

West Allis-West Milwaukee School District

INTERMEDIATE SCHOOL ATHLETIC CODE OF CONDUCT HANDBOOK



**Frank Lloyd Wright
Intermediate School**
Home of the Wildcats
franklloydwright.wawmsd.org



**Lane
Intermediate School**
Home of the Patriots
lane.wawmsd.org



**West Milwaukee
Intermediate School**
Home of the Panthers
westmilwaukee.wawmsd.org

West Allis-West Milwaukee School District
1205 South 70th Street, West Allis, WI 53214
(414) 604-3000
wawmsd.org

Table of Contents

FROM THE ATHLETIC DIRECTORS...	2
CONTACT INFORMATION	3
WELCOME TO INTERMEDIATE SCHOOL ATHLETICS	4
REGISTRATION INFORMATION	4
ATHLETIC FEE	5
SPORT TIMELINE AND INFORMATION	5
CHAIN OF COMMUNICATION	6
ACADEMIC ELIGIBILITY	6
BEHAVIOR AND ATTENDANCE REQUIREMENTS	6
BULLYING	7
HAZING	8
ALCOHOL/DRUGS/TOBACCO	8
ALCOHOL/DRUGS/TOBACCO PENALTY OF USE	9
INSURANCE	9
PARENT/GUARDIAN PERMISSION	9
TRAVEL	9
USE OF STUDENT IMAGE	10
REQUIRED FORMS	10
ATHLETIC CODE OF CONDUCT AGREEMENT	11
STUDENT-ATHLETE EMERGENCY INFORMATION, CONSENT TO TREAT AND AUTHORIZATION TO DISCLOSE MEDICAL INFORMATION	12
PHYSICAL EXAM FORM	14
PHYSICAL EXAM ALTERNATE YEAR CARD	16
CONCUSSION & SUDDEN CARDIAC ARREST FORM	17

FROM THE ATHLETIC DIRECTORS...

In intermediate school, being a student athlete means holding yourself to a higher standard. You're responsible for homework *and* practice. You must get along with classmates *and* team members. You answer to teachers *and* coaches. President Kennedy once observed, "For those to whom much is given, much is required."



When you put on the uniform, you become part of a long legacy in the West Allis-West Milwaukee School District. The uniforms, the trophies, the wins, and the losses - you're part of everything that has come before and all that will come after.

The Athletic Code of Conduct outlines what is expected of intermediate school student athletes. We ask that you read it carefully. If you have questions or concerns, please contact your On-Site Athletic Director or Sam Sujecki, Youth Sports Manager. We are here to help you reach your goals both as a student and an athlete.

Every student (and their parent/guardian) that participates in sports must sign the Athletic Code of Conduct Agreement. This means you will adhere to these expectations. The Athletic Code of Conduct holds athletes and parents to a higher standard. Once you're on the field, mat, or court you don't just represent yourself... you represent your school and district.

CONTACT INFORMATION

Sam Sujecki

Youth Sports Manager

West Allis-West Milwaukee Recreation & Community Services Department

414-604-4959

sujeckis1@wawmsd.org

Julia Bratel & Joe Laurishke

On-Site Athletic Directors

Frank Lloyd Wright Intermediate Wildcats

414-604-3400

bratelj@wawmsd.org & laurishkej@wawmsd.org

Kyle Malin

On-Site Athletic Director

Lane Intermediate Patriots

414-329-6616

malink@wawmsd.org

Kelly Schmidt & Kiersten Schelman

On-Site Athletic Directors

West Milwaukee Intermediate Panthers

414-604-3300

schmidtk@wawmsd.org & schelmank@wawmsd.org

WELCOME TO INTERMEDIATE SCHOOL ATHLETICS

Participating in athletics, students will have the opportunity to prepare themselves for high school sports, get exercise and make lifelong friends. All students and ability levels are encouraged to participate. Opportunities are open to all 6th, 7th, and 8th grade school district residents including those students who attend a parochial school, private school, home school or public school outside the district that does not offer sports.

The rules and regulations developed by the West Allis-West Milwaukee School District that govern the participation by boys and girls in school athletics and in some instances, impact upon sports activities outside the school are included in this Athletic Code of Conduct. Both student-athletes and their parents should have an understanding of these requirements. Equally important is that student-athletes and/or parents talk to their On-Site Athletic Director or Youth Sports Manager if they have any questions about these regulations.

