

# GRADES 6-12 STUDENT REGISTRATION

## My Virtual Classroom

FLVS Franchise @ PAEC, your County Virtual School Provider

### CREATING A NEW ACCOUNT

- Using Chrome, go to [www.flvs.net](http://www.flvs.net)
- Go to the top of the page and click **Enroll**.
- Select **County Virtual School** and click on Grades 6-12
- On the next screen, review the steps and then, scroll down and click the **Enroll** button again.
- Click **New Students Start Here**.
- Follow the prompts to create your new account, **Click Save and Continue**.
- Choose a course, course segment, and start date. You may choose Segment 1, Segment 2, or All Segments. Choose the virtual school, **FLVS Franchise @ PAEC** and **Click Continue**
- Add more courses or **Click Continue**.
- Select **Create My Account** and follow the prompts. Parents of children, who have an IEP or 504 Plan, are required to indicate it during the enrollment and registration process.
- Your parent/guardian is required to check their email and verify your enrollment. Your counselor will then approve the course request(s) and **you will be placed in courses on or near your preferred start date**. If you are registered as a Home Education Student, you (the parent/guardian) are considered the Guidance Counselor and will approve the courses as the parent **AND AGAIN** as the counselor.
- When selecting future courses **ALWAYS** select **County Virtual School** and **FLVS Franchise @ PAEC** from the drop down for each course requested.

#### Florida Virtual School

Online learning options to meet a wide range of student needs.

##### FLVS Flex

Course options with flexible start dates, available year-round.

GRADES K-12

##### FLVS Full Time

A full-time public school following the traditional school year. Enrollment is open for the 2020-21 school year.

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##### FLVS Global School

Tuition-based courses for students outside of Florida.

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GRADES K-5

#### County Virtual School

FLVS courses available through your school district. For K-5 check with your county for availability.

GRADES 6-12

GRADES K-5

### LOGGING IN TO YOUR EXISTING ACCOUNT/ REQUESTING NEW COURSES

- Using Chrome, go to [www.flvs.net](http://www.flvs.net)
- Click Login, Click County Virtual School** from the dropdown options.
- Enter your username and password and **click Login**. If you do not remember your password, click **Forgot Password?** An email will be sent to the email used to create your account with password reset information.
- To enter your course from your Student Dashboard, **click Course** in the box of YOU'RE IN! courses.
- To request a new course, **click the "hamburger" menu (3 lines)** on the top left, then, **click Request New Courses**.
- Select course, **click Select**.
- Choose course segment(s), start date and choose the virtual school **FLVS Franchise @ PAEC** and **click Continue**.
- Add more courses or **click Submit Registration**. Your Guidance Counselor will then approve the course request(s) and you will be placed in courses on or near your preferred start date.
- When selecting future courses, **ALWAYS** select **County Virtual School** and **FLVS Franchise @ PAEC** from the drop down for each course requested.

### ASSISTANCE

For registration assistance, please contact the FLVS Franchise @ PAEC Program Assistant, Cindi Davis [cindi.davis@paec.org](mailto:cindi.davis@paec.org) or 850-638-6131 ext. 2319.