



Head Injury Report

School _____

Name _____

Date _____

Dear Parent/Guardian:

Your child bumped his/her head at approx. _____ am/pm

Information about the injury follows:

- Hit by tetherball
- Hit by _____ ball
- Hit head on bars/equipment
- Hit head on/by another student
- Hit head on desk/table

- Enroute to class
- During recess
- During P.E. class
- In the classroom
- Hit head on ground

Your child was observed for _____ minutes in the health office and was alert and oriented to time, place, and person

- Ice pack applied to area
 - Child felt well enough to return to class at _____ am/pm
 - Parent notified via phone at _____ am/pm
 - Parent notified, message left at _____ am/pm
- (Discussed symptoms to report to teacher/nurse/parents)

Comments: _____

All head injuries should be watched closely for at least 24 hours.

Contact your family physician if your child:

- complains of a headache that continues or increases in severity
- Seek emergency care or call 911 if your child:**
- does not seem to respond or does not act as he/she usually does. Your child should be aware of the day/date, etc.
- complains of a strange taste in his/her mouth or you see a fluid or blood that continually drains from his/her mouth
- vomits
- has difficulty seeing, sees double, unusual movements of the eyes or if one pupil becomes larger than the other
- is dizzy and/or has difficulty walking
- complains of weakness or is unable to move one or both of his/her arms or legs
- has twitching movements of the body or convulsions (seizure)
- becomes very sleepy and cannot easily be awakened **NOTE:** it is not necessary to keep the child awake during regular sleep hours

Children can develop complications from a head injury 7 to 10 days after the incident. Please keep this slip and show it to your doctor if any of the above things happen to your child at any time during the next 10 days. If your child has received one or more serious head injuries within the last year, please contact your physician.

Sincerely,

School Official