

WITHDRAWAL/REIMBURSEMENT FORM

NORD PTO 2022-2023

For timely and accurate withdraws/reimbursements, please fill out the form correctly and completely! Please contact me with any questions or concerns! Thank you!

Darcie Parsons, Treasurer
440-667-5202

Event/Committee: Please **circle only one** category. Please fill out a form for **EACH** category in order to keep financial records straight.

Camp	Class Level Prizes	Community Support	End of Testing Reward
Field Day	Field Trip	PBIS/Character Ed	Playground
Principal Fund	Red Ribbon Week	Right to Read/Author	Misc - list what for
Staff Appreciation	Teacher/Staff Grant Request	Walk-A-Thon	Fundraiser - list which

Detailed Explanation of Expenditure:

Total Amount Due: _____

Make Check(s) Payable to: _____

Check should be sent/given to: _____

Address: _____

Requestor's Signature: _____

Treasurer Records Only:

CK #: _____

Date: _____