







	<p><b>Lost and Found:</b> A “lost and found” is maintained in the cafeteria. Anyone missing items should check the lost-and-found area. It is recommended that families label their child’s name on clothing. Prolonged unclaimed items will be donated to charitable organizations.</p>
	<p><b>Medication:</b> Students who need to take prescription medication and/or over the counter medication during school hours must have an <i>Authorization For the Administration Of Medicine By School Personnel</i> form completed (<i>form available on the SPS website or from the school nurse</i>). Parents/Guardians must drop off and pick up all medication(s) as students cannot transport medication to/from school.</p>
	<p><b>Dismissal begins at 3:25 PM. Parent Pick Up:</b> If your child is a Parent Pick Up, please enter using the access road behind the school and follow the loop around to the curb on the side of the building. Please display your <b>DMS Pick-Up Sign on your passenger visor</b>. Your child will enter on the right-hand (passenger) side of your car. All students will wait until staff call their name and dismiss them to their cars. Please do NOT arrive prior to 3:20 PM as it causes a backup on Deans Mill Rd.</p> <p>If Parent Pick Up is not on your child’s Daily Dismissal Plan, please be sure to send in an orange Change of Dismissal form on the morning of the pick up. <b>**If you do not have your DMS Pick Up Sign, please park in the front of the building and go to the main office.</b></p>
	<p><b>PTO:</b> DMS has an active PTO. Parents/Guardians who wish to volunteer or get involved in PTO should contact the PTO President, Katie Quinlan, at <a href="mailto:quinlanpto@gmail.com">quinlanpto@gmail.com</a> or attend a PTO Meeting which will be held bi-monthly on the 3rd Tuesday of the month at 6:00 PM. (Sept. 20, Nov. 15, Jan. 17, Mar. 21, May 16) Agendas will be sent out prior to the meeting.</p>
	<p><b>RECESS:</b> Students participate daily in indoor or outdoor recess depending on the weather. Please dress your child appropriately for the season. Each class has a 30 minute daily recess and times vary depending on each grade level schedule. Students must wear shoes with backs to climb outdoor equipment (no flip flops). During winter months, outdoor recess is based on temperature. If weather prevents students from going outside, students will have an indoor recess.</p>
	<p><b>Tardies:</b> School begins at 8:55 A.M. If your child is not in his/her seat at that time they are considered tardy. Please call the office in advance (or leave a message in voicemail) if you know your child will be tardy. If you bring your child to school late you must come to the office with him/her. If the student is tardy due to a doctor’s appointment, please present a medical note.</p>
	<p><b>Visitors:</b> All visitors must be buzzed into the Main office. Visitors will be required to sign in and pick up a visitor’s badge. The school utilizes a visitor management system, which scans each visitor’s driver’s license on their first visit to the school.</p>
	<p><b>What’s Happening:</b> Parents can stay involved on what’s happening at DMS by reading the DMS Newsflash which is emailed out monthly or visiting the <b>DMS website at:</b> <a href="https://sites.google.com/a/stoningtonschools.org/deans-mill-school/">https://sites.google.com/a/stoningtonschools.org/deans-mill-school/</a></p> <p>In addition, frequent emails regarding events are sent to those parents/guardians who list an email address on registration paperwork. Families can also follow us on <b>Instagram @</b> <a href="https://www.instagram.com/deansmillschool/?hl=en">https://www.instagram.com/deansmillschool/?hl=en</a>.</p> <p><b>ParentSquare</b> is used by DMS and the school district to keep parents up to date.</p> <p> <b>Introducing Parent Square</b></p> <p><a href="https://docs.google.com/document/d/1p7cztMWT6mhEJGoICvvFwtrdsmOUuHQAIjt1e1dUwIc/edit">https://docs.google.com/document/d/1p7cztMWT6mhEJGoICvvFwtrdsmOUuHQAIjt1e1dUwIc/edit</a></p>