

# **BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION**

**Blairstown, New Jersey 07825**

**[www.blairstownelem.net](http://www.blairstownelem.net)**

## **SUPERINTENDENT'S AGENDA**

**Thursday, May 19, 2022 Meeting**

**7:00PM**



### **A. CALL TO ORDER**

### **B. FLAG SALUTE**

### **C. ROLL CALL** by Matthew P. Herzer, Business Administrator

Mr. Jeremy Cook

Mrs. Stefanie Fredericks

Mrs. Michelle Gerhardt

Mrs. Sotie Hambos

Mrs. Kathryn Hawkswell

Ms. Karen Klein

Mrs. Jennifer McElroy

Mrs. Shanna Sikkes

Mr. Bradford Van Valkenburg

### **D. NOTICE OF MEETING**

This is a regular meeting of the Blairstown Township Board of Education. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk, and a copy of the notice was posted on the bulletin board of the Board of Education offices as well as on the front door of the Blairstown Elementary School in accordance with the Open Public Meetings Act.

### **E. SUPERINTENDENT'S UPDATE**

**F. PRINCIPAL’S UPDATE**

**G. COMMITTEE REPORTS**

**H. PRESENTATIONS**

**I. PUBLIC COMMENTS ON AGENDA ITEMS**

The Blairstown Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

**J. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

April 28, 2022 – Regular and Executive Session Meeting Minutes

**Voice Vote:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

**K. FINANCE**

*Resolutions R22-161 through R22-165 will be moved in one roll call vote*

**R22-161 Authorization for Payment of Bills (Attached)**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the School Business Administrator to approve the bills list as submitted for the dates between April 29 2022 and May 19, 2022.

<b>Fund 10 – Current Expense</b>	<b>\$829,038.53</b>
<b>Fund 20 – Special Revenue</b>	<b>\$15,841.85</b>
<b>Fund 60 – Food Service</b>	<b>\$39,001.72</b>
<b>Grand Total</b>	<b>\$883,882.10</b>

**R22-162 Approve Line Item Transfers (Attached)**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the School Business Administrator, to approve the budget line item transfers for April 2022.

**R22-163 Reports of the Treasurer and Board Secretary (Attached)**

**BE IT RESOLVED**, that the Treasurer and Board Secretary’s Financial Reports are in agreement for the month of March 2022, approved by the Board as recommended by the School Business Administrator.

**R22-164 Certification of Fund Balances**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-2.11(c) 3, the Board of Education certify that as of March 31, 2022, after review of the Secretary’s monthly financial report for March 2022 (appropriations section), and upon consultation with the appropriate district officials, Blairstown Township Board of Education is in compliance with N.J.A.C. 6A:23-2.11(c) 4 and shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A23A-16:10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year and we request the Board Secretary to addend a copy of the Secretary’s Report to the minutes.

**R22-165 Establish Extended School Year (ESY) Tuition Rate**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent to establish the Extended School Year tuition rate of \$500 per student for the 2022 ESY program.

Motion by \_\_\_\_\_, second by \_\_\_\_\_

**Roll Call:** by Matthew P. Herzer, Business Administrator

<b>Board Member</b>	<b>Vote</b>	<b>Board Member</b>	<b>Vote</b>
Mr. Cook		Ms. Klein	
Mrs. Fredericks		Mrs. McElroy	
Mrs. Gerhardt		Mrs. Sikkes	
Mrs. Hambos		Mr. Van Valkenburg	
Mrs. Hawkswell			

**L. PERSONNEL**

*Resolution R22-166 through R22-176 will be moved in one roll call vote*

**R22-166 Approve Teaching Staff Renewals**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent to approve the following teaching staff renewals for the 2022-2023 School Year:

