

Silver Sands Mission Statement

Silver Sands Middle School is committed to building individual character and academic excellence by linking learning to life!



Student Handbook 2021 - 2022

Dr. Rick Inge, Principal

Assistant Principals

Ms. Sue Jackson; Ms. LaTonya Mitchell; Mr. Todd Leathead

Silver Sands Middle School

August 2021



Dear Students:

Welcome new and returning students to Silver Sands Middle School! We are pleased to provide you with your own Student Handbook. It can assist you to be better prepared as well as understand our school rules. You will need to use your Student Handbook to write your assignments for each class daily in the calendar section.

This Student Handbook contains important information concerning Silver Sands. This information includes student academic and behavioral expectations which will help you have a very successful and rewarding school year.

We look forward to another year of excellence as we work together to reach new heights.

Sincerely,

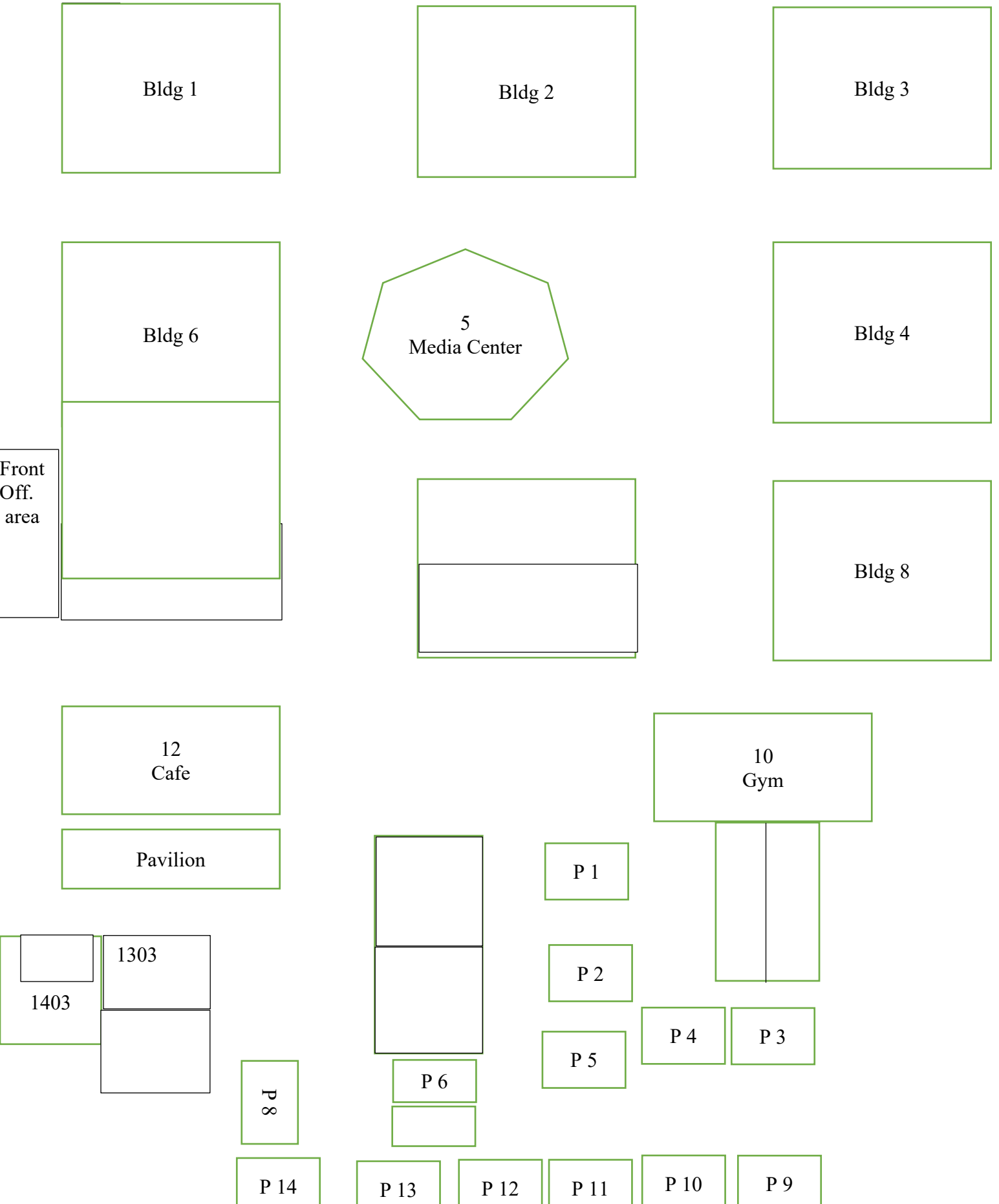
Dr. Rick Inge
Principal

DIRECTORY FOR SILVER SANDS MIDDLE SCHOOL

Main Line	386-322-6175	ESE House	Ext. 36412
Sixth Grade House	Ext. 36406	Free/Reduced Price Meals	Ext. 36400
Seventh and Eighth Grade House	Ext. 36410	Registration/Scheduling Records and Immunization	Ext. 36488
Cafeteria	36699	Clinic	Ext. 36698
Attendance	322-6175, press 1	Media Center	Ext. 36438
Teacher Conferences	Call Grade House		
Guidance 6 th Grade	Ext. 36485		
Guidance 7 th Grade	Ext. 36478		
Guidance 8 th Grade	Ext. 36483		

