

BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION

Blairstown, New Jersey 07825

www.blairstownelem.net

SUPERINTENDENT'S AGENDA

Thursday, May 19, 2022 Meeting

7:00PM



A. CALL TO ORDER

Mr. Cook called the meeting to order at 7:01 pm.

B. FLAG SALUTE

C. ROLL CALL by Matthew P. Herzer, Business Administrator

Present: Mr. Cook, Mrs. Gerhardt, Mrs. Hambos, Mrs. Hawkswell, Ms. Klein, Mrs. McElroy, Mrs. Sikkes (Arrived at 7:08 pm) and Mr. Van Valkenburg

Absent: Mrs. Fredericks

D. NOTICE OF MEETING

This is a regular meeting of the Blairstown Township Board of Education. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk, and a copy of the notice was posted on the bulletin board of the Board of Education offices as well as on the front door of the Blairstown Elementary School in accordance with the Open Public Meetings Act.

E. SUPERINTENDENT'S UPDATE

See attached report.

F. PRINCIPAL'S UPDATE

See attached report.

G. COMMITTEE REPORTS

Policy - The Policy Committee met to discuss the entrance age for kindergarten policy. At this time the committee does not have any recommendations.

Finance – The Finance Committee met to discuss raising the sub rate to \$125 per day. They also discussed raises for the paraprofessionals and increasing the parent paid tuition rates for preschool.

Curriculum – The committee will meet in June.

H. PRESENTATIONS

None.

I. PUBLIC COMMENTS ON AGENDA ITEMS

None.

J. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

April 28, 2022 – Regular and Executive Session Meeting Minutes

Voice Vote:

Motion by Ms. Klein, second by Mrs. Gerhardt.

Against: None

Abstained: None

Absent: Mrs. Fredericks

K. FINANCE

Resolutions R22-161 through R22-165 and R22-184 will be moved in one roll call vote

R22-161 Authorization for Payment of Bills (Attached)

BE IT RESOLVED, that the Board of Education, upon recommendation by the School Business Administrator to approve the bills list as submitted for the dates between April 29 2022 and May 19, 2022.

Fund 10 – Current Expense	\$829,038.53
Fund 20 – Special Revenue	\$15,841.85
Fund 60 – Food Service	\$39,001.72
Grand Total	\$883,882.10

R22-162 Approve Line Item Transfers (Attached)

BE IT RESOLVED, that the Board of Education, upon recommendation by the School Business Administrator, to approve the budget line item transfers for April 2022.

R22-163 Reports of the Treasurer and Board Secretary (Attached)

BE IT RESOLVED, that the Treasurer and Board Secretary’s Financial Reports are in agreement for the month of March 2022, approved by the Board as recommended by the School Business Administrator.

R22-164 Certification of Fund Balances

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-2.11(c) 3, the Board of Education certify that as of March 31, 2022, after review of the Secretary’s monthly financial report for March 2022 (appropriations section), and upon consultation with the appropriate district officials, Blairstown Township Board of Education is in compliance with N.J.A.C. 6A:23-2.11(c) 4 and shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A23A-16:10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year and we request the Board Secretary to addend a copy of the Secretary’s Report to the minutes.

R22-165 Establish Extended School Year (ESY) Tuition Rate

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to establish the Extended School Year tuition rate of \$500 per student for the 2022 ESY program.

R22-184 Refusal of ARP Homeless II Funds

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to refuse the funds from the ARP Homeless II Grant in the amount of \$1,179.00.

Motion by Mrs. McElroy, second by Mr. VanValkenburg

Roll Call: by Matthew P. Herzer, Business Administrator

Against: None

Abstained: None

Absent: Mrs. Fredericks

L. PERSONNEL

Resolution R22-166 through R22-176 will be moved in one roll call vote

R22-166 Approve Teaching Staff Renewals

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the following teaching staff renewals for the 2022-2023 School Year:

Employee Name	Guide/Step	Salary	Longevity	Total Salary
Tara Anderson	BA/23+	\$89,800	\$1400	\$91,200
Michele A Andrews	MA/23+	\$74,320	\$1,120	\$75,440
Jennifer M Apostolou	BA15/14	\$68,880	\$400	\$69,280
Kaitlin Baker	MA30/10	\$65,890	\$100	\$65,990
Linette Benes	MA/12	\$56,031		\$56,031
Lisa S Besser	BA/23+	\$89,800	\$1,600	\$91,400
Denise L Bracuti	BA/23+	\$89,800	\$2,100	\$91,900
Sheri-Ann Brady	MA/21	\$88,100	\$1,100	\$89,200
Sharon L Bunce	MA/23+	\$92,900	\$1,700	\$94,600
Jillian Tierney (Cardosa)	BA/8	\$58,805		\$58,805
Jennifer K Crisman	BA/22	\$88,000	\$1,200	\$89,200
Kerry Erickson	MA/13	\$68,330	\$300	\$68,630
Jessica M Farley-Lynch	MA60/PhD/10	\$67,130		\$67,130
Claire Fleming	BA15/15	\$71,930	\$500	\$72,430
Juliana Goncalves	BA/6	\$57,450		\$57,450
Alissa Hicok	MA/14	\$71,360		\$71,360
Ashley K Hine	MA30/12	\$69,570	\$200	\$69,770
Shannon K Huston	BA15/21	\$85,620	\$1,100	\$86,720
Courtney Jackes-Constantine	BA/13	\$65,230	\$300	\$65,530
Wendy L Keefer	MA30/23+	\$94,140	\$1,000	\$95,140
Katie Kline	MA30/10	\$65,890		\$65,890
Christine M Kovacs	MA/20	\$84,305	\$1,000	\$85,305
Patricia M Makarevich-Tirone	BA/23+	\$89,800	\$1,300	\$91,100
Anjanette May	MA30/18	\$81,900	\$400	\$82,300
Abbey McDonald	BA/10	\$61,550		\$61,550
Joy E Menzel	MA15/23+	\$93,520	\$1,300	\$94,820
Tammy L Messina	MA/13	\$68,330	\$300	\$68,630

