Portal Access- Parents:

To gain access to the Parent portal you must:

1. Verify your household information.
       a. Contact your child's school secretary and request a household census verification form.
       b. Make any corrections, provide your email address, sign and date the form.
       c. Return the form to the school secretary.
2. You will receive an email from "Parent Portal" that will provide your activation key and instructions on using the portal.

Portal Access- Students:

Students need their **state student number** and **birthdate** to create their portal account. Middle and high school students can contact their school library media specialist for more information and assistance on accessing their portal account.

Portal Mobile App for Students and Parents-

The new Campus Mobile Portal is available for free from the App StoreSM. Once the app has been installed on an Apple iOS device (iPod Touch, iPhone, iPad), parents and students can access grades, attendance and schedule information virtually anywhere.

Daily Planner- allows students to know exactly when and where they need to be and to see the assignments coming up in each of their classes.
Assignments- provides detailed information about what students are, were, or will be expected to do in each class.
Attendance- provides both summary and detail information about absences and tardies.
Grades- provides immediate access to the important metrics of success and allows parents and students to "drill down" to the assignments that make up a particular grade.
Notifications- once enabled by the district, allow parent and student subscribers to receive notifications regarding changes to assignments, grades and attendance changes according to their individual notification preferences.

If you already have a Portal account:
-Download the Infinite Campus Mobile Portal application, from the App Store, and sync it with your Apple iOS device (iPod Touch, iPhone, iPad)
-Launch the App, select "Settings", and Enter in the Access Code for Bourbon County Schools: CHTLCC, and select GO
-Enter your Portal Account Username and Password and select "Sign In"

If you do not already have a User Name and Password for the Parent Portal, you must first obtain an "Activation Key". Or if you have a user name and password, but are having a problem logging in, please send an e-mail to receive further information regarding your access to the Infinite Campus Parent Portal and Campus Portal:
parent.portal@bourbon.kyschools.us
When e-mailing, please include your children's names, and where they attend school. Verifying household information for all persons living in a location is a prerequisite for gaining access to the Parent Portal.