Visit our school site at <http://schools.volusia.k12.fl.us/silversands>

School Map



THE STUDENT PLANNER

This Student Planner is designed to assist each student with organizational skills to reach their potential while here at Silver Sands Middle School. It is also a vehicle of communication between the home and school; therefore, the student must have the Planner in each class. Students are to put all class information in the Planner. Parent(s) should check the Planner regularly. If a parent writes a comment for the teacher, it is the student's responsibility to show the note to that teacher.



The focus at Silver Sands is student learning and mastery of essential skills; the basis for future success. To this end, students must be in class on time, participate actively as responsible learners, and complete all assigned work.

ACADEMIC AND BEHAVIORAL CONCERNS

Should a parent or guardian have a question regarding a child's academics or behavior, the first, and best place to start is with the teacher. Only the teacher involved will be able to answer your specific questions. Please contact the teacher via email or call the House office to schedule a conference. Should you feel the need for additional assistance after having spoken to the teacher, please contact your child's Guidance Counselor.



- Student Planners should be checked nightly for assignments, homework, projects or teacher comments.
- **Assignments and grades may be accessed on the web at <http://vcs.sis.pinnaclesuite.com/Gradebook/Logon.aspx>**
- Interim Reports are issued during the mid-term of each quarter.
- Report Cards are issued at the end of each quarter.
- Both the Interim Report and the Report Card are designed to inform the parent of academic and behavioral progress.
- Parents are strongly encouraged to conference with their child's teachers as needed. Silver Sands conducts parent conferences with the child's team of teachers on Tuesday and Thursday mornings.
- Distribution of Interims and Report Cards are peak periods for conferences; therefore, please plan ahead for teacher conferences.
- **Parent Pinnacle information, please contact extension 36406. This provides parent's access to their student's grades, attendance, discipline, standardized testing scores and other important information.**

ADDRESSES AND TELEPHONE NUMBERS

Students must have current information on file in the school's computer network. This includes correct spelling of the name, current address, home phone, parents' or guardians' names, parents' work phones, and emergency contact name and phone number. It is the family's responsibility to inform the registrar of all changes in this data as soon as they occur. Address changes require proof of the new address, such as an electric or water bill in the parent/guardian's name.

ATTENDANCE

Attendance is an important indicator of classroom success. Parents, students, and the entire Silver Sands staff must work cooperatively to ensure the consistent attendance of each and every student. While present, each student is expected to attend all assigned classes unless the teacher(s) and/or the administration give prior approval.

Arrival

Students are not permitted to leave the campus once they arrive without following the district check out procedures. All students, other than those reporting to the Media Center, the Main Office, or Cafeteria are to remain in their grade level areas until the bell rings (see map). When a student is out of area, it is considered a disciplinary offense. Campus opens at 8:45AM and closes at 4:15 PM, except on Early Release Days when it closes at 3:15 PM. **No supervision is provided before or after those times.** Student drop off and pick up is located through the east gate entrance. The west gate entrance is reserved for buses and staff only.

Early Dismissals

- Early dismissals must be handled at the front desk in the Main Office/Bldg. 9. **A student will be released only to the parent or guardian or an individual whose name appears on the emergency card and has proper photo ID.** That individual is required to sign the student out.
- To protect instructional time, a student will not be called out of class for an early dismissal until the approved adult has arrived on campus.
- Upon return to school from an early dismissal, students must check in at the Main Office and receive a pass to class. **Please allow 15 minutes when picking a child up early. To avoid excessive classroom disruptions, students will not be called on the intercom. An office aide or campus advisor will pick the student up from their classroom.**

Tardiness to School

- In order for a tardy to be excused, the parent must contact the attendance clerk by note or by telephone (386-322-6175). If a student brings a note, a phone number must be included for verification purposes.
- A student who is tardy to school must report to the Main Office for a pass to class.

Tardiness to Class

- For a tardy to be excused the student must have a pass from the office.
- 10-10 Rule – Students may not have passes out of class during the first ten and last ten minutes of each class unless it is an emergency.
- 1 tardy = warning, 2 tardies = parent contact, 3 tardies = teacher assigned detention

Excused Absence

A student's absence will be excused for:

- Illness or other legitimate causes as determined by the administration.
- Medical and dental appointments, when they must be scheduled during the school day.
- Religious holidays and religious instructions.