<b>Employee Name</b>	<b>Guide/Step</b>	<b>Salary</b>	<b>Longevity</b>	<b>Total Salary</b>
Tara Anderson	BA/23+	\$89,800	\$1400	\$91,200
Michele A Andrews	MA/23+	\$74,320	\$1,120	\$75,440
Jennifer M Apostolou	BA15/14	\$68,880	\$400	\$69,280
Kaitlin Baker	MA30/10	\$65,890		\$65,890
Linette Benes	MA/12	\$56,031		\$56,031
Lisa S Besser	BA/23+	\$89,800	\$1,600	\$91,400
Denise L Bracuti	BA/23+	\$89,800	\$2,100	\$91,900
Sheri-Ann Brady	MA/21	\$88,100	\$1,100	\$89,200
Sharon L Bunce	MA/23+	\$92,900	\$1,700	\$94,600
Jillian Tierney (Cardosa)	BA/8	\$58,805		\$58,805
Jennifer K Crisman	BA/22	\$88,000	\$1,200	\$89,200
Kerry Erickson	MA/13	\$68,330	\$300	\$68,630
Jessica M Farley-Lynch	MA60/PhD/9	\$67,130		\$67,130
Claire Fleming	BA15/15	\$71,930	\$500	\$72,430
Juliana Goncalves	BA/6	\$57,450		\$57,450
Alissa Hicok	MA/14	\$71,360		\$71,360
Ashley K Hine	MA30/12	\$69,570	\$200	\$69,770
Shannon K Huston	BA15/21	\$85,620	\$1,100	\$86,720
Courtney Jackes-Constantine	BA/13	\$65,230	\$300	\$65,530
Wendy L Keefer	MA30/23+	\$94,140	\$1,000	\$95,140
Katie Kline	MA30/10	\$65,890		\$65,890
Christine M Kovacs	MA/20	\$84,305	\$1,000	\$85,305
Patricia M Makarevich-Tirone	BA/23+	\$89,800	\$1,300	\$91,100
Anjanette May	MA30/18	\$81,900	\$400	\$82,300
Abbey McDonald	BA/10	\$61,550		\$61,550
Joy E Menzel	MA15/23+	\$93,520	\$1,300	\$94,820
Tammy L Messina	MA/13	\$68,330	\$300	\$68,630
Dana D Mosca	MA45/18	\$82,520	\$800	\$83,320
Barbara G O'Connell	BA/23+	\$89,800	\$2,000	\$91,800
Catherine B Pasculli	BA/15	\$71,310	\$500.00	\$71,810
Joan E Pelosi	MA30/23+	\$94,140	\$1,400	\$95,540
Carissa Peterson	MA/17	\$77,510	\$700	\$78,210
Jennifer Pillion	BA/20	\$81,205	\$1,000	\$82,205
Valerie C Reynolds	MA30/23+	\$94,140	\$1,700	\$95,840
Clorimar Rios-Holyoak	MA45/10	\$66,510	\$100	\$66,610
Crista L Robinson	BA15/13	\$65,850	\$100	\$65,950

Kelly L Robinson	BA/20	\$81,205	\$900	\$82,105
Jennifer Roof	BA15/6	\$58,070		\$58,070
Carissa Sambolec	MA/10	\$64,650		\$64,650
Angela Scalise	BA/9	\$60,225		\$60,225
Heather A Sutton	MA45/17	\$59,528	\$525	\$60,053
Kimberly A Truelove	BA/23+	\$89,800	\$1,300	\$91,100
Aimee Voss	MA/20	\$84,305	\$600	\$84,905
Kristina K Wohlers	BA/11	\$62,875		\$62,875
Ali Wolfskehl	BA/3	\$55,950		\$55,950
Kelly A Zaleski	MA30/18	\$81,900	\$800	\$82,700

**R22-167 Approve Paraprofessional Staff Renewals**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent to approve the following paraprofessional staff renewals for the 2022-2023 School Year:

