

DEPOSIT FORM

NORD PTO 2022-2023

For timely and accurate withdrawals and reimbursements, please fill out the form correctly and completely! Please contact me with any questions or concerns! Thank you!

Darcie Parsons, Treasurer
440-667-5202

Event/Committee: Please **circle only one** category. Please fill out a form for **EACH** category in order to keep financial records straight.

Amazon Smile	Apparel Sale	Book Fair	Box Tops
Dances	Kalahari	Marco's Pizza Night	Membership
Principal Fund	School Supplies	Staff Appreciation/Hospitality	Walk-A-Thon

Transfer from (circle one): Cheddar Up - Venmo - PayPal

Other: _____

Money Totals:

Total in Coins: _____

Total in Cash: _____

Total in Checks: _____

Deposit or Transfer Grand Total: _____

PTO Members Involved:

Submitted by: _____

Telephone #: _____

Second Signature: _____

Telephone #: _____

Today's Date: _____

Please call me to make arrangements for a transfer of funds for deposit. All money above \$200.00 should be counted and signed off on by a minimum of two people

Treasurer Records Only:

Date of Deposit at bank: _____