There also are exceptions and other permissive provisions in some rules. Student-athletes and their parents should discuss all athletic eligibility related situations with the On-Site Athletic Director who will get a decision, interpretation, or opinion from the Youth Sports Manager and West Allis-West Milwaukee Recreation and Community Services Department.

The Athletic Code of Conduct is comprised of but not limited to:

- The West Allis-West Milwaukee School District Rights and Responsibilities Handbook for Students and Parents West Allis-West Milwaukee School District Board Policy www.wawm.k12.wi.us.
- School and Coach expectations.

REGISTRATION INFORMATION

All registration fees and forms must be completed and submitted directly through the West Allis-West Milwaukee Recreation and Community Services Department. You may register by going online at www.wawmrec.com and over the phone at 604-4900 with a credit card or mail in or drop off at 2450 S. 68th Street Monday - Thursday 8:00 - 5:00pm and Friday 8:00 - 4:00pm.

All students who choose to participate in any athletic program at your school must have the following forms turned in to the West Allis-West Milwaukee Recreation and Community Services Department before they can tryout or participate.

- Physical Exam Form (good for 2 years, see physical exam form for specific date clarifications)
- Physical Exam Alternate Year Card (must be filled out the following year after physical exam is completed)
- Student Athlete Emergency Information, Consent to Treat and Authorization to Disclose Medical Information Form (only needs to be done once per school year)
- Concussion & Sudden Cardiac Arrest Form (only needs to be completed once per school year for intermediate sports)
- Intermediate School Athletic Code of Conduct Form (only needs to be completed once per school year)

All forms are available online at www.wawmrec.com and on your schools athletic webpage.

*Please note that all outstanding balances must be paid through the West Allis-West Milwaukee Recreation and Community Services Department from the 2020-21 school year and prior before your child can participate. Questions contact Sam Sujecki, Youth Sports Manager (see the contact information page).

ATHLETIC FEE

\$45 per sport except 6th Grade track the fee is \$20. If the sport is a tryout sport you may pay after final rosters have been made but they can not participate in practices or games until the payment is made.

SPORT TIMELINE AND INFORMATION

Teams will practice after school for 1-1.5 hours every day Monday - Friday unless there are games/meets scheduled except for Poms and 6th grade track.

The following intermediate school sports are under the jurisdiction of this handbook:

FALL	WINTER	SPRING
Poms/Cheer Cross Country Girls Basketball	Poms/Cheer Boys Basketball Wrestling Girls Volleyball	Track and Field

- **Poms/Cheer** - September - end of January
 - Tryouts will be in late August - Dates to be determined
 - Practice will be once per week determined by the coach
 - Athletes will perform at halftime of the girls and boys basketball games
- **Cross Country** - September - October
 - Athletes will compete in 4-5 meets
- **Girls Basketball** - September - October
 - Tryouts will be held in early September for 7th and 8th Graders - Dates to be determined
 - 6th Graders are highly encouraged to participate in the WAWM RCS Department basketball programs. This structure aligns with the conference we participate in, which do not include 6th grade interscholastic athletics. There are no tryouts, everyone makes it.
- **Boys Basketball** - November - Mid January
 - Tryouts will be held late October/early November for 7th and 8th Graders - Dates to be determined
 - 6th Graders are highly encouraged to participate in the WAWM RCS Department basketball programs. This structure aligns with the conference we participate in, which do not include 6th grade interscholastic athletics. There are no tryouts, everyone makes it.
 - Seasons may overlap with wrestling but participants are allowed to compete in both. We ask that you communicate your interest with your schools on site Athletic Director.
- **Wrestling** - mid-January - March
 - Athletes will compete in meets and two Saturday tournaments.
 - Seasons may overlap with boys basketball but participants are allowed to compete in both. We ask that you communicate your interest with your schools on site Athletic Director.

- **Girls Volleyball** - February - March
 - Tryouts will be held early February for 7th and 8th Graders - Dates to be determined
 - 6th Graders are highly encouraged to participate in the WAWM RCS Department basketball programs. This structure aligns with the conference we participate in, which do not include 6th grade interscholastic athletics. There are no tryouts, everyone makes it.
 - Seasons may overlap with wrestling but participants are allowed to compete in both. We ask that you communicate your interest with your schools on site Athletic Director.
- **Track** - April - May
 - Athletes will compete in 4-5 indoor and outdoor meets.
 - 6th graders that are registered will participate in two meets and practice 1-2 times per week for \$20.