<b>Name</b>	<b>Rate</b>
Loren Arvary	\$13.00
Stephanie Ayres	\$13.00
Robin Bronstein	\$17.55
Kelly Burham-Crisman	\$13.00
Annamaire Cain	\$18.32
Kimberly DaAmelia	\$13.00
Julia Dieffenbach	\$13.00
Ckikako Drawbaugh	\$13.00
Ann Gnall	\$15.95
Maricel Herrera	\$16.11
Debra Kittle	\$20.01
Rola Lahoud	\$13.00
Madeline LoMonico	\$16.11
Sydney MacDonough	\$13.00
Brooke Moore	\$13.00
Kelly Moore-Finley	\$15.36
Bernadine Pagano	\$13.00
Mary Beth Pollard	\$20.01
Tammy Quick	\$18.20
Danneen Rievero-Christmas	\$17.15
Corey Russo	\$13.00
Jeanne Socha	\$22.15
Crystal Sullivan	\$13.00

Theresa Tausendfreund	\$16.11
Karnawee Timswatdikul	\$13.00
Anna Van Wattering	\$14.83
Elizabeth Vigren	\$13.00

**R22-168 Approve Custodial Staff Renewals**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent to approve the following custodial staff renewals for the 2022-2023 School Year:

Name	Salary
Thomas Amalfitano	\$65,183
Grace Castellano	\$40,372
Richard Walters	\$43,172

**R22-169 Approve Secretarial Staff Renewals**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent to approve the following secretarial staff renewals for the 2022-2023 School Year:

Name	Salary
Colomba Kampfe	\$59,945
Margaret Scialla	\$49,935
Marissa Hardy	\$35,000
Sally Smigel	\$38,206
Mary Barton	\$15.95/Hour

**R22-170 Approve Administrative Staff Renewals**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent to approve the following administrative staff renewals for the 2022-2023 School Year:

Name	Position	Salary
Dr. Patrick Ketch	Superintendent	\$129,540
Matthew Herzer	Business Administrator	\$90,089
Colleen Silvestri	Principal	\$111,132
Joseph Schneider	Treasurer	\$4,116

**R22-171 Accept Resignation**

**BE IT RESOLVED**, that the Board of Education upon recommendation by the Superintendent accept the resignation for Christine Ritz, Speech Pathologist effective June 30, 2022.

**R22-172 Accept Resignation**

**BE IT RESOLVED**, that the Board of Education upon recommendation by the Superintendent accept the resignation for Terry Gochmonosky, Custodian effective June 30, 2022.

**R22-173 Approve Hiring of Bus Aid**

**BE IT RESOLVED**, that the Board of Education upon recommendation by the Superintendent to approve Ann Greenemeier as a bus aide for the 2021-2022 School Year at \$13.00 per hour, pending the results of a criminal background check.

**R22-174 Approve Hiring of Supervisor of CST**

**BE IT RESOLVED**, that the Board of Education upon recommendation by the Superintendent to approve Samantha Kudlacik as the Supervisor of CST for the 2022-2023 School Year at \$97,000.00 per year, pending the results of a criminal background check.

**R22-175 Approve Substitute Teacher**

**BE IT RESOLVED**, that the Board of Education upon recommendation by the Superintendent to approve Savannah Melton as a Substitute Teacher for the 2021-2022 School Year, pending the results of a criminal background check.

**R22-176 Approve Substitute Teacher**

**BE IT RESOLVED**, that the Board of Education upon recommendation by the Superintendent to approve Isabella Messina as a Substitute Teacher for the 2021-2022 School Year, pending the results of a criminal background check.

Motion by \_\_\_\_\_, second by \_\_\_\_\_

**Roll Call:** by Matthew P. Herzer, Business Administrator

<b>Board Member</b>	<b>Vote</b>	<b>Board Member</b>	<b>Vote</b>
Mr. Cook		Ms. Klein	
Mrs. Fredericks		Mrs. McElroy	
Mrs. Gerhardt		Mrs. Sikkes	
Mrs. Hambos		Mr. Van Valkenburg	
Mrs. Hawkswell			

**M. EDUCATION**

*Resolutions R22-177 through R22-182 will be moved in one roll call vote*

**R22-177 Approve Out of District Contract with P.G. Chambers School**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent to approve the tuition contract with P.G. Chambers School for student # 9137293213 in the amount of \$90,554.10 (210 Days) for the 2022-2023 School Year.

