

**Meeting Minutes**  
**Regular Board of Education Meeting**  
**Agate School District #300**  
**Wednesday, August 28, 2019**  
**6:00 p.m.**

- I. **Call to Order:** 6:00pm
- II. **Pledge of Allegiance** (Start Recorder)
- III. **Roll Call:** Present - Jenny MacLennan, Doug Purdy, Kristina Nowak, Teffanie Rector  
Absent - Denise Cutler
- IV. **Approval of Agenda**  
Jenny MacLennan moved to approve the agenda with the addition of F. Website Discussion, Teffanie Rector seconded the motion. Aye: Jenny MacLennan, Doug Purdy, Kristina Nowak, Teffanie Rector
- V. **Approval of Previous Meeting Minutes** – Regular Board Meeting Minutes July 31, 2019  
Jenny MacLennan moved to approve the July 31, Minutes, Doug Purdy seconded the motion.  
Aye: Jenny MacLennan, Doug Purdy, Kristina Nowak, Teffanie Rector
- VI. **Approval of the Consent Agenda** Note: These items are grouped here – if any Board members request – any item can be removed and discussed at the appropriate time
- Payment of checks as listed in the Monthly District Expenditure Register
  - Approval of Payroll as listed in the Monthly District Expenditure Register
- Jenny MacLennan moved to approve the Payment of August 2019 checks and Payroll, Teffanie Rector seconded the motion.  
Aye: Jenny MacLennan, Doug Purdy, Kristina Nowak, Teffanie Rector
- VII. **Opportunity for the audience to address the Board of Directors** (limited to three minutes per person)
- VIII. **Communications to the Board**  
Pre-K Teacher, Hilary Jaynes has arranged through Charitable Organizations in the area to donate pair of winter boots and a winter coat for each child attending Agate Schools. She is also working with the same organizations for donation of Christmas presents during the Christmas Season.
- IX. **Business Action Items**
- A. Approval of 2019/2020 Substitute List-See attached  
Jenny MacLennan moved to approve, Doug Purdy seconded the motion.  
Aye: Jenny MacLennan, Doug Purdy, Kristina Nowak, Teffanie Rector
- B. Approval of Out of District Students  
Jenny MacLennan moved to approve, Doug Purdy seconded the motion.  
Aye: Jenny MacLennan, Doug Purdy, Kristina Nowak, Teffanie Rector
- C. Resolution of Sale of School Property-see attached resolution, August 28, 2019.  
Jenny MacLennan moved to approve, Doug Purdy seconded the motion.  
Aye: Jenny MacLennan, Doug Purdy, Kristina Nowak, Teffanie Rector

D. Approval of Incentive for Substitute Bus Drivers Discussion  
Productive conversation with pros and cons presented and  
Discussion in favor and not in favor with the issue being tabled.

E. Approval of Date Change of BOE Meeting From October 30<sup>th</sup> to October 29<sup>th</sup>, 2019  
Jenny Maclennan moved to approve, Doug Purdy seconded the motion.  
Aye: Jenny Maclennan, Doug Purdy, Kristina Nowak, Teffanie Rector

F. Agate School Website Discussion. Board Members expressed concerns that the website was not being updated by all staff. Updates and data entry need to be maintained regardless of staff change. Additional funds will not be allocated at this time and staff will be informed by Marty that the website needs to be updated according to job responsibilities.

**X. Board Reports**

- A. Financial Manager – Ms. Brenda Kroh  
Update on insurance premium reductions, moving money to the trust for the purpose of earning interest, cancelled four credit cards leaving one card open: Agate Schools-Martin Adams
- B. Superintendent/Principal – Mr. Martin Adams  
Pre-K has received license and Agate Schools have been approved for four day week
- C. Facility Report – Mr. Martin Adams
- D. Board Members – Mrs. Jenny Maclennan
- E. ECBOCES Representative Report – Mr. Doug Purdy

**XI. Adjournment:** 6:44pm

**The next regular meeting is scheduled for September 25, 2019**