

BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION

Blairstown, New Jersey 07825

www.blairstownelem.net

SUPERINTENDENT'S AGENDA

Thursday, December 16, 2021 Meeting

7:00PM



A. CALL TO ORDER

B. FLAG SALUTE

C. ROLL CALL by Matthew P. Herzer, Business Administrator

Mr. Jeremy Cook

Mrs. Michelle Gerhardt

Mrs. Sotie Hambos

Mrs. Rosette Inscho

Ms. Karen Klein

Mrs. Jennifer McElroy

Mrs. Nicole Rolph

Mrs. Shanna Sikkes

Mr. Bradford Van Valkenburg

D. NOTICE OF MEETING

This is a regular meeting of the Blairstown Township Board of Education. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk, and a copy of the notice was posted on the bulletin board of the Board of Education offices as well as on the front door of the Blairstown Elementary School in accordance with the Open Public Meetings Act.

E. SUPERINTENDENT'S UPDATE

F. PRINCIPAL’S UPDATE

G. COMMITTEE REPORTS

H. PRESENTATIONS

I. PUBLIC COMMENTS ON AGENDA ITEMS

The Blairstown Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

J. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

November 18, 2021 – Regular Meeting Minutes
November 18, 2021 – Executive Session

Voice Vote:

Motion by _____, second by _____

K. FINANCE

Resolutions R22-71 through R22-76 will be moved in one roll call vote

R22-71 Authorization for Payment of Bills (Attached)

BE IT RESOLVED, that the Board of Education, upon recommendation by the School Business Administrator to approve the bills list as submitted for the dates between November 19, 2021 and December 16, 2021.

Fund 10 – Current Expense	\$847,420.57
Fund 20 – Special Revenue	\$27,029.30
Fund 60 – Food Service	\$17,804.83
Grand Total	\$892,254.70

R22-72 Approve Line Item Transfers (Attached)

BE IT RESOLVED, that the Board of Education, upon recommendation by the School Business Administrator, to approve the budget line item transfers for November 2021.

R22-73 Reports of the Treasurer and Board Secretary for(Attached)

BE IT RESOLVED, that the Treasurer and Board Secretary's Financial Reports are in agreement for the months of July, August, September, October and November 2021, approved by the Board as recommended by the School Business Administrator.

R22-74 Certification of Fund Balances

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-2.11(c) 3, the Board of Education certify that as of November 30, 2021, after review of the Secretary's monthly financial reports for July, August, September, October and November 2021 (appropriations section), and upon consultation with the appropriate district officials, Blairstown Township Board of Education is in compliance with N.J.A.C. 6A:23-2.11(c) 4 and shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A23A-16:10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year and we request the Board Secretary to addend a copy of the Secretary's Report to the minutes.

R22-75 Approve the Submission of Certification for Funding by the NJSDA and NJDOE

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the submission of certification for funding by the NJSDA and NJDOE for emergent and capital maintenance needs.

R22-76 Accept the NJSDA and NJDOE Emergent Capital Maintenance Needs Funds

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to accept the NJSDA and NJDOE emergent and capital maintenance needs funds in the amount of \$10,000.00.

Motion by _____, second by _____
Roll Call: by Matthew P. Herzer, Business Administrator

Board Member	Vote	Board Member	Vote
Mr. Cook		Mrs. McElroy	
Mrs. Gerkhardt		Mrs. Rolph	
Mrs. Hambos		Mrs. Sikkes	
Mrs. Inscho		Mr. Van Valkenburg	
Ms. Klein			

L. PERSONNEL

Resolutions R22-77 through R22-86 will be moved in one roll call vote

R22-77 Approve Substitute Custodian

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent to approve Agnes Hatziorfanos as a substitute custodian at \$14.00 per hour for the 2021-2022 School Year, pending the results of a criminal background check.

R22-78 Approve Substitute Teacher

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent to approve Joanne Obara-Palmer as a substitute teacher for the 2021-2022 School Year.

R22-79 Approve Substitute Nurse

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent to approve Christine Rodesiler as a substitute nurse for the 2021-2022 School Year.

R22-80 Approve Stipend Positions

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent approve the following stipend positions for the 2021-2022 School Year:

Name	Position	Amount
Lisa Besser	Assistant Ski Advisor	\$1,200.00

R22-81 Approve List of Staff Members as Substitutes

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the following list of staff members as substitutes for the 2021-2022 School Year at \$40.00 per diem.