Unexcused Absence

A student's absence is unexcused when:

- Deemed so by the administration.
- The parent or guardian fails to notify the school of the absence.

Notification of an Absence

A parent/guardian must contact the attendance clerk, 386-322-6175, by telephone or written communication when a student will be absent. The following information must be included.

1. Student's name
2. Student's alpha code
3. Reason for the absence

The school may refer any student who has five or more days of unexcused absences to the social worker and courts.

Note: We are governed by School Board Policy 206, in compliance with Florida Statute 232.09 (2), which governs compulsory attendance for children.

BEHAVIOR

At Silver Sands Middle School the students, parents, teachers, and the administration work together to maintain a high level of civility and safety. The "Warrior Code" addresses the academic and behavioral expectations for all students, staff and families.

THE WARRIOR CODE

Be Responsible
Be Respectful
Be Cooperative
Be Safe



The Four Step Plan for Classroom Behavior

1. Warning
2. Parent Contact
3. Detention
4. Referral

Serious violation of district and school rules and policies will result in an immediate referral to administration.

Detentions

- Teacher assigned detentions are scheduled with teacher and parent and held in the teacher's room.
- Administrative assigned detentions are Tuesdays and Thursday from 4:20-4:50
- Administrative Detention is held in room 706

Suspensions and Expulsions

- In-school suspension or AE requires students to be in a “time-out” room and complete teacher assignments and other required work. Misbehavior in AE may result in additional days to be served or an out-of-school suspension. Work not completed will be done during learning lab at lunch.
- Out-of-school suspension requires students to stay inside their home during the school day. Teachers will send missed work to the appropriate house office and students need to complete all make-up work from their teachers.
- Expulsions (assignment to an alternative school) are the result of extreme student misconduct and are determined by the District’s Student Placement Committee.



Silver Sands Middle School has developed a policy that addresses student behavior for causing “social, emotional, or physical” abuse in person, by phone, or via e-mail or the internet. The list of bullying tactics includes: teasing, spreading rumors, exclusion, and intimidation. The policy also includes: harassment based on sexual orientation. Student reports of bullying will be investigated according to our school interventions with the Guidance Department in conjunction with Administration.

**All bus riders will report directly to the cafeteria at the end of each school day!!
Students will be dismissed from the cafeteria by an administrator as their buses arrive.**



BUS TRANSPORTATION

Bus transportation is provided for students who live two or more miles from the school. However, riding the bus is a **privilege** that may be revoked at any time for unsafe, disruptive or unsatisfactory conduct. Since safety is our primary concern, all students who are transported by bus are under the authority of the bus driver and the school. Students who are transported to and from school are expected to abide by the “Code of Student Conduct,” School Board Policy 208, the rules of the Transportation Department and all school rules.

Student Transportation Contact Phone Number: 386-255-6475 extension 50504.

BICYCLE RULES

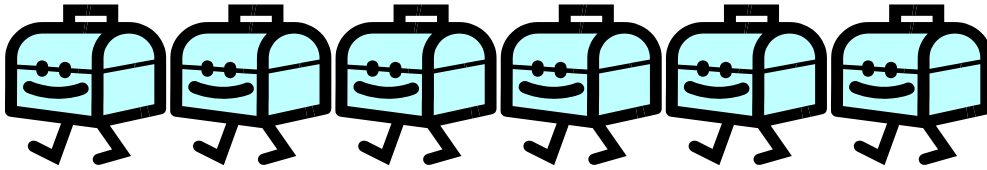
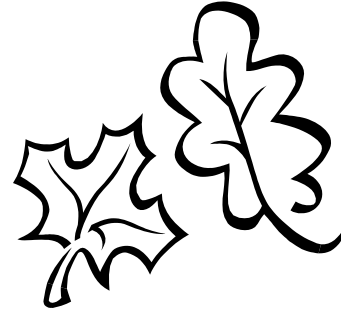
- Bicycle riders are expected to follow all state and local laws, as well as the school rules regarding bicycles.
- Helmets are to be worn as per state statute.
- All bicycles must be parked in the bicycle compounds during school hours. Students who enter the east side of the campus must use the east compound, and those entering from the west side of campus must use the west compound.
- All bicycles must remain locked during the school day.
- For safety reasons, students are not to ride their bicycles through/on the campus.
- Administration may revoke bicycle privileges for violation of any of these rules.
- Skateboards, roller blades, and skate shoes may not be used on campus at any time and must be stored in lockers or any other secured location. Infringement of this rule will be considered a discipline offense.



SILVER SANDS IS NOT RESPONSIBLE FOR THE THEFT OR VANDALISM OF BICYCLES. IT IS RECOMMENDED THAT BICYCLES BE REGISTERED THROUGH THE POLICE DEPARTMENT.

