics	People Responsible for Carry-out
<p>Select and provide safe opportunities for exercise and sports events for students. Consider the following:</p> <ul style="list-style-type: none"> <li>● Physical proximity of players and the length of time that players are close to each other or to staff.</li> <li>● Amount of necessary touching of shared equipment and gear (e.g., protective gear, balls, bats, racquet, mats or water bottles).</li> <li>● Ability to engage in social distancing while not actively engaged in play (e.g., practice, games, locker rooms, showers).</li> <li>● Engagement of players at higher risk of developing serious disease.</li> <li>● Size of the team.</li> </ul> <p>Implement transmission risk-mitigation protocols in non-contact sports to address hygiene, disinfection of equipment, distancing during practice and competition and numbers of participants.</p> <p>Require enhanced surveillance and testing for any contact sports to minimize higher risk of transmission in participating athletes.</p> <p>Per CDC guidelines, playgrounds will be routinely cleaned.</p>	<p>School Services Department, Playground Aides, Teachers</p>

**11. Schedule for training all faculty and staff on the implementation of the Health and Safety Plan before providing services to students ↑**

Specifics	People Responsible for Carry-out
<p>Conduct in-person training schedules based on plan implementation timelines.</p> <p>Disseminate and update training documents as a reference for staff.</p> <p>Training for staff on the Professional Development Days prior to the first student day of school.</p>	<p>Nurses, Principals</p>

**12. System for communicating with families around the elements of the local Health and Safety Plan including ways that families can practice safe hygiene in the home ↑**

Specifics	People Responsible for Carry-out
<p>Communication regarding changes to the Health and Safety Plan will be made through building and district updates via email and district website.</p>	<p>Nurses, Principals, Administrative Assistants</p>

## **Additional Areas to Address:**

13. [Student arrival social distancing/safety during parent drop-off](#)
14. [Student arrival social distancing/safety from bus](#)
15. [Bell schedule adjustments to accommodate social distancing](#)
16. [Student dismissal social distancing/safety parent pick-up](#)
17. [Student dismissal social distancing/safety bus](#)
18. [Protocols for walking in hallways/transitioning to other classes](#)
19. [Methods of limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students](#)
20. [Classroom set-up to maintain social distancing](#)
21. [Protocols during encore classes](#)
22. [Cafeteria set-up to maintain social distancing](#)
23. [Protocols for recess](#)
24. [Protocols & procedures to use nurse's office](#)
25. [How do we maintain social distancing/safety during State Mandated Drills?](#)

### 13. Student arrival social distancing/safety during parent drop-off ↑

Specifics	People Responsible for Carry-out
<p>Implement standard operating procedures while taking preventative measures such as:</p> <ul style="list-style-type: none"><li>• Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), Good hygiene, and school/district specific protocols.</li><li>• Establish a protocol for student pick/drop up: staggered entry and release (by grade, class, or bus numbers), marked spacing for pickup</li><li>• Limit unnecessary congregations of students</li><li>• Maintain limited points of entry for security purposes</li></ul> <p>Parent drop-off students will enter the building at their designated location. Students will walk directly to their classroom. Any students who choose to go to breakfast will go directly to the dining location and will sanitize their hands. Staff will be stationed throughout the hallways to monitor hallway traffic.</p>	Staff as assigned

### 14. Student arrival social distancing/safety from bus ↑

Specifics	People Responsible for Carry-out
<p>Implement standard operating procedures while taking preventative measures such as:</p> <ul style="list-style-type: none"><li>• Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), Good hygiene, and school/district specific protocols.</li><li>• Establish a protocol for student pick/drop up: staggered entry and release (by grade, class, or bus numbers), marked spacing for pickup</li><li>• Limit unnecessary congregations of students</li><li>• Maintain limited points of entry for security purposes</li></ul> <p>Staff will be stationed throughout the hallways to monitor hallway traffic. Students will move to the buses orderly when directed.</p>	Staff as assigned, Bus drivers

15. Bell schedule adjustment to accommodate social distancing ↑	
Specifics	People Responsible for Carry-out
Limit mixing between groups (to the maximum extent feasible).	Principals, Staff