Dana D Mosca	MA45/18	\$82,520	\$800	\$83,320
Barbara G O'Connell	BA/23+	\$89,800	\$2,000	\$91,800
Catherine B Pasculli	BA/15	\$71,310	\$500.00	\$71,810
Joan E Pelosi	MA30/23+	\$94,140	\$1,400	\$95,540
Carissa Peterson	MA/17	\$77,510	\$700	\$78,210
Jennifer Pillion	BA/20	\$81,205	\$1,000	\$82,205
Valerie C Reynolds	MA30/23+	\$94,140	\$1,700	\$95,840
Clorimar Rios-Holyoak	MA45/10	\$66,510	\$100	\$66,610
Crista L Robinson	BA15/13	\$65,850	\$100	\$65,950
Kelly L Robinson	BA/20	\$81,205	\$900	\$82,105
Jennifer Roof	BA15/6	\$58,070		\$58,070
Carissa Sambolec	MA/10	\$64,650		\$64,650
Angela Scalise	BA/9	\$60,225		\$60,225
Heather A Sutton	MA45/17	\$59,528	\$525	\$60,053
Kimberly A Truelove	BA/23+	\$89,800	\$1,300	\$91,100
Aimee Voss	MA/20	\$84,305	\$600	\$84,905
Kristina K Wohlers	BA/11	\$62,875		\$62,875
Ali Wolfskehl	MA/3	\$59,050		\$59,050
Kelly A Zaleski	MA30/18	\$81,900	\$800	\$82,700

R22-167 Approve Paraprofessional Staff Renewals

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the following paraprofessional staff renewals for the 2022-2023 School Year:

Name	Rate
Loren Arvary	\$13.00
Stephanie Ayres	\$13.00
Robin Bronstein	\$17.55
Kelly Burham-Crisman	\$13.00
Annamaire Cain	\$18.32
Kimberly DaAmelia	\$13.00
Julia Dieffenbach	\$13.00
Ckikako Drawbaugh	\$13.00
Ann Gnall	\$15.95
Maricel Herrera	\$16.11
Debra Kittle	\$20.01
Rola Lahoud	\$13.00
Madeline LoMonico	\$16.11
Sydney MacDonough	\$13.00
Brooke Moore	\$13.00

Kelly Moore-Finley	\$15.36
Bernadine Pagano	\$13.00
Mary Beth Pollard	\$20.01
Tammy Quick	\$18.20
Danneen Rievero-Christmas	\$17.15
Corey Russo	\$13.00
Jeanne Socha	\$22.15
Crystal Sullivan	\$13.00
Theresa Tausendfreund	\$16.11
Karnawee Timswatdikul	\$13.00
Anna Van Wattering	\$14.83
Elizabeth Vigren	\$13.00

R22-168 Approve Custodial Staff Renewals

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the following custodial staff renewals for the 2022-2023 School Year:

Name	Salary
Thomas Amalfitano	\$65,183
Grace Castellano	\$40,372
Richard Walters	\$43,172

R22-169 Approve Secretarial Staff Renewals

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the following secretarial staff renewals for the 2022-2023 School Year:

Name	Salary
Colomba Kampfe	\$59,687
Margaret Scialla	\$49,935
Marissa Hardy	\$35,000
Sally Smigel	\$38,206
Mary Barton	\$15.95/Hour

R22-170 Approve Administrative Staff Renewals

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the following administrative staff renewals for the 2022-2023 School Year:

Name	Position	Salary
Dr. Patrick Ketch	Superintendent	\$129,540
Matthew Herzer	Business Administrator	\$90,089
Colleen Silvestri	Principal	\$111,132
Joseph Schneider	Treasurer	\$4,116

R22-171 Accept Resignation

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent accept the resignation for Christine Ritz, Speech Pathologist effective June 30, 2022.

R22-172 Accept Resignation

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent accept the resignation for Terry Gochmonosky, Custodian effective June 30, 2022.