CAMPUS BEAUTIFICATION

Silver Sands is proud of its park-like setting. Please keep our campus beautiful by always using the sidewalks and putting all trash in the trash cans. This emphasis on a clean campus includes: the classrooms, hallways, café, gym, locker rooms, and restrooms.



CAFETERIA PROCEDURES:

1. Enter orderly
2. Get in line to buy lunch (no skipping) – Say your name and number loudly and clearly, say please and thank you!
3. Sit down and stay seated – no getting up to get more food, throw away food or to change seats
4. Clean your area
5. Exit orderly
6. **Students with lunch accounts must not share their numbers.**
7. No Milk, Slushies or Food is allowed outside the café
8. Students with lunch passes must sign out at the stage
9. Student lunch accounts cannot be cashed out.

Free and Reduced Price Meals

Students who are approved for free or reduced price meals at the close of the 15-16 school year will be able to continue receiving free or reduced price meals until October 1st of the 16-17 school year. A new application must be completed within that time to allow the student to continue to receive free or reduced price meals for the rest of the school year.

Parents having lunch with their child must sign in and get a visitor's pass. The office will call for the student to meet the parent(s) in the main office and escort them to the assigned eating area.

CELLPHONES

Students are to use a school phone in case of emergency!



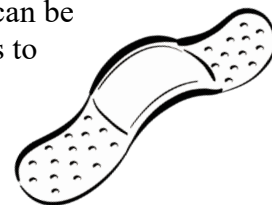
Possession/Use of Wireless Communication Devices- CELLPHONES

- **Students may use electronic devices during BYOT lessons designated by the teacher**
- Students may possess a wireless communication device while on school property or in attendance at a school function for after-hours usage. The wireless communication device must be **powered off and kept in a location out of sight** upon arrival to school and throughout the entire school day, except when participating in a BYOT lesson. This includes while on school transportation at any time. **If the wireless communication device is “powered on”; it will be interpreted as being in “use”.**
- “Usage” of wireless communication device on campus during the school day or while on school transportation at any time may result in disciplinary action, **including the confiscation of the device.**
- Parents needing to contact their child during the school day must contact the appropriate house office to deliver messages. **Please do not ask your child to use their phone during the school day to receive or send messages.**
- **Cell Phones are allowed before and after school only, or with the permission of the teacher for the purpose of BYOT.**

Silver Sands is not responsible for the replacement of lost or stolen cell phones or other personal property.

CLINIC

Silver Sands has a clinic with a nurse. Students must have a pass to go to the clinic from his/her teacher. The clinic is in the WEST office of building nine. The nurse may dispense medications if the required paperwork has been submitted. It is the parent/guardian's responsibility to bring in the medication and refills. Students may not bring any prescription or over-the-counter medicines to school. Minor first aid can be administered, such as band-aids and ice packs. It is very important for parents/guardians to keep the nurse informed of any student health concern.



CLUBS

Every year more than half of the students are involved in one or more of the clubs and organizations we have on campus. Clubs are promoted on the announcements, on posters, in the quarterly e-newsletter, “Warrior News” and on the school website.

COMPUTER USE POLICY

Prior to any student using a school computer, the student and parent must sign the **Acceptable Use Agreement**. Agreements will be distributed and collected through reading classes. Violation of the agreement may result in loss of computer privileges and disciplinary action.

CREDITS IN MIDDLE SCHOOL:

Students must successfully complete three credits (pass for three years) in each of the following subjects in order to be promoted to high school

- Language arts
- Math
- Science
- Social Studies

In order to be promoted from grade to grade in middle school, students must pass three of the four required subjects (listed above) and a total of five of the seven courses taken.

Students in need of extra help in their classes should first speak to their teacher directly. Most of the Silver Sands teachers are available outside of class to help students. Students may also speak to their counselors to arrange for tutoring when it is available. Parents should closely monitor student progress using the websites <http://ves.sis.pinnaclesuite.com/Gradebook/Logon.aspx>. Students in jeopardy of failing a core class may lose PE, elective, or lunchroom privileges.

DRESS CODE

THE ADMINISTRATION RESERVES THE RIGHT TO DETERMINE THE APPROPRIATENESS OF STUDENTS' GENERAL APPEARANCE, REGARDLESS OF WHAT MAYBE CONSIDERED "IN FASHION."

All students are expected to dress modestly, safely and appropriately for school. Parental guidance in the area of dress is necessary so the student avoids controversy while on campus and dress does not distract from the educational setting. It is imperative that Silver Sands Middle School and families work together to ensure a safe and productive learning environment for all. **Our school district has a county wide dress code, please see the Volusia County School Board Dress Code outlining the specifics and details in the VCSB student code of conduct if needed. The requirements below are in addition to the district's dress code.**

Violation of the Dress Code may result in a call home to the parent and/or disciplinary action. This includes having to change their clothes in order to return to class or go to AE (in-school suspension).

