

MADISON SOUTHERN HIGH SCHOOL PARKING APPLICATION

STUDENT DRIVERS AND PARKING PERMITS

Madison County Schools provides transportation to and from school for each student living within the Madison County School District. We prefer that students use the bus transportation provided, however, we do have on-campus parking spaces available for those students who wish to drive and park their vehicles on campus. Students must obtain a valid parking permit before parking on the MSHS campus during normal school hours. **Students and parents are reminded that on-campus parking is a privilege and it may be revoked at any time by school administrators for any reason deemed necessary (including, but not limited to, disciplinary action, violation of parking rules, excessive tardies/absences, and lack of academic performance).**

Parking permits will be issued to faculty and staff members, then to students with dual credit and co-op, followed by seniors on a first come, first served basis, and then to juniors on a first come, first served basis. A limited number of permits will be issued based upon the number of spaces available. No parking permits will be issued after spaces have been filled.

Procedure for Obtaining a Parking Permit

1. Obtain parking application from the MSHS bookkeeping office.
2. Fill out all pertinent information.
3. The student and parent/guardian must sign the policy and application stating that they have read, understand and agree to abide by the policy.
4. Return forms to bookkeeping office along with a valid proof of insurance, copy of valid driver's license and \$25 parking permit fee. (*Fee may be pro-rated as the school year progresses.*)
5. Follow rules and policies as outlined and signed.

General Parking Regulations

- Must have a parking permit application on file in the office.
- Must have the permit properly displayed from the rear view mirror.
- Vehicle must remain on campus until school is dismissed or the student is properly dismissed through the office.
- Parking permits are non-transferable. Students are not to loan their parking tag to another student.
- Students may not remain in vehicle once it has been parked.
- Students are not allowed to go to car during the day unless accompanied by an administrator and/or authorized personnel.
- If the driver changes vehicles during the school year, a new information sheet must be completed and returned to the office.
- If a parking tag is lost or stolen, another application must be filled out and a new tag purchased. Cost for a replacement tag is \$5.00.
- If a student arrives on campus without a parking tag, they should immediately report to the office and notify school officials that the vehicle is parked without proper authorization.
- Vehicles must remain locked at all times while parked on campus.
- 5 MPH speed limit on school grounds.

Madison Southern High School is not responsible for accidents or thefts that may occur.

ANY VEHICLE PARKED IN VIOLATION OF PARKING PERMIT REGULATIONS IS SUBJECT TO BE TOWED AT THE OWNER'S EXPENSE.

KRS 159.051 "No Pass/No Drive" Student must pass 66% of classes (4 of 6) to keep license and must not drop out of school if between ages 16 and 17, and students must have fewer than 9 unexcused absences.

Madison Southern High School Parking Application

Ky. Operator's License # _____ License Plate # _____

Student's Name _____ Grade _____ Date _____

Address _____ Phone _____

Name of Parent/Guardian _____ Phone _____

Address (if different) _____

Reason for Request _____

Insurance Company _____ Policy Number _____

Make of Vehicle _____ Model _____

Color _____ Year _____

I have read and understand the information, regulations, and policies for parking on the school grounds.

Signature of Student

Signature of Parent/Guardian

Permit Approved by _____

Permit # _____