

**DaVinci Academy of Science & the Arts**

2033 Grant Ave., Ogden, UT 84401

801-409-0700 / [www.davinciacademy.org](http://www.davinciacademy.org)

Board meetings will be in the bandroom

EA Progress on GoalsAgenda- Page 1

**DASA Governing Board Agenda**

**June 6, 2022**

**5:00 PM-7:00 PM**

**215 22nd Street, Ogden**

**[Zoom Link for board meeting](#)**

| Attendees/Invitees |  |  |  |
|--------------------|--|--|--|
|                    | Leah Murray, President/ Parent Member                  |  | Jennifer Bodine/Parent Member, excused |
|                    | Patricia Olsen, Treasurer/ Community Member            |  | Juston Rindlesbach/Parent Member       |
|                    | Sally Shigley, Vice President/Parent Member            |  | Fred Donaldson, EA                     |
|                    | Charlie Ewert, Secretary/Parent Member                 |  | Casey Holmes, Business Manager         |
|                    | Paul Goggi and Mattison Shutt, Faculty Representatives |  | Student President: Hannah Shigley      |
|                    | Chris Crockett, Community Member                       |  |  |
|                    | Rachael Pust, Parent Member                            |  |  |
|                    | Sarah Steimel. Parent Member                           |  |  |

\*Not in attendance

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|   |                   |        |
|---|-------------------|--------|
| Welcome Guests  | Leah Murray       | 5 Min  |
| Public Comment  |                   | 5 Min  |
| Secondary Student Government Report   | Hannah and Rose   | 5 Min  |
| Review and approve <a href="#">May 9 Board Minutes</a>  | Charlie Ewert     | 5 Min  |
| Financial Budgets <ul style="list-style-type: none"> <li>● Budget Summary</li> <li>● Budget Detail</li> <li>● Approve FY22 Projected Budget as FY22 Budget</li> <li>● Approve FY23 projected budget</li> <li>● <a href="#">Review Fraud Risk Assessment</a></li> <li>● <a href="#">Approve Red Apple Finance Contract</a></li> <li>● Finance committee notes               <ul style="list-style-type: none"> <li>○ <a href="#">June 3, 2022 Finance notes</a></li> </ul> </li> <li>● Audit committee - formation and needs to meet after board meetings</li> </ul> | Trish             | 15 Min |
| Construction update   | Announcement only |        |
| TSSA Grant Review of data and Framework <ul style="list-style-type: none"> <li>● <a href="#">TSSA Data and Plan Review</a></li> <li>● <a href="#">TSSA Framework</a></li> <li>● <a href="#">TSSA FY23 Plan</a></li> </ul>   | Fred              | 5 Min  |
| <ul style="list-style-type: none"> <li>● Policy updates</li> <li>● <a href="#">code of conduct – fraud addition</a></li> <li>● <a href="#">Alternative Diploma Policy</a></li> </ul>  | Fred              | 5 Min  |
| Counseling Data--Need Board to Approve  | Fred              | 5 min  |

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|   |      |        |
|---|------|--------|
| <p><b>Board Elections and Planning</b></p> <ul style="list-style-type: none"> <li>● Vote for New:</li> <li>● Board President</li> <li>● Vice President</li> <li>● Secretary</li> </ul>  | Leah | 5 Min  |
| <p><b>Closed Session in conformity with Utah Code 52-4-204 for the purposes of discussing:</b></p> <ul style="list-style-type: none"> <li>● the character, professional competence, or physical or mental health of an individual;</li> <li>● strategy sessions to discuss pending or reasonably imminent litigation;</li> <li>● deployment of security personnel, devices, or systems; and</li> <li>● investigative proceedings regarding allegations of criminal misconduct.</li> </ul> | Leah | 15 min |
| <p><b>Board Governance:</b></p> <ul style="list-style-type: none"> <li>● <b>Annual Executive Director Evaluation</b></li> <li>● <b>Employee Management</b> <ul style="list-style-type: none"> <li>○ <a href="#">School Vision and Goals</a></li> <li>○ <a href="#">Executive Administrator's Evaluation</a></li> </ul> </li> </ul> <p><b>Board Training:</b></p> <ul style="list-style-type: none"> <li>● Board Audit Committee</li> </ul>  | Leah | 5 min  |
| <p><b>Good Times</b></p> <p>Distance--TBA</p> <p>Elementary--TBA</p> <p>Secondary--TBA</p>  |      | 5 min  |
| <p><b>Training</b> <span style="float: right;">15 min</span></p> <p>Review</p> <p><a href="#">Board Calendar Reviewed and approved each August</a></p> <p>Board organization:</p> <ul style="list-style-type: none"> <li>● The Google Board Folder, website, and calendar</li> </ul>  |      |        |

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- emails
- [UCAP](#)
- [Background checks](#)

## Required trainings:

- August ethics training-- [Annual board commitment to abide by ethical behavior](#)
- [Open and Public Meeting Training](#)
- Land trust Training
  - [Video--Land Trust Responsibilities-](#)
  - [Video--Data-driven decisions](#)
  - handouts--
    - [Local Board Guidelines](#)
    - [Appropriate Expenditures](#)
- [Fraud Training](#)
- [Audit Training](#)

## Finance Training:

- Use Budget Summary and Detail as the cheat sheet each month with highlighted areas of concern.
- Train on these finance topics:
  - [Restricted funds and tracking](#)
  - [School fees and tracking and policy and calendar](#)
  - Finance policies and update if needed
  - [Cash handling process at the schools](#)
  - [finance committee](#)

Adjournment

Item# Subject

Decision Log

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| Decision/Description | Pass/Fail |
|----------------------|-----------|
|                      |           |
|                      |           |
|                      |           |
|                      |           |

## Next Meeting Agenda Topics

| ITEM | Subject | Presenter |
|------|---------|-----------|
| 1.   |         |           |
| 2.   |         |           |
| 3.   |         |           |
| 4.   |         |           |

### PUBLIC INFORMATION:

In compliance with the Utah Open and Public Meetings Act, not less than 24 hours' public notice of the agenda, date, time and place of each of its meetings will be given by:

- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.
- c) Providing notice on the web site for Davinci Academy, when operational.

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for these meetings should call the DASA office giving at least three working days' notice.