Volusia County Schools Dress Code

The following information is intended to clarify the Volusia County Schools dress code and should be used as a guide.

The complete dress code is posted online at:

<http://myvolusiaschools.org>.

- **HEAD:** No caps, visors, hoods, bandanas, sunglasses or other head gear.
- **ACCEPTABLE NOT ACCEPTABLE UPPER GARMENTS:** All garments must cover shoulder to shoulder. All garments must be long enough to clearly overlap the beltline or stay tucked. **NO** halter tops, tanks tops, spaghetti straps or muscle shirts.
- **ACCEPTABLE NOT ACCEPTABLE LOWER GARMENTS:** Undergarments and the buttocks **MUST** remain entirely covered even while seated. Dresses, skirts and shorts must be at least mid-thigh or below in length. No leggings are allowed.
- **FOOTWEAR:** All students shall wear shoes/footwear. Students must wear shoes that are safe and appropriate for the learning environment. Students must wear athletic shoes in all PE classes. Cleats, slippers and shoes with wheels are not permitted to be worn on campus. **All shoes must be closed toe and heel.**
- **ACCESSORIES: Facial piercings and jewelry of any kind are prohibited. Additionally, all contact lenses and corrective eyewear must be appropriate and non-distracting for school.** Clothing, jewelry, and accessories shall not convey messages that are: crude, vulgar/profane, violent/death-oriented, gang related, sexually suggestive, promote alcohol, drugs or tobacco, or promote illegal activities or products. Jewelry or accessories that pose a safety concern for the student or others are prohibited. Dog collars, wallet chains, large hair picks or chains that connect one part of the body to another are prohibited.

EDUCATIONAL TRIPS/FIELD STUDIES:

School-sponsored field studies are an integral part of educational program. Written permission from the Parent is required for student participation. Payment and signed permission slips are due as determined by each sponsor. Discipline referrals will jeopardize students' participation in field trips and other extracurricular activities.

Note: Should a student pay for a field trip and then be unable to attend for any reason, including discipline problems and/or academic issues, the cost of admission will be refunded when possible. However, it will not be possible to refund the cost of transportation.

Students who receive or possess the following will be unable to attend:

- More than two referrals or any one of the following, including but not limited to, fighting, vandalism, insubordination, harassment, malicious threats, inappropriate touching, or possession of weapon/drugs/alcohol during current school year.
- More than five unexcused absences within a nine week period or more than 15 absences for the year.
- D, F, or I in Gradebook (current and/or previous nine weeks) and is in danger of not passing the class/classes.
- Sickness (fever/vomiting)
- Must be in attendance for at least four periods on the day of event.
- Overnight trips have additional criteria that must be met and are specific to each trip

EMERGENCY CARDS:

Each student must have a completed emergency card on file in the main office. Additionally, accurate health information is critical for your child's safety. Emergency cards will be checked and photo ID of adult checked when the early release of a student is requested. Updated emergency names and numbers are essential!

Students will be released only to those individuals whose names appear on the emergency card and can provide a photo ID (license or state issued identification card).

GRADES

The grade a student earns represents the skills the student has mastered in a class. Class work, projects, quizzes and tests demonstrate student learning. Students are expected to do their very best on each assignment, do assignments completely and turn them in on time. Students are responsible for completing all missed assignments when absent. Please check with your teachers to make up missed tests and quizzes. Each grading period, students shall have the opportunity to retake one summative assessment per course, per nine weeks. Additional retakes shall be determined based upon individual student data.



- Teachers and Students will work together to determine best practice for student to show mastery.
- Students must complete all requirements given by teacher prior to re-testing

Grading Scale

Grade	Percentage	Conduct
A	90 – 100	Conduct is satisfactory 1
B	80 – 89	Conduct needs improvement 2
C	70 – 79	Conduct is unsatisfactory 3
D	60 – 69 Minimum Passing Grade	
F	0 – 59 No Credit Earned	
I	Mastery in progress	



GUIDANCE COUNSELORS

The guidance counselors at Silver Sands are dedicated to provide students and their families' assistance throughout the middle school years. Counselors stay with their group of students for the full three years, changing grades with them each year. Some services our counselors provide include but are not limited to:

- Provide academic and behavioral counseling to individuals and small groups of students
- Teach classes on middle school specific issues
- Work with parents, teachers and other staff regarding students' needs
- Put families in contact with community services and resources

Students wishing to see a counselor should complete a blue counselor request form and drop it off in the house offices.