16. Student dismissal social distancing/safety parent pick-up ↑	
Specifics	People Responsible for Carry-out
<p>Implement standard operating procedures while taking preventative measures such as:</p> <ul style="list-style-type: none"> <li>• Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), Good hygiene, and school/district specific protocols.</li> <li>• Establish a protocol for student pick/drop up: staggered entry and release (by grade, class, or bus numbers), marked spacing for pickup</li> <li>• Limit unnecessary congregations of students</li> </ul> <p>Students will report to the designated dismissal area prior to dismissal. Staff will communicate to call the students to their cars. Staff will monitor students in gymnasium or designated space. Students will stay in grade level areas in the gymnasium.</p>	Staff as assigned

### 17. Student dismissal social distancing/safety bus [↑](#)

Specifics	People Responsible for Carry-out
<p>Implement standard operating procedures while taking preventative measures such as:</p> <ul style="list-style-type: none"><li>• Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), Good hygiene, and school/district specific protocols.</li><li>• Establish a protocol for student pick up/drop off: staggered entry and release (by grade, class, or bus numbers), marked spacing for pickup</li></ul> <p>Students go directly from their classrooms to the bus.</p>	Staff as assigned

### 18. Protocols for walking in hallways/ transitioning to other classes [↑](#)

Specifics	People Responsible for Carry-out
<p>Students will stay on the right hand side of the hallway. Students will be taught to keep hands at their sides and to walk in a single file line.</p> <p>Teachers will remind students about good hygiene practices.</p> <p>Hand sanitizing stations will be available around the building.</p>	Principals, Building staff members, Custodians

**19. Methods of limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students** ↑

Specifics	People Responsible for Carry-out
<p>Space students within common areas.</p> <p>Faculty meetings can be held in person. Social distancing measures will be applied as feasibly, practically, and acceptably possible during hallway transitions, recess, and lunch.</p> <p>Face covering breaks are available throughout the school day for those individuals as needed.</p>	<p>Building Staff</p>

**20. Classroom set-up to maintain social distancing** ↑

Specifics	People Responsible for Carry-out
<p>Furniture will be arranged to accommodate social distancing guidelines to the maximum extent feasible during periods of high community transmission.</p>	<p>Teachers</p>

**21. Protocols during encore classes** ↑

Specifics	People Responsible for Carry-out
<p>Students will sanitize hands entering and exiting encore classes.</p> <p>If the level of spread requires, furniture will be arranged to accommodate social distancing guidelines in encore classes to the maximum extent feasible.</p>	<p>Encore staff</p>

## 22. Cafeteria set-up to maintain social distancing ↑

Specifics	People Responsible for Carry-out
If needed, seating arrangements will be predetermined and identified by markings on the seats. Students will sit on one of the markings at their assigned tables. To maintain appropriate social distancing requirements for lunch, secondary site(s) may be utilized in order to accommodate all students in a grade level.	Principals, Playground Aides

## 23. Protocols for recess ↑

Specifics	People Responsible for Carry-out
Students will sanitize their hands as they enter and exit the playground.  Students are not permitted to bring recess materials from home. If necessary during indoor recess with larger classes, a larger alternate location will be utilized to accommodate two groups to allow for proper supervision.	Playground Aides



**24. Protocols & procedures to use nurse's office ↑**

<b>Specifics</b>	<b>People Responsible for Carry-out</b>
<p>Students will be seen by appointment only. For emergency situations, the nurse, health room assistant, or office staff will assist in supporting the individual in need. Students will wear a face covering during the visit. A face covering will be provided if the student does not have one.</p> <p>Students will be asked to use hand sanitizer upon entering the nursing office and upon leaving the nursing office.</p>	Nurse, Health Room Assistant, Principal

**25. Maintaining safety/social distancing during State Mandated Drills ↑**

<b>Specifics</b>	<b>People Responsible for Carry- out</b>
<p>PSD will continue to utilize the same drill protocols for Evacuation/ Lockdown Drill with the school community prior to commencing monthly drills via the PA System.</p>	All Building Staff