

**DaVinci Academy of Science & the Arts**

2033 Grant Ave., Ogden, UT 84401

801-409-0700 / [www.davinciacademy.org](http://www.davinciacademy.org)

Board meetings will be in the bandroom

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**DASA Governing Board Agenda**

**February 14, 2022**

**5:00 PM-7:00 PM**

**215 22nd Street, Ogden**

**[Zoom Link for board meeting](#)**

Attendees/Invitees			
	Leah Murray, President/ Parent Member		Jennifer Bodine/Parent Member
	Patricia Olsen, Treasurer/ Community Member		Juston Rindlesbach/Parent Member
	Sally Shigley, Vice President/Parent Member		Fred Donaldson, EA
	Charlie Ewert, Secretary/Parent Member		Casey Holmes, Business Manager
	Paul Goggi and Mattison Shutt, Faculty Representatives		Student President: Hannah Shigley
	Chris Crockett, Community Member		
	Rachael Pust, Parent Member		
	Sarah Steimel. Parent Member		

\*Not in attendance

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Welcome Guests	Leah Murray	5 Min
Public Comment <ul style="list-style-type: none"> <li>● Angie Petty (5 min)</li> </ul>		5 Min
Student Government Report	Rose and Hannah	5 Min
Review and approve <a href="#">Jan. 10 board minutes</a> and <a href="#">Jan. 14 board minutes</a>	Charlie Ewert	5 min
COVID-19 Discussion and Plan <ul style="list-style-type: none"> <li>● Numbers and discussion                     <ul style="list-style-type: none"> <li>○ Secondary – 7</li> <li>○ Elementary – 2</li> <li>○ Distance – 2</li> </ul> </li> </ul>	Fred Donaldson	5 min
Distance 7th and 8th grade recommendation to not offer these grades in the distance program next fall <ul style="list-style-type: none"> <li>● Cost to run program exceeds benefits                     <ul style="list-style-type: none"> <li>○ Increased facility costs–would need to add 4 classrooms in a leased facility = \$500,000</li> <li>○ Low enrollment</li> <li>○ 40% turnover rate</li> <li>○ Parent and teacher burnout–Hard to retain teachers for program based on workload</li> <li>○ Strains current resources</li> <li>○ would need to increase staff by 4 or 5 FTE = \$200,000 to \$250,000</li> <li>○ Long-term budget pressure</li> </ul> </li> <li>● Allow resources to be used in K-6 Distance program where enrollment is more stable                     <ul style="list-style-type: none"> <li>○ Flexible options to meet the needs of K-6 students</li> <li>○ Resources used more efficiently</li> </ul> </li> </ul>	Fred Donaldson	5 min

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<ul style="list-style-type: none"> <li>and with greater precision</li> <li>○ Staff costs fits budget</li> </ul>		
<b>School Fees</b> <ul style="list-style-type: none"> <li>● <a href="#">DaVinci Fee Report</a></li> <li>● <a href="#">student fees for 2022</a></li> <li>● <a href="#">Proposed fees for 2023</a></li> </ul>		
<a href="#">Approve FY23 School Calendar</a>		
<b>Curriculum Committee Recommendation</b> <ul style="list-style-type: none"> <li>● <a href="#">Where the Crawdads Sing</a></li> <li>● <a href="#">Wright now Right now</a></li> <li>● <a href="#">Standards Based Connections Reading</a></li> <li>● <a href="#">Spell and Write Curriculum</a></li> <li>● <a href="#">Language Fundamentals</a></li> <li>● <a href="#">Hake Grammar and Writing Curriculum</a></li> <li>● <a href="#">Easy Grammar</a></li> </ul>		
<b>Financial Budgets</b> <ul style="list-style-type: none"> <li>● Budget Summary</li> <li>● Budget Detail</li> <li>●</li> <li>● Budget Reconciliation</li> <li>● Finance committee notes                             <ul style="list-style-type: none"> <li>○ <a href="#">Feb 9, 2022 Finance notes</a></li> </ul> </li> <li>● Audit committee--formation and needs to meet after board meetings</li> <li>● <a href="#">S &amp; P Rating review – still BBB- Stable</a></li> </ul>	9, 2021 Finance notesTrish	10 min
<b>Policy updates--Information only</b> <ul style="list-style-type: none"> <li>● None</li> </ul>	Fred	5 min
<b>Board Governance:</b> <ul style="list-style-type: none"> <li>● Updated Charter</li> <li>● Employee Management                             <ul style="list-style-type: none"> <li>○ <a href="#">School Vision and Goals</a></li> <li>○ <a href="#">EA Progress on Goals</a></li> </ul> </li> </ul>	Leah	

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<b>Board Training:</b> <ul style="list-style-type: none"> <li>● Board Audit Committee</li> </ul>		
<b>Good Times</b> Distance--Coming soon Elementary--Coming soon Secondary--Sterling Scholars went very well. we had 4 semi-finalists.		5 min
Training <span style="float: right;">15 min</span>		
Review <a href="#">Board Calendar Reviewed and approved each August</a>		
Board organization: <ul style="list-style-type: none"> <li>● The Google Board Folder, website, and calendar</li> <li>● emails</li> <li>● <a href="#">UCAP</a></li> <li>● <a href="#">Background checks</a></li> </ul>		
Required trainings: <ul style="list-style-type: none"> <li>● August ethics training--<a href="#">Annual board commitment to abide by ethical behavior</a></li> <li>● <a href="#">Open and Public Meeting Training</a></li> <li>● Land trust Training                         <ul style="list-style-type: none"> <li>○ <a href="#">Video--Land Trust Responsibilities-</a></li> <li>○ <a href="#">Video--Data-driven decisions</a></li> <li>○ handouts--                                 <ul style="list-style-type: none"> <li>■ <a href="#">Local Board Guidelines</a></li> <li>■ <a href="#">Appropriate Expenditures</a></li> </ul> </li> </ul> </li> <li>● <a href="#">Fraud Training</a></li> <li>● <a href="#">Audit Training</a></li> </ul>		
Finance Training: <ul style="list-style-type: none"> <li>● Use Budget Summary and Detail as the cheat sheet each month</li> </ul>		

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with highlighted areas of concern.

- Train on these finance topics:
  - [Restricted funds and tracking](#)
  - [School fees and tracking and policy and calendar](#)
  - Finance policies and update if needed
  - [Cash handling process at the schools](#)
  - [finance committee](#)

**Adjournment**

Item#    Subject

### Decision Log

Decision/Description	Pass/Fail

### Next Meeting Agenda Topics

ITEM	Subject	Presenter
1.		
2.		
3.		
4.		

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- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.
- c) Providing notice on the web site for Davinci Academy, when operational.

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for these meetings should call the DASA office giving at least three working days' notice.