CHAIN OF COMMUNICATION

Any questions or concerns regarding sports participation should first be addressed with the coach. If further information or resolution is needed, the Athletic Director should be contacted. If additional communication is needed, the principal should be contacted. If there is information or a resolution that cannot be attained at the school level, contact the West Allis-West Milwaukee School District Administration Office.

ACADEMIC ELIGIBILITY

A student athlete is ineligible if he/she has more than one D on a daily basis during the current season.

For the purpose of this policy, Incomplete grades are viewed as an F grade until changed. Eligibility is resumed when the incomplete grade(s) are changed to an acceptable letter grade.

Eligibility is determined using grades, weighted GPA for these report cards and the following:

- First quarter
- First semester
- Third quarter
- Second semester
- Student athletes will need to provide their teachers with a teacher approval form prior to the start of the season and every week during the sport they are participating in. The form will insure the students current grade in classes and to ensure they are behaving appropriately in all classes. Forms will be provided by the On-site Athletic Director or Coach. Further instructions will be provided.

Student athletes having more than one D on a daily basis during the current season are allowed to participate in practice but are not allowed to participate in games until their grades are changed to an acceptable letter grade.

BEHAVIOR AND ATTENDANCE REQUIREMENTS

- Participants must be in school at least half day (afternoon) prior to participating in sports or clubs.
- All disciplinary requirements must be completed prior to participation in any intermediate sport event and behavior referrals may result in a suspension from intermediate sports (i.e. detention time).

- Student athletes under suspension may not participate in intermediate sports during the period of suspension. Individuals may be required to sit out additional games or practices.
- Excessive absences, tardiness or truancy may result in a suspension from intermediate sports.
- A student-athlete, disqualified from a contest for flagrant or unsportsmanlike conduct, is also suspended from the next competitive event.
- Any player who in the judgment of the official, intentionally spits on, strikes, slaps, kicks, pushes or aggressively physically contacts an official at any time shall be immediately ineligible for competition a minimum of 90 calendar days from the date of the confrontation. In addition, the player is ineligible to compete for the first 25% of the next season in that same sport.
- A school must provide an opportunity for the student to be heard prior to a penalty being enforced. If a student appeals a suspension, according to the school's appeal procedure, the student is ineligible during the appeal process.
- School and district must be represented in a positive manner at all times.
- Participation discretion is left to the Youth Sports Manager, On-site Athletic Director, School Administration and/or teacher based on academic, behavior and attendance issues.

Individual exceptions, such as documented family emergencies, school field trips or other absences that are pre excused by the Athletic Director or building administrator are accepted. The discovery of a violation of any of these attendance requirements after the contest or event will result in suspension from participation in the next competition or contest.

BULLYING

The WAWM School District does not tolerate harassment, intimidation, or bullying in any form and will take all necessary and appropriate action to eliminate it. For the purpose of this policy, harassment includes striking, shoving, kicking, throwing objects at, or otherwise subjecting another person to physical contact or attempting or threatening to do the same; name-calling; or engaging in a course of conduct or repeatedly committing acts which intimidate, cause discomfort, or humiliate another person, or which interferes with the victim's academic or work performance. Harassment includes verbal comments or other expressions that insult, degrade, or stereotype any person or group because of race, color, national origin, gender, sexual orientation, religion/creed, pregnancy, parental/marital status, disability, or age. Harassment also includes sexual harassment, which for the purpose of this policy, refers to behaviors that are not welcome, that are personally offensive, that debilitate morale, and that interfere with the academic performance of its victims or their peers.

Sexual harassment may also include, but is not limited to, actions such as sexually-oriented verbal "kidding" or abuse, pressure for sexual activity, sexual contact and unwelcome touching, display of sexually suggestive objects or pictures, demands for sexual favors accompanied by implied or overt promises of preferential treatment or threats concerning an individual's employment or academic status, any job or academic-related action that is based upon an individual's acceptance of, resistance to, or refusal of sexual overtures. Intimidation is defined as an individual intentionally behaving in such a way as to make another feel timid or fearful. This includes overt or implied threats and/or physical gestures.

