

## MODEL PROTOCOL

### INTRANASAL ADMINISTRATION OF GLUCAGON-BAQSIMI

Disclaimer: NASN's model protocols and/or language are intended as examples that may serve as a tool for those responsible for drafting protocols that meet the needs of a local school or district. These examples are not authoritarian, nor should they be viewed as complying with any requirements specific or unique to any school or district. Model policies and language should not substitute or replace the advice of legal counsel and/or research on applicable federal or local laws, regulations or ordinances.

- **Do not** remove the shrink wrap or open the tube until you are ready to use it.
- If the Tube has been opened, BAQSIMI could be exposed to moisture.
  - **This could cause BAQSIMI not to work as expected.**
- BAQSIMI will work even if the student has a cold or is taking cold medicine.

#### Needed Supplies:

- Student's diabetes emergency action plan
- Documentation log
- Prescribed medication
- Gloves
- Bulb syringe

#### Procedure for Medication Administration:

1. Identify that symptoms of a severe low blood sugar reaction are present and that based on the child's diabetes emergency plan, medication needs to be given.
2. Call for assistance.
3. Ask that another school staff person call 911 or emergency medical services.
4. Explain the procedure to the child at his/her level of understanding.
5. Assemble supplies and place on a clean surface.
6. Review the student's diabetes emergency action plan.
7. Check the glucagon and the order to be sure it is
  - a. for the right child
  - b. the right medication
  - c. the right dose
  - d. being given at the right time and
  - e. being given by the right route
  - f. not expired.
8. Wash your hands if possible.
9. Put on gloves.
10. Look into the child's nostrils to determine if there is fluid or mucous in the nostrils.
  - a. If drainage or mucous is present, use a bulb syringe to remove it.

11. Remove the shrink wrap by pulling on the red stripe.
12. Open the lid and remove the device from the tube.
  - a. **Caution**—do not push the plunger until ready to give the dose.
13. Use your free hand to hold the crown of the head stable.
14. Hold the device between your fingers and thumb.
  - a. Do not push the plunger yet.
15. Insert tip gently into one nostril until your finger(s) touch the outside of the nose.
16. Push plunger firmly all the way in.
  - a. Dose is complete when the green line disappears.
17. Remove the device
18. If the student remains unconscious and is not lying on their side, move the student to a side-lying position because vomiting often follows the administration of glucagon.
19. If needed, ask another person for assistance.
20. If alone with the student, and you have not already called 911 or emergency medical service, do so now.
21. Monitor the student's arousal, pulse, and respirations.
22. Keep student in side-lying position unless breathing and/or heartbeat stop.
23. If breathing stops begin rescue breaths.
24. If breathing and heartbeat stop, begin CPR.
25. Once rescue squad arrives, inform them of medication administered, including type of medication, dose, and time.
26. Send along used dose of glucagon.
27. Dispose of all used materials in proper receptacles.
28. Remove gloves and wash hands.
29. Follow up with the parent or guardian and healthcare provider, as needed.
30. Document medication administration in the student's medication administration log.

## References:

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