

# South Portland School Department

## Job Announcement for August 12, 2022

*"Enriching Lives through quality Learning for all"*

If you have any questions, please email Lisa Wilson at [wilsonli@spsdme.org](mailto:wilsonli@spsdme.org)

The South Portland School Department is committed to creating a diverse environment. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

The positions listed below are the most recent openings. For a complete list of all open positions, please visit the employment opportunities page of our website at <https://www.spsd.org/district/job-opportunities>

## Educational Support Positions

Maine Educational Technician III 023 authorization required

Clerk position must have Maine Department of Education Criminal History Record Check (CHRC), which cost \$70.

### **Brown**

Ed Tech III-Special Ed-to work in a self-contained classroom with students that may spend part of their day in regular education. Ideal candidates will have instructional experience and/or a willingness to learn strategies to best support the needs of a diverse group of learners. Form more information or to apply, [click here](#)

Part-time (.5 FTE) Clerk II-School Year Position-Seeking a dynamic, skilled individual interested in supporting our students. This Clerk position will serve as a confidential secretary to the schools' principals. For more information or to apply, [click here](#)

### **Dyer**

Ed Tech III-Special Ed-to work in the elementary life skills classroom. Ideal candidates will have instructional experience and/or a willingness to learn strategies to best support the needs of a diverse group of learners. For more information or to apply, [click here](#)

Office Clerk-Seeking for a front office secretary to serve the Dyer School community and assist with a variety of school administrative functions. For more information or to apply, [click here](#)

Part-time Ed Tech III-Looking for a building ed tech to support and supervise students in grades K-5. For more information or to apply, [click here](#)

Kaler- Ed Tech III-seeking multiple educational technicians to support K-4 students in Title 1, Response to Intervention for math and literacy, and as a floating substitute. For more information or to apply, [click here](#)

### **Skillin**

Ed Tech III-Special Ed-to work in a self-contained classroom with students that may spend part of their day in regular education. Ideal candidates will have instructional experience and/or a willingness to learn strategies to best support the needs of a diverse group of learners. For more information or to apply, [click here](#)

Ed Tech III K-4-Multiple Ed Techs openings to support K-4 students in special education, Title 1, Response to Intervention for math and literacy, and as a floating substitute. Ed techs also act as substitute teachers based on need and are assigned arrival/dismissal and lunch/recess duties as needed. Positions are a combination of permanent, locally or Title 1 funded positions and 1 year only, grant funded positions. For more information or to apply, [click here](#)

### **Memorial Middle School**

Ed Tech III-Seeking multiple collaborative, positive, student-centered Ed Tech IIIs to support 6th-8th grade students with learning disabilities in both regular education and special education classrooms. For more information or to apply, [click here](#)

Ed Tech III-Multilingual Learner-Seeking Ed Tech III to join our collaborative, student-centered, dynamic team to support our multilingual learners (formerly called English Language Learners). For more information or to apply, [click here](#)

## South Portland Art in the Park

**Saturday, August 13, 2022**

**9 AM – 4 PM**

We are delighted to have a table to collect art supplies for our schools, as well as recruit for all of our openings listed on this newsletter. Spread the word and stop by if you can!

## Transportation Positions

Must have Maine State Criminal History Record Check (CHRC) authorization required, which cost \$70.

Director of Transportation- Seeking an energetic, organized, and detail-oriented individual to oversee all operations of its Transportation Department. The Department buses over 1,000 students in more than 20 vehicles per day and employs 25 permanent staff. For more information or to apply, [click here](#)

Office Clerk-to provides support for all functions performed by the Transportation Department and reports directly to the Director of Transportation. For more information or to apply, [click here](#)

Bus Drivers—Full time and Spare-Successful candidate will transport students safely, following all applicable driving laws, to and from school, during sports & fields trips. Must have a CDL w/ P, S endorsements. For more information or to apply, [click here](#)

Bus Attendant/Van Driver- Assist Bus Drivers with special needs students, implement safety standards, ensure student safely board and depart school vehicles. For more information or to apply, [click here](#)

## Service Employee Positions

Must have Maine State Criminal History Record Check (CHRC) authorization required, which cost \$70.

### Maintenance/Custodian

Custodian 1-For more information or to apply, [click here](#)

Night Personnel – Custodian-For more information or to apply, [click here](#)

Seeking Custodians to maintain and protect our facilities. Work is performed with the intent to ensure a safe, clean, and fully functional physical environment that is conducive to learning for staff, students and community members.