Last Name	First Name	Position
MacDonough	Sydney	Substitute Teacher – Pending Certification
Russo	Corey	Substitute Teacher
Winebarger	Hanna	Substitute Teacher

R22-82 Approve Hiring of Maternity Leave Replacement Teacher

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the hiring of Isabelle Becker, Maternity Leave Replacement Teacher, at BA Step 1 from December 17, 2021 to June 15, 2022 prorated in the amount of \$53,935.00.

R22-83 Approve Mentor for Superintendent

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent approve Bob Magnuson as mentor for Dr. Patrick Ketch in the amount of \$2,500.00:

R22-84 Approve Hourly Rate Increase for Paraprofessional

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent approve the hourly rate increase for Anna Van Wettering to \$14.41 effective January 1, 2022.

R22-85 Approve Hourly Rate Increase for Paraprofessional

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent approve the hourly rate increase for Kelly Moore-Finley to \$14.93 effective January 1, 2022.

R22-86 Approve Hourly Rate Increase for Paraprofessional

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent approve the hourly rate increase for Ann Gnall to \$15.50 effective January 1, 2022.

Motion by _____, second by _____

Roll Call: by Matthew P. Herzer, Business Administrator

Board Member	Vote	Board Member	Vote
Mr. Cook		Mrs. McElroy	
Mrs. Gerhardt		Mrs. Rolph	
Mrs. Hambos		Mrs. Sikkes	
Mrs. Inscho		Mr. Van Valkenburg	
Ms. Klein			

M. EDUCATION

Resolution R22-87 through R22-89 will be moved in one roll call vote

R22-87 Approve HIB Report

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent to approve the attached HIB reports.

R22-88 Approve School Calendar for the 2022-2023 School Year

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent to approve the attached school calendar for the 2022-2023 School Year.

R22-89 Approve District Performance Review

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent to approve the District Performance Review.

Motion by _____, second by _____
Roll Call: by Matthew P. Herzer, Business Administrator

Board Member	Vote	Board Member	Vote
Mr. Cook		Mrs. McElroy	
Mrs. Gerhardt		Mrs. Rolph	
Mrs. Hambos		Mrs. Sikkes	
Mrs. Inscho		Mr. Van Valkenburg	
Ms. Klein			

N. FACILITIES

Resolution R22-90 will be moved in one roll call vote

R22-90 Approve Tentative Facility Use Requests

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the facility use requests for the following groups:

Name	Organization	Requested Date
Christine Malcolm	PTG	Lobby 12-2-2021 and 12-9-2021

Motion by _____, second by _____

Roll Call: by Matthew P. Herzer, Business Administrator

Board Member	Vote	Board Member	Vote
Mr. Cook		Mrs. McElroy	
Mrs. Gerkhardt		Mrs. Rolph	
Mrs. Hambos		Mrs. Sikkes	
Mrs. Inscho		Mr. Van Valkenburg	
Ms. Klein			

O. CORRESPONDENCE

P. NEW BUSINESS

Q. OLD BUSINESS

1. Teacher Empowerment Training
2. Ad hoc Survey Committee Report – Survey to begin after the 2020-2021 School Year is completed
3. Cluster board services ad-hoc committee
4. Resource Officer/Added Security Measures

R. PUBLIC HEARING & PETITION

Pursuant to the Open Public Meetings Act, the Board has set aside two portions of this meeting for public comment. Specifically, during both the “Public Comment on Agenda Items” and the “Other Public Comments” sections noted on the agenda, this meeting will be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the Township of Blairstown. In that respect, please limit your comments or questions during the “Public Comment on Agenda Items” to agenda items only, and save any other questions or comments that you may have for the “Other Public Comments” portion of the meeting. During both portions of the meeting, the Board requests that the following procedures be observed:

1. Any person who wishes to speak must wait until they have been recognized by the presiding Board Officer;
2. Before beginning, each speaker must state their name and address and, if speaking on behalf of an organization, the name of that organization;
3. Each speaker is limited to one (1) opportunity to speak during each of the two (2) portions that have been set aside;
4. Each speaker is limited to five (5) minutes in length so that other members of the public who wish to speak may have an opportunity to do so.
5. The presiding Board Officer will advise each speaker when the five (5) minute period has expired;
6. Out of respect for other members of the public that may wish to speak, the Board requests that each speaker cede the floor to the next member of the public as soon as they finished making their respective comment(s) and/or when their allotted time has expired; and
7. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

S. LEGISLATIVE UPDATE

T. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Blairstown Township Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Voice Vote:

Motion by _____, second by _____ to go into executive session at _____ PM

U. RECONVENE PUBLIC SESSION

Voice Vote:

Motion by _____, second by _____ to leave executive session at _____ PM

V. ADJOURNMENT

Voice Vote:

Motion by _____, second by _____ to leave the meeting at _____ PM