



Munich International School (MIS), located in Starnberg, South of Munich, Germany, is an outstanding, innovative and comprehensive international school for students aged 4 to 18 years. An inspirational faculty and staff create an exceptional learning environment that motivates all students to be globally-minded, academically successful, well-balanced and prepared for future challenges and responsibilities.

We are looking for an

After School Care Teaching Assistant (m/f/d)

22 %, working hours are from 15:00 until 16:30, beginning as soon as possible.

Responsibilities include, but are not limited to:

- Providing support to the After School Care (ASC) Teacher to implement the daily activities of the ASC programme including: attendance; photocopying; bus transportation; snack distribution and clean up as delegated by the teacher.
- Providing support to the ASC Teacher for the supervision, health, and safety of all students during the ASC programme.
- Assisting the Teacher and students to maintain an organized and well managed group of students in the ASC programme.
- Assisting the Teacher in caring for the physical, social and emotional needs of all students in the ASC programme.
- Assisting the Teacher to maintain all ASC classrooms and activity rooms in a neat and orderly manner.
- Maintaining appropriate and courteous interactions with colleagues and parents as described in the MIS Community Commitments to Principled and Ethical Conduct
- Consulting with Teacher in communicating with parents information about student progress and/or behaviour in the ASC Program.
- Supervising and monitoring students as needed to ride the 16:15 buses
- Assisting the Teacher in the case of students who have missed the bus or haven't been picked up at the end of the After School Care programme.
- Any other similar support tasks assigned by the Principal or Teacher.

The ideal candidate should have:

- Fluency in English
- Experience working with children in an educational setting



Application Procedure:

Candidates should send their application to employment@mis-munich.de.

Please check the details on our home page (<https://www.mis-munich.de/careers/vacancies>).

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Human Resources
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