Bullying is defined as a form of aggression in which there is an imbalance of power between the bully and the victim. Bullying can be physical, verbal, or psychological and is of a repetitive nature. It can be direct (face to face) or indirect (behind someone's back). Indirect bullying includes exclusion and gossip. Harassment, intimidation, and bullying are prohibited in all academic and nonacademic settings. This includes, but is not limited to, school classrooms and hallways, school buses, cafeteria, athletic competitions, field trips,

locker rooms, and cooperative work programs. It shall be a violation of District policy for any student to harass, intimidate, and/or bully anyone through conduct regarding race, color, national origin, gender, sexual orientation, religion/creed, pregnancy, parental/marital status, disability, or age.

This policy also prohibits harassment, intimidation, and/or bullying from third parties not directly subject to district control (i.e., persons who are not students or employees) when such persons are engaged in school district/Recreation Department-sponsored activities. Examples of third parties include audiences and competitors at inter-district athletic competitions, service contractors, school visitors, and employees of businesses or organizations participating in cooperative work programs with the district. Sexual harassment by staff toward any student shall be presumed unwelcomed. Individuals who experience sexual harassment from a peer (e.g., adult to adult, student to student) should be encouraged to make it clear that such behavior is offensive to them.

Students who instigate any type of harassment, intimidation, or bullying are subject to disciplinary action. Individuals who experience any type of harassment, intimidation, or bullying may process a complaint pursuant to this policy. Students reporting incidents of harassment will be protected from retaliation. Students who engage in retaliatory conduct against a complainant will be subject to discipline under this policy. The District will act promptly to investigate all complaints, either formal or informal, verbal or written, of harassment, intimidation, or bullying because of race, color, national origin, gender, sexual orientation, religion/creed, pregnancy, parental/marital status, disability, or age; to promptly take appropriate action to protect individuals from further harassment, intimidation, or bullying; and, if it determines that unlawful harassment occurred, to promptly and appropriately discipline any student who is found to have violated this policy, and/or take appropriate action reasonably calculated to end the harassment.

Bullying is prohibited in all academic and nonacademic settings. This includes, but is not limited to, school classrooms and hallways, school buses, cafeterias, athletic competitions, field trips, locker rooms, and cooperative work programs (Board Policy 411.1) Any incidents of bullying at any time during participation in athletics will be subject to disciplinary action.

HAZING

Hazing is defined as Intentional or reckless acts which endanger the physical health or safety of others for the purpose of initiation/admission/affiliation with an organization. Any incidents of hazing at any time during participation in athletics will be subject to disciplinary action.

ALCOHOL/DRUGS/TOBACCO

The use of alcohol/drugs/tobacco is expressly prohibited by the West Allis-West Milwaukee School District. Alcohol, drugs, and tobacco is defined as follows:

- **Alcohol:** Possession, distribution, or use of any beverage containing alcohol.
- **Drugs:** Possession, distribution, or use of any of drugs or being under the influence of any drug. Includes all illegal drugs, controlled substances, narcotics and prescription medications. The definition does not include prescription medications that are possessed 1) while under the care of a licensed healthcare provider who prescribed the drug to the student and 2) in accordance with school district

policies regarding the administration of medication at school (Board Policy [453.4](#)) Also included is all equipment, products and materials that are used, designed for use or intended for use in producing, processing, preparing, packaging, storing, containing, concealing, injecting, ingesting, inhaling or otherwise introducing into the human body a controlled substance analog.

- **Tobacco:** Possession, distribution or use of any tobacco product or nicotine inhaler (i.e. electronic cigarette, vape or juul).
- **Imitation Controlled Substances:** Also included is a substance that is not a controlled substance, but which by appearance, including color, shape, size, markings or packaging, or by representations made, would lead a reasonable person to believe that the substance is a controlled substance.

ALCOHOL/DRUGS/TOBACCO PENALTY OF USE

The penalty for alcohol/drugs tobacco use will result in immediate removal from the program.

The Athletic Director/building administrator has the discretion to modify sanctions if the student-athlete shows adequate proof that he/she made reasonable efforts to leave premises as soon as practical where alcohol or drugs were being illegally consumed when said substances were discovered to be present.

The penalty percentage that cannot be completed in one sport season will be rolled over into the next sport season. Student-athletes who quit a sport or are injured will not be considered as having served their penalty.

INSURANCE

Parents/guardians are responsible for their child's health insurance. If parents do not have insurance, they may purchase insurance by contacting the school Main Office.

PARENT/GUARDIAN PERMISSION

A student-athlete must have the written permission of his/her parent/guardian to participate in school athletics.

