

BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION

Blairstown, New Jersey 07825

www.blairstownelem.net

SUPERINTENDENT'S AGENDA

Thursday, October 7, 2021 Meeting

7:00PM



A. CALL TO ORDER

B. FLAG SALUTE

C. ROLL CALL by Matthew P. Herzer, Business Administrator

Mr. Jeremy Cook

Mrs. Michelle Gerhardt

Mrs. Sotie Hambos

Mrs. Rosette Inscho

Ms. Karen Klein

Mrs. Jennifer McElroy

Mrs. Nicole Rolph

Mrs. Shanna Sikkes

Mr. Bradford Van Valkenburg

D. NOTICE OF MEETING

This is a regular meeting of the Blairstown Township Board of Education. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk, and a copy of the notice was posted on the bulletin board of the Board of Education offices as well as on the front door of the Blairstown Elementary School in accordance with the Open Public Meetings Act.

E. SUPERINTENDENT'S UPDATE

F. PRINCIPAL’S UPDATE

G. COMMITTEE REPORTS

H. PRESENTATIONS

I. PUBLIC COMMENTS ON AGENDA ITEMS

The Blairstown Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

J. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

September 2, 2021 – Regular Meeting Minutes

September 2, 2021 – Executive Session Minutes

Voice Vote:

Motion by _____, second by _____

K. FINANCE

Resolutions R22-32 through R22-36 will be moved in one roll call vote

R22-32 Authorization for Payment of Bills (Attached)

BE IT RESOLVED, that the Board of Education, upon recommendation by the School Business Administrator to approve the bills list as submitted for the dates between September 3, 2021 and October 7, 2021.

Fund 10 – Current Expense	\$1,004,151.95
Fund 20 – Special Revenue	\$94,210.73
Fund 60 – Food Service	\$1,020.00
Grand Total	\$1,099,382.68

R22-33 Approve Line Item Transfers (Attached)

BE IT RESOLVED, that the Board of Education, upon recommendation by the School Business Administrator, to approve the budget line item transfers for July to September 2021.

R22-34 Approve Vendor for Wheelchair Lift Replacement

BE IT RESOLVED, that the Board of Education, upon recommendation by the School Business Administrator, to approve Mobility Elevator & Lift Company to replace the existing wheelchair lift in the amount of \$24,400.00 to be paid out of Maintenance Reserve Funds.

R22-35 Approve Withdrawal from Maintenance Reserve Account

BE IT RESOLVED, that the Board of Education, upon recommendation by the School Business Administrator, to approve the withdrawal of \$24,400.00 from the Maintenance Reserve Account for the wheelchair lift replacement project.

R22-36 Approve Field Trip Transportation Contract with the Allamuchy Township Board of Education

BE IT RESOLVED, that the Board of Education, upon recommendation by the School Business Administrator, to approve the following list of field trips and transportation contract with the Allamuchy Township Board of Education for the 2021-2022 School Year.

Date	# of Students	Destination	# of Buses	Trip Cost
10/22/2021	70	Camp Mason	2	\$647.16
10/26/2021	44	Waterloo Village	1	\$300.44
11/2/2021	51	DaVinci Science Center	1	\$323.58
TBD	65	Somerset County Environmental Education Center	2	\$647.16
TBD	80	Fairview Lake YMCA Camp	2	\$600.88
3/1/2022	70	Centenary University	2	\$600.88
3/22/2022	8	Foothill Castle and Mercer Museum	1	\$393.16
4/26/2022	15	The Hydrogen House Project	1	\$323.58
5/5/2022	65	NJ Sea Consortium	2	\$1,017.46
5/12/2022	51	The Crayola Experience	1	\$323.58
5/25/2022	51	Lehigh Valley Zoo	1	\$323.58
5/27/2022	80	Sterling Hill Mines and Museum	2	\$508.30
5/27/2022	70	North Warren Regional HS	2	\$600.88
6/2/2022	44	Liberty Science Center	1	\$462.44

Motion by _____, second by _____
Roll Call: by Matthew P. Herzer, Business Administrator

Board Member	Vote	Board Member	Vote
Mr. Cook		Mrs. McElroy	
Mrs. Gerkhardt		Mrs. Rolph	
Mrs. Hambos		Mrs. Sikkes	
Mrs. Inscho		Mr. Van Valkenburg	
Ms. Klein			

L. PERSONNEL

Resolutions R22-37 through R22-44 will be moved in one roll call vote

R22-37 Accept Resignation of Treasurer

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent accept the resignation of Lisa Benzaia, Treasurer effective September 7, 2021.