### Food Service

Cook / Baker-Seeking team players to help us prepare and serve nutritious meals in in an efficient, clean and friendly atmosphere. For more information or to apply, [click here](#)

Food Service Associate- Assists in the preparation, transportation, service, and clean up for all meals. For more information or to apply, [click here](#)

## District Position

Must have Maine State Criminal History Record Check (CHRC) authorization required, which cost \$70.

Multilingual Specialist (One Year Only Position)-The Multilingual Specialist will provide outreach and services for multilingual students and families in the South Portland School Department by serving as communicator and liaison between the students and families and the school personnel. For more information or to apply, [click here](#)

Substitute Teachers-Substitutes needed for all areas, for classroom for grades Pre-K – 12, as well as Educational Technicians. For more information or to apply, [click here](#)

### District

Part-time (.5 FTE) Community Partnership Coordinator-Seeking a dynamic individual who is highly motivated, a self-starter, and resourceful. This person must have strong relationship-building skills coupled with the ability to work collaboratively with building coordinators, staff and the community to support the needs of the district. For more information or to apply, [click here](#)

Performance Space Manager (previously Auditorium Manager)-To coordinate, schedule, supervise, promote and oversee the maintenance of the South Portland High School Center for the Performing Arts, SPHS Lecture Hall and other district spaces used for performances. This is a stipend position which requires evening and weekend work. The pay is \$8,800 per year. For more information or to apply, [click here](#)

## Brown Elementary Temporary Position

Maine State Criminal History Record Check (CHRC) authorization required, which cost \$70.

Part-time Lunch/Recess Aide (2 hours per day)-Assist and supervise students play time, lunch duty and group activities. For more information or to apply, [click here](#)

## Teaching Positions

Appropriate certification/license required

### **Kaler Elementary**

Response to Intervention (RTI) Instructional Specialist-Assess student needs in the areas of literacy, math, and behavior in collaboration with classroom teachers and student support staff, including math coach, reading teacher, other district specialists, ESOL staff, administrators and special education providers. For more information or to apply, [click here](#)

4th Grade Teacher (1 year only position)-For more information on this position or to apply, [click here](#)

Kindergarten Teacher - Long-term Substitute- For more information on this position or to apply, [click here](#)

Seeking teachers who will work closely with teaching peers, special educators, English Language Learner educators, support staff, and administration to maximize academic and social-emotional success for all students.

### **Middle & High School Level**

Student Engagement Coordinator-The Student Engagement Coordinator (SEC) assists the school's efforts to create a positive, structured, disciplined school culture. For more information or to apply, [click here](#)

### **High School Level**

Integrated Special Education Teacher-High School (1 Year Only)-Successful candidate will be someone who is skilled at working with a range of disabilities in a resource setting that is focused on pushing into classrooms and/or skilled at working with regular education teachers to co-plan for students who are in mainstream classes. For more information or to apply, [click here](#)

Consulting Special Education Teacher - High School (1 Year Only)-Successful candidate will be someone who is skilled at working with a range of disabilities in a resource setting that is focused on pushing into classrooms and/or skilled at working with regular education teachers to co-plan for students who are in mainstream classes. For more information or to apply, [click here](#)

### **Middle School Level**

Special Education Teacher - Middle School (1 Year Only)-Successful candidate will be someone who is skilled at working with a range of disabilities in a resource room setting. For more information or to apply, [click here](#)

Integrated Special Education Teacher - Middle School (1 Year Only)-Successful candidate will be someone who is skilled at working with a range of disabilities in a resource setting that is focused on pushing into classrooms and/or skilled at working with regular education teachers to co-plan for students who are in mainstream classes. For more information or to apply, [click here](#)

### **Elementary School Level**

Special Education Teacher - Elementary School (1 Year Only)-Successful candidate will be someone who is skilled at working with a range of disabilities in a resource room setting. For more information or to apply, [click here](#)

Occupational Therapist - Elementary School (1 Year Only)-Seeking OT to provide in-person services for self-contained classrooms that support students with developmental and cognitive based disabilities. For more information or to apply, [click here](#)

Functional Life Skills Special Education Co-Teacher - Elementary School (1 Year Only)-Successful candidate will be someone who is skilled at working with a range of disabilities in a Functional Life Skills classroom and someone who has the desire to co-teach with another special education teacher. For more information or to apply, [click here](#)

## South Portland High School Coaching Positions

Maine State Criminal History Record Check (CHRC) authorization required, which cost \$70.

Junior Varsity Girls Soccer Coach-Duties include practice and game planning/coaching and teaching the fundamentals and strategies of the game. For more information or to apply, [click here](#)