

South St. Paul
Public Schools



2017-2018 Budgets

First Reading: June 12, 2017
Final Approval: June 26, 2017

Strategic Plan

South St Paul Public Schools has recently created a Strategic Plan, *Passionate Learners, Positively Changing Our World*, as our Strategic Roadmap through 2020. The Mission of the Strategic Roadmap is to *“Ignite a passion in every learner to inquire, continuously improve and engage in positively changing our world.”* As a part of this Strategic Plan, the district has identified two key Priority Actions as our guide.

District administration, the Board of Education and the stakeholders in the South St Paul Community will continue to work to align future resources and budgets with these Priority Actions.

Priority Actions...to prepare each and every student for their next step

Our goal is to ensure success for all students at each grade level to prepare them for the career or college path of their choice. To achieve this, we will...

- Integrate International Baccalaureate (IB) experiences into all aspects of the learning day
- Improve systemic student support services by creating dedicated teacher collaborative planning and training time during the school day
- Expand Science, Technology, Engineering, Arts and Math (STEAM) experiences for students at all levels, which includes implementation of the Project Lead the Way (PLTW) curriculum
- Increase access to digital learning resources district-wide
- Expand research-based strategies and curriculum to prepare all students for career and college success through Advancement Via Individual Determination (AVID)
- Secure funding to expand time and opportunities for student and staff learning
- Strengthen our co-curricular programming district-wide

Kindergarten readiness is the foundation for all future success. To help our children be ready for kindergarten, we will...

- Secure funding to provide preschool for qualifying families
- Provide developmental literacy coaches to conduct home visits to offer support, resources and training for families with young children
- Collaborate with Dakota County and other partners to strengthen early childhood services and literacy resources
- Create additional spaces for more early learning opportunities

General Fund – Fund 01

Description of Fund

The General Fund is used to account for all revenues and expenditures of the school district not accounted for elsewhere. The General Fund is used to account for educational activities, district instructional and student support programs, expenditures for the superintendent, district administration, normal operations and maintenance, pupil transportation, capital expenditures, and legal school district expenditures not specifically designated to be accounted for in any other fund.

Budget Assumptions

Revenue

1. Property Taxes – Property taxes are budgeted based on the 2016 Payable 2017 Levy that was approved by the Board of Education on December 12, 2016.
2. Other – The primary source of revenue in this area is participation and admission fees. There are no proposed fee changes from the 2016-17 fiscal year. Other sources include the district's student activities accounts and third party billing revenue. There are no proposed changes in these areas.
3. State Sources – The following primary state funding sources have been budgeted:
 - a. General Education Revenue – the budget is based on \$6,188 per pupil unit, which is a 2% increase over the 2016-17 level of \$6,067.
 - b. Compensatory Revenue – the budget is based on the MDE's entitlement report, which is based on the October 1, 2016 Free/Reduced student count.
 - c. Special Education Revenue – the budget is based on the special education formula.
 - d. Other State Funding – budgets have been projected based on the approved levy, projected enrollment and MDE estimates.
4. Federal Sources – The district receives funding for Title I, Title II, Title III and Special Education. The district has budgeted for all federal programs at the same level as 2016-17.

5. Enrollment – The table below shows the actual Average Daily Membership (ADM) for 2015-16, the budgeted ADM for 2016-17 and the projected ADM for 2017-18.

Grade	2015-16 Actual	2016-17 Budget	2017-18 Projected
ECSE (1)	36	38	37
VPK (2)	0	50	50
K	264	226	226
1-3	832	817	778
4-6	849	834	826
7-12	1,527	1,545	1,593
Total	3,508	3,510	3,510

- (1) ECSE = Early Childhood Special Education
 (2) VPK = Voluntary Pre-Kindergarten

Expenditures

1. General Expenditures – \$1,000,000 in budget reductions were made from the 2016-17 General Fund budget. These adjustments were approved by the Board of Education at the March 27, 2017 meeting and were made to ensure a 12% fund balance at the end of the 2017-18 fiscal year.
2. Salaries and Employee Benefits – Employee compensation is based on current collective bargaining agreements and estimates are used for any contracts that are currently in negotiations.
3. Class Size Norms – Class size norms did not change from the 2016-17 school year. Staffing is based on the following class size norms:

Grade	2016-17 Norms	2017-18 Norms
K	21-25	21-25
1	22-26	22-26
2	23-27	23-27
3	25-29	25-29
4-8	27-31	27-31
9-12	29-33	29-33

4. Other Budgets – Most other budgets were held constant. Some budgets were increased for inflation – around a 2% increase from the 2016-17 budget.