R22-173 Approve Hiring of Bus Aid

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent to approve Ann Greenemeier as a bus aide for the 2021-2022 School Year at \$13.00 per hour, pending the results of a criminal background check.

R22-174 Approve Hiring of Supervisor of CST

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent to approve Samantha Kudlacik as the Supervisor of CST for the 2022-2023 School Year at \$97,000.00 per year, pending the results of a criminal background check.

R22-175 Approve Substitute Teacher

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent to approve Savannah Melton as a Substitute Teacher for the 2021-2022 School Year, pending the results of a criminal background check.

R22-176 Approve Substitute Teacher

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent to approve Isabella Messina as a Substitute Teacher for the 2021-2022 School Year, pending the results of a criminal background check.

Motion by Ms. Klein, second by Mrs. Gerhardt

Roll Call: by Matthew P. Herzer, Business Administrator

Against: None Abstained: Mr. Van Valkenburg on R22-166 Only Absent: Mrs. Fredericks

M. EDUCATION

Resolutions R22-177 through R22-182 will be moved in one roll call vote

R22-177 Approve Out of District Contract with P.G. Chambers School

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the tuition contract with P.G. Chambers School for student # 9137293213 in the amount of \$90,554.10 (210 Days) for the 2022-2023 School Year.

R22-178 Accept Tuition Student for ESY Program

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to accept student # 2390989841 from Frelinghuysen Township for the Summer 2022 ESY program for \$500.00.

R22-179 Accept Tuition Student for ESY Program

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to accept student # 6965080227 from Frelinghuysen Township for the Summer 2022 ESY program for \$500.00.

R22-180 Accept Tuition Student for ESY Program

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to accept student from Frelinghuysen Township for the Summer 2022 ESY program for \$500.00.

R22-181 NJ Quality Single Accountability Continuum (NJQSAC) Report

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to accept NJ Quality Single Accountability Continuum (NJQSAC) Report for the 2021-2022 School Year.

R22-182 Approve Teacher for Homebound Instruction

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve Ali Wolfskehl as a teacher for Homebound Instruction at \$42.00 per hour for the 2021-2022 School Year.

Motion by Mrs. Gerhardt, second by Mrs. McElroy

Roll Call: by Matthew P. Herzer, Business Administrator

Against: None

Abstained: None

Absent: Mrs. Fredericks

N. POLICY

Resolution R22-183 will be moved in one roll call vote

R22-183 Approve Second Reading of Policies

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the second reading of the following policies:

P 8630 – Bus Driver/Bus Aide Responsibility

P 3124 – Employee Contract

P 2422 – Comprehensive and Physical Education

Motion by Mrs. McElroy, second by Mrs. Gerhardt

Roll Call: by Matthew P. Herzer, Business Administrator

Against: None

Abstained: None

Absent: Mrs. Fredericks

O. CORRESPONDENCE

None.

P. NEW BUSINESS

None.

Q. OLD BUSINESS

1. Cluster board services ad-hoc committee
2. Additional Security Measures

R. PUBLIC HEARING & PETITION

None.

S. LEGISLATIVE UPDATE

Ms. Klein spoke about the following legislative updates before the Senate:

State Senate

Transparency in Health and Sexual Education Act S2481 – Establish several requirements related to the adoption of curricula implementing NJ Student Learning Standards for Comprehensive Health and Physical Education. The bill would require:

1. Boards of education to annually offer a public comment opportunity on any curriculum proposed for succeeding school year for implementation of NJSLS-CHPE
2. Boards of education to post on their website regarding board approved CHPE curriculum and related information so parents can excuse children from any instruction in health, family life education, sex education conflicting with their moral or religious beliefs (NJASA 18A:35-4)
3. Department of Education to provide districts with optional support materials to assist in development of local curriculum aligned with NJSLS

Access to Feminine Hygiene Products S1221 – School districts to ensure student's access to feminine hygiene products for grades 6-12, the state would subsidize the cost of supplies.

Alternate Teaching Pathway S1553 – Pathway to alternate routes honored, certification still needs to pass tests. Time on pathway counted towards tenure.

Emergency Bonding Authority S1892 – Creates a streamlined process for school districts and other municipalities to issue bonds to finance repairs to facilities and equipment damaged by natural disasters for which the State has called for a state of emergency.

Learning Loss Reports S2268 – The Commissioner of Education required to prepare two reports regarding Covid-19 with one due 5/1/2023 regard learning loss and identify and quantify the impact and one due 9/30/2023 to summarize continuing of school services during Covid-19.

Student Civic Engagement S2304 – Beginning for the 2022-2023 school year, excused absences to be issued to students attending civic events for grades 6-12.

School Counselor Requirements S2323 – Establishes several requirements related to school counselor certification and employment:

- 80% of the time providing counseling services

- Complete professional development in relevant areas
- School counseling certification programs that promote social and emotional learning
- State to appoint a State school counselor liaison

T. ADJOURNMENT

Voice Vote:

Motion by Mrs. Sikkes, second by Mrs. McElroy to leave the meeting at 7:33 pm.

Respectfully submitted,

Matthew P. Herzer
School Business Administrator