

School Safety Committee

Meeting Minutes

August 15, 2022

1. Welcome
2. Establishment of Quorum
 - a. Meeting present in session by Jay Cuningham at 4:07
 - b. Welcome
3. Pledge of Allegiance and Texas Pledge
4. Introductions
 - a. Members present introduced themselves
5. Update on Summer Safety Action Steps
 - a. Paul Miller & Brian Palazzi Update
 - b. Update on State requirements, released on July 4, 2022
 - i. Every exterior door in the district was checked for, but not limited to door, door frame, hinges, push bar, handles, all mechanisms associated with the door. Clear Creek ISD also checked all interior doors even when it wasn't a requirement. Completed.
 - ii. Numbering system on the maps. Updated maps have been requested and numbering them based on what makes sense. In the process of numbering exterior doors.
 - iii. Campus teams finishing up their threat assessment training
 - iv. Mandate matched with the sprint team. Collaboration with facilities, maintenance and safe and secure.
 - v. District has trained all staff on new expectations and Standard Response Protocol (SRP). Everyone has been trained.
 - Child nutrition, crossing guards, monitors, interns, substitutes, administrators, who bring it back to their campuses.
 - vi. Safe & Secure is in the process of submitting the summer audit information. We are currently inserting the data into a spreadsheet. Due September 9, 2022
 - vii. The updated maps will be given to law enforcement.
 - viii. Jay Cunningham: Explanation /purpose of why the doors were checked?
 - Called a sprint team after Uvalde to look at everything quickly before the start of the school year.
 - Implemented a door ajar system.
 - If the door is propped an alarm will sound and sends an email to campus admin.
 - Also, a human check, people physical check the doors. Check if they are unlatched, not just propped.

- Daily and weekly basis
 - Due to the failure of doors at Uvalde. Information is being shared with staff and students. No one opens the door for individuals, and no one props the door.
 - Close the door or gate if seen open.
 - Student and staff perspective/expectation? If it fails, we are determining what those outcomes would be.
 - Brian Palazzi shared a story about maintenance workers asking about closing doors. Everyone is being told the same thing and communicate.
 - Communications created a video and presentation everybody got the same information
 - Sign in sheets for documentations when attending trainings.
- ix. Arturo Sanchez discussed the email being sent to someone, but what about other methods of communication? A possible text instead of an email? A more immediate response.
- Paul Miller: Possible, not a good reliable way to do it. Testing options. The audible is the primary means of resetting the door. Emails the principal, assistant principal and safe and secure.
 - Brian Palazzi: Trial and error. Technology was unbelievable. Teachers went to principals. What should they do if they hear an alarm? If safe to do so, close it.
 - Jay Cunningham: A student was a part of the sprint team. Noise/Audible was noticeable.
- x. Brian Palazzi: Work orders were also submitted if there was any issue with the door. Maintenance has started on those right away.
- Number of work orders.? Mr. Hall, Director of Maintenance and Operations, would know Couple of doors needing a longer-term fix. High percentage of work orders submitted.
 - Paul Miller: A few were non repairable. Door to door hardware.
 - S. Brown: Come Wednesday, those doors are not repaired?
 - Paul Miller: Two Doors
 - Chief Ratliff: Two out of how many in the entire district
 - Brian Palazzi: Spoke to admin and monitors on those specific doors needing more precaution. Example, Clear Falls the toggle is an issue if it's not properly checked.
 - Paul Miller: Doors are ever changing. That's why we have people checking the doors
- xi. Laura Norman: Did we complete scheduling the drills as part of the mandate?
- Brian Palazzi: Scheduling has been completed.
 - Through Raptor admins can log through the web browser and set the drill dates. Cameron Munson went in on the back end and created the requirements for admins. Making it easier.

- Previous years we used Microsoft Forms. We always tried to making it as easier as possible for administrators.
- Raptor App allows administrators to notify and activate drills and real emergencies.
- Laura Norman: Great program. Can't do the drills without it. If they don't load it

6. Community Input

- a. None. No emails received.

7. Closed Session as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.001, et. seq., concerning purposes permitted by the Act including: a. 551.076 Deliberation Regarding Security Devices or Security Audits b. 551.089 Deliberation Regarding Security Infrastructure

- a. Deliberation Regarding Security Devices or Security Audits
- b. Deliberation Regarding Security Infrastructure

8. Action

- a. Review and approve 2022-2023 Committee Meeting Schedule and Topics
- b. Paul Miller: Collectively put together recommendations for the EOP for everyone to review.
- c. Coming out of Close session by Jay Cunningham at 5:34pm

9. Closing and next steps

- a. December 15, 2022, is the next meeting
- b. Review School Safety Center items to condense what we are going to focus on and need to continue.
- c. May 18,2023 meeting - review Safety Audits
Take to committee and take to board afterwards
- d. Paul Miller: Required meetings will be scheduled and more if needed.
- e. Arturo Sanchez: Provide updates that center around what we have been doing. Nice for the community to know this is a focus. As of today, two are not working. Human beings to come out and check it. Keep community informed of what is happening.

10. Adjournment

- a. 5:43 Meeting adjourned