

## 2022-2023 Electronic Device Policy for HVMHS

### **Electronic Device Policy (Cell Phones, Smart Watches, Earbuds/Airpods, etc.)**

#### Acceptable Use for Devices

- Prior to the beginning of the start of the day (prior to 7:30 a.m. at HS, prior to 8:05 a.m. at MS)
- After the end of the day (after 2 p.m. HS, after 2:35 p.m. MS)
- *HS Only:* During the passing time between classes – providing this does not prevent the students from arriving on time to their class and providing students are using devices in a safe and respectful manner
- *HS Only:* During lunch period

#### **Devices are not to be used**

- In Classrooms, including study hall
- During emergency situations
- During office detention or ISS
- In locker rooms or restrooms

**Offenses will be handled according to our discipline policy – see matrix Page 37/38.**

**Taking pictures or recording faculty, staff, or students is strictly prohibited.**

*Students bring electronic equipment to school at their own risk, and they are encouraged to keep all such equipment in a secure place. No liability will be accepted by HVHS in the event of the loss, theft, or damage to any device.*

**Electronic Device Violations\*\*\* (This is located in the first column of the matrix)**

**\*\*\*The following protocol will be used for an electronic device policy violation**

- First offense: warning and staff prompts students to put device away
- Second offense OR student refuses to put device away: referral to administration through Powerschool (admin meets with student and contacts home) OFFICE DETENTION
- Subsequent offenses: referral to administration through Powerschool – admin contacts guardians to pick up device, student referred to ISS. Continued violations may merit additional consequences (conduct plan, device prohibited on school property, etc.)