Food Service Fund – Fund 02

Description of Fund

The Food Service Fund is used to record financial activities of a school district's food service program. Food service includes activities for the purpose of preparation and service of milk, meals, and snacks in connection with school and community service activities.

Budget Assumptions

Revenue

1. Other – Primarily Meal Sales – There are no proposed change in student meal prices. In addition, all students who qualify for Free and Reduced Price meals will receive free meals. The proposed prices are as follows:

Grade	2016-17 Prices	2017-18 Prices
Elem Lunch	\$1.70	\$1.80
Elem Break.	\$1.00	\$1.00
Sec Lunch	\$1.90	\$2.00
Sec Break.	\$1.35	\$1.35
Milk	\$0.35	\$0.35
Adult Lunch	\$3.60	\$3.70
Adult Break.	\$1.75	\$1.75

2. State Sources – State reimbursements are budgeted at no change from the 2016-17 levels.
3. Federal Sources – Federal reimbursements are budgeted to increase slightly from 2016-17 levels.

Expenditures

1. Salaries and Employee Benefits – Employee compensation is based on current collective bargaining agreements and estimates are used for any contracts that are currently in negotiations.
2. Other Costs – Other costs are based on projected supplies, materials and food related costs.
3. Capital outlay – Capital outlay is budgeted based on expected costs related to equipment replacements in the kitchens.

Community Service Fund – Fund 04

Description of Fund

The Community Service Fund is used to record all financial activities of the Community Service program. The Community Service Fund is comprised of four components, each with its own fund balance:

- Community Education
- Early Childhood Family Education (ECFE)
- School Readiness
- Adult Basic Education (ABE)

Budget Assumptions

Revenue

1. Property Taxes – Property taxes are budgeted based on the 2016 Payable 2017 Levy that was approved by the Board of Education on December 12, 2016. The district levies for General Community Education, Early Childhood Family Education (ECFE), Youth Services, Home Visiting and School Age Care – Disabled.
2. Other Sources – Primarily Tuition and Fees – The district collects participation fees in the following areas: Camps and Clinics, Preschool, School Age Care, Youth Development, After School Youth, Community Theatre (summer), Senior Citizen Programming and Early Childhood Family Education (ECFE). There will be no changes in fees from the 2016-17 fee schedules.
3. State Sources – State funding for General Community Education, ECFE and School Readiness are based on Minnesota Department of Education (MDE) projections. State funding for Adult Basic Education (ABE), Childhood Screening and Non-Public Pupil Aid are based on district estimates.

Expenditures

1. Salaries and Employee Benefits – Employee compensation is based on current collective bargaining agreements and estimates are used for any contracts that are currently in negotiations.
2. Other Costs – Other costs are based on projected supplies, materials and other related costs.

Debt Service Fund – Fund 07 and 47

Description of Fund

The Debt Service Fund is used to record revenues and expenditures for a school district's outstanding bonded indebtedness, whether for building construction or operating capital, and whether for initial or refunding bonds. When a bond issue is sold, the school board must levy a direct general tax upon the property of the district for the payment of principal and interest on such bonds as due.

Budget Assumptions

Revenue

1. Property Taxes – Property taxes are budgeted based on the 2016 Payable 2017 Levy that was approved by the Board of Education on December 12, 2016. The district is required to levy 105% of the scheduled bond principal and interest payments.

Expenditures

1. Principal and Interest – The district makes payments based on the scheduled bond principal and interest payments.
2. Fiscal Charges and Other – The district incurs trustee costs related to the payments on the bonds.