HALL LOCKERS

Hall locker rental is available for \$10. The lockers and locks remain school property. For security reasons the following guidelines must be observed:

- **Lockers may not be shared or changed.**
- **Only school locks may be used.**
- Lockers may not be accessed before the first bell and during classes without a pass.
- Food may not be left in the locker overnight.
- **Lockers may be searched by administration at any time.**
- **Silver Sands is not responsible for items lost or stolen from lockers.**



NOTE: PE lockers are rented through the PE classes for a separate charge (\$5.00)

HOUSE OFFICES

Each grade level has an office in the EAST office entrance to building nine. The ESE office is in the WEST office in building nine. Students must have a pass from his/her teacher in order to come to the office. Late passes are not given in the house offices. The main office is the front entrance of building nine and is where tardiness to school, attendance and early dismissals are handled.

HOMEWORK ASSIGNMENTS

- Each teacher may assign homework.
- Each student is responsible for completing and turning in homework on time!
- The Handbook and website should be checked routinely. Both the student and parent should note when homework, projects and reports are due.

LOST AND FOUND

Found items should be brought to the EAST Office. If a student loses something; first notify the teacher, next check assigned classrooms, and finally go to the EAST Office to check the lost and found. **It would be wise to clearly and permanently mark all belongings.**

SILVER SANDS IS NOT RESPONSIBLE FOR THE REPLACEMENT OF LOST OR STOLEN BELONGINGS.

MAKE-UP WORK AND TESTS

- It is the student's responsibility to request missing assignments from teachers. Check online at <http://vcs.sis.pinnaclesuite.com/Gradebook/Logon.aspx>.
- A student should write make-up work in their Student Handbook.
- When a student is going to be out for an extended number of days, contact the House Office for assignments. Please allow sufficient time (24 hours) for teachers to gather materials.



MEDIA CENTER

The media center is open at 8:45 AM most days for research, study, quiet chatting and computer use. We make every effort to be open in the morning, but this is not always possible. Occasionally we will be closed for staff meetings and it will be posted on the front door.

We welcome your presence and expect you to:

- Conduct yourself according to the **Warrior Code!**
- Return materials on time (students are allowed maximum two books for two weeks).
- Request permission BEFORE sitting at a computer if not accompanied by your teacher.
- Follow school and district guidelines for computer use (**check Acceptable Use Agreement – AUA - in Handbook**) and have this signed permission form on file for computer use. Forms are distributed and collected through reading classes.
- Visit the media center during the school day WITH A PASS from your teacher. At lunchtime, students must have a MEDIA CENTER PASS. No food or drinks are allowed in the media center.
- Ask for our assistance if you have questions.

Materials in the media center are for a diverse population. This includes books that are reviewed for ages 12+ or grades 7/8+, such as Young Adult and graphic novels. The final authority for acceptable materials will be individual student's parent(s) or guardian(s). Students have access to electronic resources on and off campus. Some of these require a user name and password in order to access them.



PE – GENERAL INFORMATION

Participation and Dressing Out- All physical education classes meet daily. Students must actively participate in order to receive full credit for the day. In order to participate, each student must “dress-out” in a Silver Sands P.E. uniform. Dressing out for class promotes personal hygiene, safety, and keeps those nice school clothes clean and in good repair. Students will **not dress-out on Wednesdays** because of time constraints. Rental uniforms are available for students who need them. We ask that use of the rental uniforms be on an occasional use basis – students should be responsible for having their own uniform on a regular basis. If a student has

misplaced his/her uniform, a change of clothes from home is allowed but **MUST** be accompanied by a **note** from a parent or guardian. This option is accepted for no more than one week - after this the student must have a Silver Sands P.E. uniform – no substitute. Uniforms may be purchased for \$20.00 during the year before or after school. We also sell “recycled” uniforms for \$5.00. Ask your coach for details. Please use solid deodorants; sprays/aerosols are not recommended.

Not dressing out is the same as “not prepared for and not participating in class” and therefore will result in disciplinary consequence.

P.E. Lockers: P.E. lockers are available to all students. The cost is \$5.00 for the year.

All backpacks, purses, clothing and any other items **MUST** be locked up and **NOT** left on the locker room floor.

The school is not responsible for lost or stolen items.

Make-ups: P. E. make-up day is Wednesday during class. Students will have the opportunity to make-up a zero earned during that week only. Students will need to dress-out and report to their Coach for the make-up activity.

Expectations: Students are expected to show respect at all times! This includes respect for themselves, peers, instructors, equipment, and facilities. Good sportsmanship at all times is the rule for participation in activities. Students are expected to be on time and prepared for class. The P.E. department follows the Silver Sands Discipline procedures which are outlined in the student Handbook (Four Step Plan).

Grades: Student grades and assignments can be accessed through

<http://ves.sis.pinnaclesuite.com/Gradebook/Logon.aspx> Grades will be updated weekly. SSMS grades are calculated using 60% from summative work and 40% from formative work. Individual coaches can be contacted via the school’s website. Coaches can also be reached by phone, 322-6175 (ext - 36465 or 36464).

