

SMHSA Board Meeting July 26, 2022

In Attendance: Lauren Mitchell, Susan Ritchie, Tina VanZyl, Ayesha Mercer, Stacey Sherman

Meeting started at: 6:45pm

Meeting ended at: 9:45pm

Principal notes (LM): Mrs. Spear is excited to be a part of events. Shared that at previous school, there was a committee for every event. Shared their marathon experience- 26 weeks of fundraising.

Kindergarten Welcome Party:

- Week of 8/15: LM to organize and lock in Rita's truck (~\$120)
- Week of 8/8: Kindergarten jump start week (9-11am @ SM)

Back to School Night:

- 8/23 (K-2) & 8/24 (3-5) from 6-8pm each night.
- SR to set-up and oversee HSA info table and spirit wear table on 8/23.
- LM, TV, AM to oversee HSA tables on 8/24.
- LM to review and update HSA info flyers. SR making copies for event.
- LM & AM to clean up at end of event.

Spirit Wear:

- Michelle Cleaver will continue to oversee for 22-23.
- Spirit wear tables to be set up at Playground Party and BTS Night.
- Michelle will purchase stock of most popular items to be made available for purchase.

Playground Party:

- 9/8 from 6-8pm
- SR calling Just Mom's to order 250 ice cream sandwiches @ \$1 each (selling for \$2 each)
- BYO picnic dinner (bring blankets/chairs)
- SS to reach out to local rescues to set up at event (checking with TLC, LDAR, All4Paws, BVSPCA)
- SR to reach out to Gabi Chindemi to be Strider at event.

First Day of School & Sign at Entrance:

- LM to order Welcome Back sign
- Spear has asked HSA to take over changing out the sign once per month.
- AM will reach out to Curtis to see about getting the Student Council involved.

Teacher Appreciation:

- 8/23 continental style breakfast in cafeteria and lunch (Wawa hoagies) in staff lounge
- SR to prep and send out signup genius for breakfast items with Venmo for lunch.
- Breakfast item drop off between 8-9am on 8/23. Setup by 9:30am.
- LM to get hoagies with \$ collected.
- Kristy Piersol to stock teacher lounge monthly with snacks and drinks (\$250 to start for first month- see how that goes).
- Redecorate lounge to make it more inviting (per convo with Davis and SR). SR will watch for free loveseats, tables, rugs, artwork etc to add to space. Goal is to make a change in the room for 8/23. LM may reach out to HGTV to try for a lounge makeover :)

- LM to survey teachers and staff for favorite things to include in a binder kept in office for HSA, staff and families to reference for birthdays, etc. Favorite store, restaurant, drink, \$5 GC to? \$10 GC to?
- Possible GC collection from families to raffle off to teachers during teacher appreciation week. SS did this at LMS.

Kindergarten Playground:

- SR district approved
- TV sent 50% deposit
- Mid-September delivery expected. Date TBD.
- Install end of October/ early November. Date TBD but plan is to do weekend install (possibly Friday leading into the weekend).
- Autistic support team provided input into equipment purchase.
- District to prep area and mulch after install. Also providing a buddy bench.
- Plaque acknowledging family and community donations to be secured and posted at playground once complete (SR).

Cell Service at SM: District (Facilities and Security) are working to improve cell reception by possible install of tower.

Volunteers to run events:

- Age old conversation- how to get more parents to step up and get involved. HSA should be point person for events, not running every event. How can HSA get volunteers to chair events? LM to draft email to address the need. Email to spell out responsibilities for each event with a focus on fall and winter events at this point in time.

Fall Fest:

- HSA will try to secure a chairperson for the event. If not possible, AM willing to run it again this year.
- Friday, 11/4 with rain date of 11/7 (no school 11/8)
- Majority of event to be held outdoors with exception of Haunted Stage. Event will include- pumpkin decorating contest, costume contest, trunk or treat, crafts (we have lots left over)
- Collect candy and decorations from families.

Winterfest:

- Date: 12/9. Santa locked in (Mr. Stevenson) evening event.
- Need person to chair event and make it happen.

Penguin Patch:

- LM to coordinate ship. Will send out a signup genius to teachers to manage class visits throughout the week (not to be offered during lunches)

Fun Run:

- May model after Beaver Creek letter writing experience (each student brings in 5 envelopes, 5 stamps, mails 5 letters)
- Board agreed to shelve the planning for the fall and focus on a spring plan.
- LM to look into options for having outside company run the event vs. in house run event.
- Considerations: new principal, new teachers, teachers' bandwidth to be a part of managing the event.

Touch-a-Truck:

- Date: 9/17 with rain date of 9/24. SR shared that she reserved the date last spring but received an email from the district noting that Wallace Twsp wanted to hold their community at SM on the same date. SR cleared up the mishap of dates and our event will proceed as planned.
- Committee needed to make event a success.
- Tickets to be sold online through Ticketleap.
- SR working on securing trucks, tractors, emergency vehicles, tractor trailer, vintage car(s), helicopter landing on soccer field.
- Tickets will be sold to SM families for first two weeks of ticket sales and then be open to sales from the greater community.
- SR reached out to Hands-on-House for guidance on their event last spring- director will provide insight and tips to SR.

Yearbook:

- SS to continue in yearbook editor role but AM will shadow and begin to learn ropes to prepare for 23-24 hand off. Reilly Capone will also help with the book.
- Jackie and Lori Damico expressed interest in helping. SS will reach out to them in August to get them involved.
- Chindemi has stepped down as Yearbook Club advisor but Renee Miller will step into the role to continue the club. SS will connect with her in August to help her with transition.

Budget:

- Board reviewed budget. See attached spreadsheet. TV make updates and to share updated version.
- LM plans to attend teacher in-service on 8/23 to remind teachers about reimbursement funds, educational grant process and department and grade level allocations. Year over year, the money allocated to these lines is not spent.

Upcoming meeting dates:

- **Meetings to be held at SM Library at 6:30pm**
- **9/12**
- **11/14**
- **1/9**
- **3/13**
- **5/8**