

**Snipes Academy of Arts & Design
School Improvement Team Meeting Agenda and Minutes
Monday at 3:00 pm**

SIT Team Members

| | |
|---|---|
| Principal - Rachel Manning | Assistant Principal - Rachael Beckelhimer |
| Assistant Principal - Stephanie Willis | Instructional Coaches Maura O'Mahony K-2, Mandi Kausak 3-5 |
| School Counselor -Cora Laurens | Kindergarten - Jennifer Goss |
| 1st Grade - Courtney Malahias | 2nd Grade - Carter Kennedy |
| 3rd Grade - Julie Vincent- Horne | 4th Grade - Amanda Rouse |
| 5th Grade - Taylor Henley | EC Dept - Kelly Smith |
| Enhancement - Kim Jernigan | Paraeducator - Donnell Giles |
| Rotating Interventionists: Kristen Peterson, Jenny Cotten | Other: |

Staff Members Absent: Malahias, Giles

Parent Representatives Present:

Parent Representatives Absent:

Guests Present: Cafasso

| Topics | Presenter |
|--|-------------|
| Welcome/Celebrations <ul style="list-style-type: none"> ● A student in Mrs. Horne's class is using her self-regulation skills ● Library check out is going great ● Mrs. Smith is celebrating her 27th anniversary ● Ms. Jackson is rocking it up front | Kausak |
| Electing 22-23 SIT Chair Kausak is elected as SIT chair | Manning |
| SIT Member Best Practices <ul style="list-style-type: none"> ● SIT member checklist for best practice ● If you can't be present, you need to get another member of you grade level to attend ● You are responsible to take the information back to the team ● We are looking to add a parent representative from Kindergarten | Manning |
| NC Star Goals-Snipes overall goals will be... By June 2023, overall proficiency will meet or exceed 45% in Reading and Math. By June 2023, overall proficiency will meet or exceed 50% in fifth grade Science. | Beckelhimer |

Topics

Presenter

By June, As a school we would meet or exceed growth as measured by EOG scores.

- **NC Star District Requirements**-These are the indicators the county picked We will revisit Wise ways and add actions to what we already have.
 - **A4.22 all teachers are culturally responsive to students’ cultural backgrounds and incorporate culturally-relevant material in their classrooms.**
 1. County mandated Canvas course for all teachers on cultural awareness.
 2. Purchase books based on different cultures and disabilities to add to our teachers classroom libraries.
 3. Teachers will use and substitute culturally appropriate books in the SEL, Reading, and Writing curriculum throughout the year.
 - **A4.02-Instructional teams develop standards-aligned units of instruction for each subject and grade level.**
 1. We grouped EC students in certain classes according to their IEP needs and goals and so they are not taken out of Core instruction.
 2. We have a cross grade level planning assigned once a month for regular ed and EC teachers to meet/plan.
 - **B3.03-The principal monitors curriculum and classroom instruction regularly and provides feedback to teachers.**
 1. A google form will be created to ensure all three admin has written feedback on walkthroughs from every teacher. WE will use this form to guide our conversations on how to guide the teachers through better instruction. The teachers will get a copy of our observation electronically.
 2. Administration will observe teachers formally in NCEES and provide feedback in pre and post conferences for teacher improvements.
 3. We will create a walk through google form (using Visible Learning components) to provide feedback to teachers on how students see themselves as a learner.
 4. Use "Core Instruction Walkthrough Tool" to check fidelity of our Core Reading and Math programs.
- **We get to pick one more. Below are two that we are still currently working on. Do we want to focus on behavior or differentiation?**
 - **A3.09 All teachers differentiate assignments to provide the right challenge of attainability and challenge for each student (currently have 3 actions already)- we chose this one.**
 - A4.06 All teachers are attentive to students' emotional states, guide students in managing emotions and arrange for supports and interventions when necessary (currently have 8 actions).

Annual Title 1 Night- August 25th 5:00-6:30

- Each grade level will run 2 sessions- “What you need to know to be successful”
- Session 1- 5:00-5:30, Session 2- 5:30-6:00

Manning

| Topics | Presenter |
|--|-------------|
| <ul style="list-style-type: none"> ● Dinner to follow 5:30-6:30 in the cafeteria ● Mrs. Manning will create Tile 1 flyer and sign in sheets ● Enhancements- make a flyer about all enhancements & performance group information to give to families ● We will create a flyer to go home to promote it (you will be given it soon to send home) ● Scribbles flyer will be given to parents from teachers night of (will be provided) ● Paras are not required to attend, all certified staff required | |
| <p>Safety-</p> <ul style="list-style-type: none"> ● Make sure you read your new Safe School Handbook. Make sure you add the pages to your binder. We will be having a lockdown and fire drill soon. ● Add phone numbers, emergency contacts of who can pick up kids, EAP and all other requirements in the Safe School notebook in case we have to leave campus. Also add activities to your to go bag as well. Update each time you get new students. ● Kudos to Ms. Hicks for seeing an unsafe guy on the street and letting the admin know. ● Remember to take the walkies out to recess. Please make sure to charge them upon returning. ● At car riders, if you aren't sure who the person is or know if they can pick up the child, please have them pull further up and the office will verify. Trust your gut. | Beckelhimer |
| <p>Parent Input - N/A</p> | Team |
| <p>Next Steps-</p> <ul style="list-style-type: none"> ● Talk to your teams about Title 1 night- plan what your grade level will do ● Update your Safe Schools binders with all emergency information and items Beckelhimer discussed. ● More information/flyers will be shared with you soon regarding Title 1 night, if you need anything translated, please contact Tonya La Bor ● Remind your paras to let you know if they are out so we can cover breakfast- you may need to help get your own on days we are short staffed ● Sub binders ready by August 26th- next Friday (3-5 to Willis, K-2 to Beckelhimer) ● Continue to discuss cafeteria expectations with your students | Team |
| <p>Plus/Delta</p> <ul style="list-style-type: none"> ● Timely :) ● Great snacks | Team |
| <p>Next Meeting: 9/12/22 @ 3:00pm</p> <p>Snacks- Goss & Laurens</p> | |

| |
|---|
| <p>NC STAR INDICATOR ASSESSMENT WORKSHEET: Draft for discussions</p> |
| <p>Indicator Being Assessed:</p> |

NC STAR INDICATOR ASSESSMENT WORKSHEET: Draft for discussions

Current Level of Implementation:

No Development **Limited** Fully Implemented

Priority Score:

High: 1 Medium:2 Low:3

Opportunity Score:

3: Easy to Address
2: **more difficult but can be obtained with current policy or budget**
1: Changes will be required to policy and/or budget

What should this look like at our school once fully implemented? This needs to be a couple of paragraph

Action/Tasks 1

What:

Who is responsible-

Timeline:

Monitor task: (**progressing**, completed)

Action/Task 2

What:

Who is responsible:

Timeline:

Monitor task: (progressing, completed)

Action/Task 3

What:

Who is responsible:=-

Timeline:

Monitor task: (progressing, completed)

NC STAR INDICATOR ASSESSMENT WORKSHEET: Draft for discussions

Action/Task 4

What:

Who is responsible:

Timeline:

Monitor task: (progressing, completed)