Health: Part of the P.E. curriculum will include a 3 – 4 week health unit. Each student will be required to have a three-prong pocket folder with paper for this unit. Specific health content will be addressed in a parent letter immediately prior to the start of the unit. Health textbook: Glencoe Teen Health. Students and parents may also refer to www.health.glencoe.com.

PLAGIARISM

- **Student work must be one’s own**
- Students turning in work that is found using another’s work, as their own or not cited properly, may result in disciplinary action, be required to redo the assignment and/ or receive a “zero” as a grade on that assignment; based on teacher discretion.

SAFE AND ORDERLY SCHOOL ENVIRONMENT

All students are expected to adhere to the Volusia County Student Code of Conduct as well as Silver Sands Middle School policies and procedures. Prohibited behaviors include but are not limited to the following:

- Horseplay such as chasing, hitting, pushing, tripping, wrestling and “public displays of affection”
- Throwing objects at any target (PE is an exception)
- Sexual harassment; inappropriate touching, gestures and comments
- Possession of weapons, legal and illegal drugs, alcoholic beverages, fireworks, and tobacco products
- Racial slurs, abusive or profane language and inappropriate or profane gestures
- Gambling, including playing cards
- Riding/operating any motorized vehicle on campus

- Riding skateboards and wearing skate shoes
- Possession of food, drinks, candy, and gum in classrooms unless permission given by teacher (this doesn't include lunch boxes)
- Leaving the gated perimeter or opening gates during school day without staff approval
- Possession of toys, such as tech decks, yo-yos, collectibles, cards, etc.
 - **If any of the above items are damaged, lost or stolen, Silver Sands will not be held responsible**

Electronic devices such as cell phones, game boys, IPods, video cameras, portable game players, PS2's, CD players, computer games, and cameras may not be used during class times unless authorized by a teacher. No social media or personal phone calls/texts on any device. Electronic devices are for school work and music.

Students are obligated to notify a teacher or an administrator, immediately when they have knowledge or suspicion of any items or activities that could cause injury or disruption on the campus.

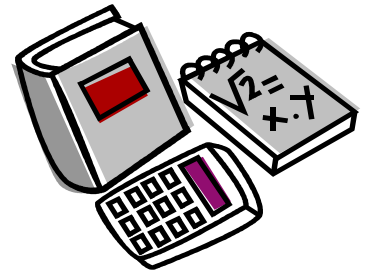
If you see something, say something...

SKATEBOARDS

Skateboards must be stored during the school day (first bell to last bell). Options for storage include lockers or teachers' classrooms (with permission). The school is not responsible for lost or stolen skateboards that are stored in classrooms or offices.

SUPPLIES

Each teacher requests certain supplies for their class in order for students to be prepared for learning. Every effort is made to keep the list to a minimum. Students in need of assistance with supplies should speak to their counselor.



SUBSTITUTE TEACHERS

Expectations for student behavior and academic work are the same for substitute teachers as for regular teachers.

TEXTBOOKS

Students need to be extremely responsible in protecting textbooks and library books from damage or lost. Students must pay for damaged or lost books.

VISITORS

We welcome visitors to our campus. However, per school and district policy, all visitors must check in and out at the Main Office, Building 9 prior to entering any other areas of the school including classrooms. Visitors are also required to show photo identification and wear an identification badge while on campus. Before you leave

our campus, please return your identification badge to the Main Office. In order to visit a teacher's classroom during the school day, 24 hours' notice and teacher approval is required.

VOLUNTEERS AND BUSINESS PARTNERS

Silver Sands depends on the generosity of its community to provide the very best education to its students. Individuals wishing to volunteer must complete the District's volunteer application, including serving as chaperones on field studies. Businesses wishing to work with the school should complete the partnership application. Both forms may be picked up in any office. Whenever on campus, volunteers and partners must sign in as visitors in the Main Office. The school coordinator for these programs can be reached at 386-322-6175, ext. 36406.

Warrior Time

Warrior Time is built into our daily schedule to provide students with remediation and/or enrichment opportunities.

Silver Sands Middle School Student Handbook Acknowledgement

Dear Warriors-

Please sign below to acknowledge you have reviewed Silver Sands student handbook for the 2019-2020 school year. The student handbook can be found online at:

<http://myvolusiaschools.org/school/SilverSandsMiddle/Pages/Students.aspx>

Student's name: _____ Alpha Code: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Silver Sands Middle School – Volusia County
Electronic Information Services (EIS) Acceptable Use Agreement

Volusia County Schools provides your student with access to Electronic Information Services (EIS) through the use of computers and/or other electronic devices. Use of EIS is considered a privilege, not a right.

