



# THE GENEVA SCHOOL

## ADMISSIONS PROCESS

Welcome to The Geneva School's admissions process. We appreciate your interest in the school and encourage you to learn more about our school's classical Christian approach to education by exploring the information contained in this packet, along with our website, [www.GenevaSchoolOC.org](http://www.GenevaSchoolOC.org)

At TGS, our Admissions Committee purposes to handle each family's application(s) with the utmost care. Our goal is to help all the students attending TGS to thrive. To that end, the application process is designed to help us understand the ability, motivation, and character of each applicant and more accurately identify and admit students from families who have expressed educational convictions similar to those upheld by TGS.

*Thank you for considering The Geneva School for your child. We look forward to serving your family!*

### Priority for acceptance is as follows:

1. Continuing Students
2. Siblings of continuing students
3. All other applicants

\_\_\_\_\_ **Step 1: Be Informed** of the characteristics and the distinctions of the classical Christian education offered at TGS.

- Visit our website: [www.GenevaSchoolOC.org](http://www.GenevaSchoolOC.org)
- Read the Discover Classical Christian Education pamphlet
- Attend a Parent Info Meeting & Campus Tour (Visitation Day)

\_\_\_\_\_ **Step 2: Application**

- Complete the **admissions application** and upload the supporting documents online at:

<http://mytads.com/a/genevaschooloc>

- \$75 application fee** (per student applicant; *non-refundable*)
- Copy of student's Birth Certificate
- Copy of Student's most recent **Report Card** (when applicable)
- Copy of most recent **Standardized Test Scores** (when applicable)
- K Readiness Evaluation** from Chancy & Bruce for Kindergarten applicants
- Deliver respective reference forms to:**
  - Your pastor,
  - Your student's current teacher (when applicable)
  - Your student's current administrator (when applicable)

Verify these are completed and mailed directly to The Geneva School Admissions as soon as possible to avoid delays.

**NOTE:** Student's application will not be processed until all fees, documents, and completed references are received.



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## \_\_\_\_\_ Step 3: Financial Aid Application (when applicable)

- TGS offers a need-based tuition assistance program. Please reference the tuition assistance document for detailed information on how to apply. Plan to complete this step prior to your interview.

## \_\_\_\_\_ Step 4: Family Interview

- Once your completed application is received, TGS will contact you to schedule a family interview.
- All parents are required to have read the following materials prior to the family interview:  
The TGS Mission & Philosophy, Statement of Faith, and materials included in this packet.

## \_\_\_\_\_ Step 5: Placement Testing (for students entering 1<sup>st</sup> - 8<sup>th</sup> Grades)

- TGS will schedule placement testing for admissions during the months of March through June.

## \_\_\_\_\_ Step 6: Determination Letter (with tuition assistance award if applicable)

After the interview, you will be notified of the admissions decision:

- Accepted** – An enrollment agreement will accompany the acceptance letter.
- Wait pool** – Applicant is accepted, with admission contingent on class availability. TGS will select students as space becomes available.
- Denied** – A letter will include a simple explanation of the reason for denial.

## \_\_\_\_\_ Step 7: Enrollment

- The family of accepted applicant(s) has two weeks from the date of the notification letter to respond before the student's seat is offered to others.
- Enrollment is completed online by submitting a signed enrollment contract, tuition contract, enrollment fee (non-refundable), and student record release authorization through your TADS account.

## \_\_\_\_\_ Step 8: Enrollment Paperwork:

- All families will be required to complete the enrollment paperwork in order for students to begin classes.

We recommend that you submit your application as soon as possible, but will accept applications until July 30<sup>th</sup>.

### NOTICE OF NON-DISCRIMINATION POLICY

The Geneva School admits students of any race, color, natural and ethnic origin to all rights, privileges, programs and activities accorded or made available to academy students. The Geneva School does not discriminate based on race, color or national and ethnic origin. The Geneva School reserves the right to select students based on religious belief, educational philosophy, and academic performance.

#### The Geneva School

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