- A. During the school year before and/or after the school season of a sport and in the summertime, members of a school's team may voluntarily assemble with their teammates (without school and/or school coach involvement) at their own discretion.
- B. A student-athlete or his/her parents must pay the fee for specialized training or instruction such as camps, clinics, and similar programs.

TRAVEL

Students must travel to and from all sporting events with the team when the school/district provides transportation unless a parent/guardian submits the completed District Travel Permission Form prior to the event. This form permits a parent/guardian to transport his/her child only. Contact the On-Site Athletic Director or Youth Sports Manager or online at your school's athletic website or recreation department website for this form.

It is the responsibility of the parent/guardian to pick your child up in a timely manner. Chronic tardiness may result in your child being removed from the program.

USE OF STUDENT IMAGE

The participation of student-athletes in school athletics may result in the use of student-athlete images in promotion of school and district events. In order to facilitate good communication, all questions regarding use of student image or athletic participation should be addressed to Sam Sujecki, Youth Sports Manager or your On-Site Athletic Director.

REQUIRED FORMS

- **ATHLETIC CODE OF CONDUCT AGREEMENT**

A student athlete must complete the athletic code of conduct agreement once per school year and will need to be signed by a parent/guardian and student athlete.

- **STUDENT-ATHLETE EMERGENCY INFORMATION, CONSENT TO TREAT AND AUTHORIZATION TO DISCLOSE MEDICAL INFORMATION**

A student athlete must complete the athletic code of conduct agreement once per school year and will need to be signed by a parent/guardian and student athlete.

- **Parent/Athlete Agreement for Concussion & Sudden Cardiac Arrest**

A student athlete must complete the athletic code of conduct agreement once per school year and will need to be signed by a parent/guardian and student athlete.

- **PHYSICAL EXAM FORM INFORMATION**

A student athlete must have a physical examination (signed by a licensed physician, physician's assistant or advanced practice nurse prescriber) every other school year.

- **PHYSICAL EXAMS DATED PRIOR TO APRIL 1ST**

Physical exams completed by a medical professional, dated prior April 1st, only cover the current school and following school year. (For example: A Physical Exam dated March 30, 2020 covers only the 2019-2020 and 2020-2021 school year.)

- **PHYSICAL EXAMS DATE APRIL 1ST OR AFTER**

Physical exams completed by a medical professional, dated April 1st or later, cover the upcoming school year and the next year. (For example: A Physical Exam dated April 1, 2020 covers the 2020-2021 and 2021-2022 school years.)

- **PHYSICAL ALTERNATE YEAR PARTICIPATION CARD**

During the second school year of sports participation, the parent/guardian must sign the WIAA Physical Alternate Year Participation Card.

West Allis-West Milwaukee School District
INTERMEDIATE SCHOOL
ATHLETIC CODE OF CONDUCT AGREEMENT

School Name: _____

Student Name: _____ Grade: _____

Sport(s): _____

Parent/Guardian

- I have read and I understand the provisions of the West Allis-West Milwaukee School District Intermediate School Athletic Code of Conduct. I further certify that if I did not understand the information contained in this document, I sought and received an explanation of the information prior to signing this agreement.
- I understand that participation in athletics at Frank Lloyd Wright, Lane or West Milwaukee Intermediate School, requires that my son/daughter adhere to the Athletic Code of Conduct and the eligibility provisions in the West Allis-West Milwaukee School District Intermediate School Athletic Code of Conduct Handbook.
- I agree that I am financially responsible for any equipment, uniforms, etc., issued to my son/daughter as a result of participating in athletics at Frank Lloyd Wright, Lane or West Milwaukee Intermediate School.

Print Parent Name

Parent Signature

Date

Student

- I have read and I understand the provisions of the West Allis-West Milwaukee School District Intermediate School Athletic Code of Conduct. I further certify that if I did not understand the information contained in this document, I sought and received an explanation of the information prior to signing this agreement.
- I understand that by participating in athletics at Frank Lloyd Wright, Lane or West Milwaukee Intermediate School, I must adhere to the Athletic Code of Conduct and the eligibility provisions in the West Allis-West Milwaukee School District Intermediate Athletic Code of Conduct Handbook.
- I understand that by participating in athletics at Frank Lloyd Wright, Lane or West Milwaukee Intermediate School, I am financially responsible for any equipment, uniforms, etc., issued to me.

Print Student Name

Student Signature

Date