

Hoover PTA Meeting
Wednesday, January 12, 2022
Meeting Minutes

PRESENT: Becki Campanaro (President), Nicole Giehll (Second Vice Pres), Andrea Adams (Vice Pres), Jennifer Boal (Secretary), Missy Timko

VIRTUAL ATTENDEES: Shayna Bodi, Tara Lavy, Megan Criswell, Heather Geisler, Abby Chitester (Treasurer), Olivia Frye, Christina Battaglia

Start Time: 7:02am

- I. Call to Order/Pledge of Allegiance Becki Campanaro

- II. Approval of Minutes Becki Campanaro
Approved by Becki Campanaro

- III. Correspondence Jennifer Boal
None to report on today

- IV. Executive Committee Reports
 - a. President Becki Campanaro
No updates due to the Elementary PTA meeting occurring this upcoming Friday

 - b. Treasurer Xiang Hao
Update for this fiscal year – read by Becki C. per Xiang’s email

 - c. 2nd Vice President Dr. Nicci Giehll
Express gratitude for the holiday shop – Tara L. & Christina B. organized the shop and many volunteers helped – kids loved the experience; adopt-a-school event – local school with needs – coordinated by Kristy B. – collected items for students and the school; Winter Class Parties – thank you to our parent volunteers for participating – thank you for checking in at the office in advance so that the check-in process was smooth.
COVID Notification form – the form has been used for the past year to track and communicate with anyone who needs to be involved in the exposure notification (only involving the people who need to be involved); due to privacy concerns – the form is selectively accessed and not emailed to all staff at Hoover; it is only communicated to those who need the information. When the notification form is submitted, the information is sent to our Certified School Nurse & Dr. Giehll and then the nurse will reach out to each family individually. Individual communication is important to give the personal touch from Mrs.

Bauer helps to support families in this time. Each situation is unique, therefore, there is a gathering of information process and then a decision is made on the specific protocols for your family's status. Once Dr. Giehll receives the information, she will make the determination of what the best educational setting is for each child. If it is a situation where the student will be out, she will send an email to the team of teachers to let them know that the child will be learning remotely w/an anticipated return date. Teachers are then asked to gather materials and coordinate lesson plans and communication. Then, Dr. Giehll follows up with the family to determine if a device is needed for your child to learn remotely. Dr. Giehll has Chromebooks available in limited amounts, but they are available for students as needed. If the student tests positive, the team determines whether contact tracing is necessary based on the potential risk/exposure from the circumstance. All information is shared as quickly as possible. For contact tracing, Dr. Giehll reviews the master schedule and understands if/how the child was exposed, then she will determine who is considered a "close contact." Once a close contact has been identified, Dr. Giehll will reach out to anyone who has been considered a close contact from this assessment. Same protocol is followed for deploying remote learning, if necessary. Once contact tracing is complete and all parties have been communicated with – the next step is to indicate to faculty & staff that there is a positive case in the building. HR teachers are notified; a work order for the custodian crew to clean is submitted. Notifications are followed up with in the order they have submitted.

Live-Streaming – specific to live-streaming for elementary teachers, there is an extended turnaround time due to the need for the above communication process, as well as the teacher's schedule/obligations throughout the day. Because elementary teachers are student-facing most of the day, it does take some time to get things set up. For livestream to get up and working, materials need to be organized by the teacher to send home for the student. Dr. Giehll has chosen that live-streaming will have a 24-hour turnaround time to ensure the materials are available and the teacher can set up the live-streaming appropriately.

Loaner Chromebook Request – received several questions regarding, why is this email going out to families? The email was to determine if anyone needs a Chromebook – the device is available should the need arise. Currently, the need for Chromebooks is covered by the devices available. The need for remote learning is only one possibility for the need for Chromebooks, inclement weather is also a likely scenario. If you have not submitted the form, please do so that there are Chromebooks available for your family.

- d. Historian
- e. Follow ups from last meeting – N/A

Abby Chitester

V. Committee Reports

- a. Lunchtime Clubs [Jenn B.] – so far, we only have a few volunteers, and to accommodate the need for smaller sizing for each lunchtime club (max of 12 students) and more volunteers to ensure all students have an opportunity to participate; reach out to Jenn Boal if you're interested in participating
- b. Talent Show [Heather G.] – asking for Dr. Giehll to send out an email about the Talent Show – there is still time to signup if your child is interested in participating; currently, we have 15 students signed up – in a typical year, we have 35-40 participants
- c. Spring Family Night [Olivia F./Heather G.] – we need to choose a date for spring family night – possibly an end of the year date as a school wrap-up?
Potential dates: Friday, May 6th / Friday, May 13th / Monday, May 16th / Friday, May 20th
- d. School Garden [Shayna B.] – Shayna provided an official proposal to the PTA for starting the Garden & Sustainability program; available for all grade levels and their families to join; programming would start in spring – possibly April/May; schedule of garden/sustainability activities; could possibly partner with the plant sale/other business entities/community partners; materials – pressure treated wood/built by a local man's business; extra food – to be donated to local organizations or composted; budget needed \$6500 [asking for PTA funds – we should determine if we can allocate this amount and/or fundraising]
 - Side conversation [Christina B.] – to Becki – Budgeting and surplus for the funds currently in the PTA account; money cannot be spent without a full PTA approval (at least 10 votes in favor)
 - [Missy T.] How is PTA information dispersed? Newsletters, e-blast, PTA website, quick announcement; expressed concerns about how information is distributed and/or not communicated well to parents
- e. Plant Sale [Olivia F.] –
- f. Breakfast with Someone Special [Olivia F.] – Dr. Giehll mentioned as COVID-concerns continue, we may need to adapt the plans/protocols. If we can't make it happen, perhaps it can be a special event for just 5th graders since they are moving into Middle School? budget currently set @ \$400

VI. Open Topics for Discussion

- a. Valentine's Day Party – 3 Volunteers
Monday, Feb. 14th
Morning K AM 10:15-11:15/ K PM and Grades 1-5 2:30 – 3:30
- b. Budget Discussion – tbd
- c. Next meeting – Present the slate of candidates for upcoming positions (President, Vice President, possibly Secretary)
- d. Next meeting: February 9 @ 7pm; March 9 @ 7pm

VII. Adjournment at 9:04 pm

Motion to adjourn: Andrea Adams; Second – Nicole Giehll