**R22-178 Accept Tuition Student for ESY Program**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent to accept student 2390989841 from Frelinghuysen Township for the Summer 2022 ESY program for \$500.00.

**R22-179 Accept Tuition Student for ESY Program**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent to accept student 6965080227 from Frelinghuysen Township for the Summer 2022 ESY program for \$500.00.

**R22-180 Accept Tuition Student for ESY Program**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent to accept student from Frelinghuysen Township for the Summer 2022 ESY program for \$500.00.

**R22-181 NJ Quality Single Accountability Continuum (NJQSAC) Report**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent to accept NJ Quality Single Accountability Continuum (NJQSAC) Report for the 2021-2022 School Year.

**R22-182 Approve Teacher for Homebound Instruction**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent to approve Ali Wolfskehl as a teacher for Homebound Instruction at \$42.00 per hour for the 2021-2022 School Year.

Motion by \_\_\_\_\_, second by \_\_\_\_\_  
**Roll Call:** by Matthew P. Herzer, Business Administrator

<b>Board Member</b>	<b>Vote</b>	<b>Board Member</b>	<b>Vote</b>
Mr. Cook		Ms. Klein	
Mrs. Fredericks		Mrs. McElroy	
Mrs. Gerhardt		Mrs. Sikkes	
Mrs. Hambos		Mr. Van Valkenburg	
Mrs. Hawkswell			



**N. POLICY**

*Resolution R22-183 will be moved in one roll call vote*

**R22-183 Approve Second Reading of Policies**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent to approve the second reading of the following policies:

P 8630 – Bus Driver/Bus Aide Responsibility

P 3124 – Employee Contract

P 2422 – Comprehensive and Physical Education

Motion by \_\_\_\_\_, second by \_\_\_\_\_

**Roll Call:** by Matthew P. Herzer, Business Administrator

<b>Board Member</b>	<b>Vote</b>	<b>Board Member</b>	<b>Vote</b>
Mr. Cook		Ms. Klein	
Mrs. Fredericks		Mrs. McElroy	
Mrs. Gerhardt		Mrs. Sikkes	
Mrs. Hambos		Mr. Van Valkenburg	
Mrs. Hawkswell			

**O. CORRESPONDENCE**

**P. NEW BUSINESS**

**Q. OLD BUSINESS**

1. Cluster board services ad-hoc committee
2. Additional Security Measures
3. Therapy Dog

## **PUBLIC HEARING & PETITION**

Pursuant to the Open Public Meetings Act, the Board has set aside two portions of this meeting for public comment. Specifically, during both the “Public Comment on Agenda Items” and the “Other Public Comments” sections noted on the agenda, this meeting will be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the Township of Blirstown. In that respect, please limit your comments or questions during the “Public Comment on Agenda Items” to agenda items only, and save any other questions or comments that you may have for the “Other Public Comments” portion of the meeting. During both portions of the meeting, the Board requests that the following procedures be observed:

1. Any person who wishes to speak must wait until they have been recognized by the presiding Board Officer;
2. Before beginning, each speaker must state their name and address and, if speaking on behalf of an organization, the name of that organization;
3. Each speaker is limited to one (1) opportunity to speak during each of the two (2) portions that have been set aside;
4. Each speaker is limited to five (5) minutes in length so that other members of the public who wish to speak may have an opportunity to do so.
5. The presiding Board Officer will advise each speaker when the five (5) minute period has expired;
6. Out of respect for other members of the public that may wish to speak, the Board requests that each speaker cede the floor to the next member of the public as soon as they finished making their respective comment(s) and/or when their allotted time has expired; and
7. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

## **R. LEGISLATIVE UPDATE**

## **S. EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

**WHEREAS**, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

**BE IT RESOLVED** by the Blirstown Township Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**FURTHER RESOLVED** that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

**Voice Vote:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to go into executive session at \_\_\_\_\_ PM

**T. RECONVENE PUBLIC SESSION**

**Voice Vote:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to leave executive session at \_\_\_\_\_ PM

**U. ADJOURNMENT**

**Voice Vote:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to leave the meeting at \_\_\_\_\_ PM