Computers are provided for student use to further the educational goals of the district. To ensure students benefit from computer technology, they will adhere to the following guidelines, as well as those specified in Volusia County Schools Student Support Services Policy #518 (on reverse or following page).

1. Students will only use programs and devices selected by the teacher.
2. Students will not install or download from the Internet any software, including games, on any computers at school.
3. Students will not make any changes to desktop settings or to programs.
4. Students will save their files to a removable device unless the teacher gives other directions.
5. Students may use the Internet for only curriculum research and projects assigned by teacher. No surfing or browsing the Internet for recreational purposes is allowed. Any inappropriate material inadvertently accessed should be reported to a teacher.
6. Students shall not visit chat rooms or use instant messaging. Students shall not give out personal information about themselves or others.
7. Students will immediately notify the teacher if malfunctions occur in any computer, peripheral, or software. Any tampering with hardware, peripheral devices, or software will be considered vandalism and will be handled accordingly.
8. Students will use e-mail for school curriculum only, with permission and at the direction of the teacher.

I further understand that failure to follow these guidelines may result in the loss of access to the network or other disciplinary action.

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The use of EIS is a privilege and not a right. Please review Support Services Policy 518 (reverse side). Having read this form, sign and have your son/daughter/charge sign below to use student computers at his/her school for the years he/she is in attendance at Silver Sands Middle School.

Computer/Internet Use Consent

Complete and return this form to your child's school.

STUDENT: Name (please **PRINT**): _____ Alpha Code: _____
Grade: _____

I understand that my computer use is not private and that the District will monitor my activity on the networked communication system.

I have read the Student Support Services Policy 518 (on reverse) and agree to abide by the provisions. I understand that violation of these provisions may result in revocation of network access or other disciplinary action.

Student's Signature _____ Date _____

PARENT: By signing below, I am stating that I have read the Student Support Services Policy #518 (on reverse). Further, I certify that the information contained on this form is correct.

Check only one:

I give permission for my child to participate in the District's electronic information services (including Internet access).

I **DO NOT** give permission for my child to participate in the District's electronic information services.

Parent's Signature _____ Date _____

(NOTE: It is the parent's responsibility to complete a new form if circumstances change.)

Taken from SUPPORT SERVICES POLICY - NUMBER 518 Adopted July 25, 2000 Volusia County School Board

III. STUDENT USE

A. General Notice

The use of EIS can put new and exciting resources at the fingertips of both students and teachers. Due to the fundamental lack of restrictions on the Internet, parents, teachers and students should be aware that there is a possibility of accessing information that has not been screened by educators and that may not be consistent with other district policies. Individual users will be held responsible for their use of EIS. All students and their parents/guardians shall be required to sign and return an acceptable use agreement provided by the school prior to using EIS.

B. Specific Provisions on Use of Equipment and Services

All students must agree to adhere to the following requirements:

1. All student use of EIS shall be in accordance with school board policy, the code of conduct, other rules that the individual school may have that supplement school board policy, and the instructions given to the student(s) by staff.
2. The student is responsible for good behavior on the school computer system, just as he/she is while at school or any school district activity. School board policy and school rules for behavior and communications apply.
3. The student shall use EIS for educational purposes only.
4. The student will not access or attempt to access information that is not authorized for the student's access or account.
5. Students are not permitted to use EIS for commercial purposes or product advertising, unless specifically allowed by the teacher as part of the class.
6. Students are not permitted to use EIS for political lobbying or campaigning. This prohibition does not restrict communications with public officials as part of a class activity approved by the teacher.
7. Students are not permitted to access, transmit, receive, submit, or publish any defamatory, abusive, obscene, profane, sexually oriented, threatening, harassing, offensive, or illegal material, any material related to gambling, weapons or terrorist activities, or any materials involving hate speech, or to make any attempt to do so.
8. Students will not use EIS to invade the privacy of and shall not trespass into another student's or employee's folders, work, or files without proper authorization.
9. The student shall abide by all copyright laws and regulations.
10. The student shall not harm, modify, or destroy software or equipment, or interfere with system security or make any attempt to do so.
11. The student shall not introduce unauthorized software into the system.
12. The student shall not use EIS in any way that would disrupt the use of EIS by others.
13. The student shall not allow another individual to access EIS by using the student's account or password, unless the student has authorization to allow such use by others. Students are ultimately responsible for all activity under their accounts.

C. Supervision

Employees responsible for supervising student use of EIS will provide reasonable guidance and instruction to students on such use. No student shall be permitted to engage in interactive communication using EIS without the expressed permission of the supervising staff member. Interactive communication on the Internet by students shall be closely supervised.

D. Sanctions for Misuse

Any violation of this policy by a student may result in loss or limitation of use of EIS, shall be grounds for discipline under the code of student conduct and/or referral to law enforcement where appropriate under the law, and may result in the student being financially liable for the cost of improper use.