R22-38 Approve Hiring of Treasurer

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent to approve the hiring of Joe Schneider as Treasurer at a prorated salary of \$4,000.00 for the 2021-2022 School Year.

R22-39 Approve Increase to Full-Time

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent to approve increasing Ali Wolfskehl from 0.70 FTE to full-time at BA Step 2 for \$54,685.00 for the 2021-2022 School Year.

R22-40 Approve Unpaid Medical Leave

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent to approve the unpaid medical leave after utilizing all available sick days for Laurie Pillus, until October 18, 2021.

R22-41 Approve Substitute Teacher

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent to approve Marissa Hardy as a substitute teacher for the 2021-2022 School Year.

R22-42 Approve Hiring of Part Time Paraprofessional

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the hiring of Catherine Bowman, part-time paraprofessional upon the receipt of finger print clearances at \$12.00 per hour, to increase to \$13.00 per hour January 1, 2022 for the 2021-2022 School Year.

R22-43 Approve Hiring of Part Time Paraprofessional

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the hiring of Diane Nicasro, part-time paraprofessional upon the receipt of finger print clearances at \$12.00 per hour, to increase to \$13.00 per hour January 1, 2022 for the 2021-2022 School Year.

R22-44 Approve Stipend Positions

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent approve the following stipend positions for the 2021-2022 School Year:

Name	Position	Amount
Kelly Zaleski	Spelling Bee Supervisor	\$400.00

Motion by _____, second by _____

Roll Call: by Matthew P. Herzer, Business Administrator

Board Member	Vote	Board Member	Vote
Mr. Cook		Mrs. McElroy	
Mrs. Gerhardt		Mrs. Rolph	
Mrs. Hambos		Mrs. Sikkes	
Mrs. Inscho		Mr. Van Valkenburg	
Ms. Klein			

M. EDUCATION

Resolution R22-29; R22-45 through R22-49 will be moved in one roll call vote

R22-29 Approve Curriculum for 2021-2022 (Tabled at the September 2, 2021 Meeting)

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent to approve the Computer Science and Design Thinking, Music, Physical Education, Science, Visual Arts and World Language (Spanish) curricula.

R22-45 Approve District Goals for the 2021-2022 School Year

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent to approve the attached District Goals for the 2021-2022 School Year.

R22-46 Approve Structured Learning Experience with North Warren Regional School District

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent to approve the structured learning experience with North Warren Regional School District to allow high school students to conduct job sampling as paraprofessionals for the 2021-2022 School Year.

R22-47 Approve List of Field Trips

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent to approve the following list of field trips for the 2021-2022 School Year.

Date	Bus Required	Destination
	No	Main Street, Blairstown
10/22/2021	Yes	Camp Mason
10/26/2021	Yes	Waterloo Village
11/2/2021	Yes	DaVinci Science Center
TBD	Yes	Somerset County Environmental Education Center
TBD	Yes	Fairview Lake YMCA Camp
12/12/2021	No	Museum of Jewish Heritage (Virtual)
3/1/2022	Yes	Centenary University
3/22/2022	Yes	Foothill Castle and Mercer Museum
4/26/2022	Yes	The Hydrogen House Project
5/5/2022	Yes	NJ Sea Consortium
5/12/2022	Yes	The Crayola Experience
5/25/2022	Yes	Lehigh Valley Zoo
5/27/2022	Yes	North Warren Regional HS
5/27/2022	Yes	Sterling Hill Mines and Museum
6/2/2022	Yes	Liberty Science Center

R22-48 Approve Out of District Contract with Celebrate the Children

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the tuition contract with Celebrate the Children for student # 867381534 in the amount of \$74,160.00 and \$27,000.00 for extraordinary services (180 Days) for the 2021-2022 School Year.

R22-49 Approve the Return to Virtual Plan

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the attached Return to Virtual Plan for the 2021-2022 School Year.

Motion by _____, second by _____
Roll Call: by Matthew P. Herzer, Business Administrator

Board Member	Vote	Board Member	Vote
Mr. Cook		Mrs. McElroy	
Mrs. Gerhardt		Mrs. Rolph	
Mrs. Hambos		Mrs. Sikkes	
Mrs. Inscho		Mr. Van Valkenburg	
Ms. Klein			

N. FACILITIES

Resolution R22-50 through R22-51 will be moved in one roll call vote

R22-50 Approve Tentative Facility Use Requests

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the tentative facility use requests for the following groups:

Name	Organization	Requested Date
Christine Malcolm	PTG	Library – 10/21/2021 from 5-8 PM

R22-51 Approve Comprehensive Maintenance Plan

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the attached Comprehensive Maintenance Plan for the 2021-2022 School Year.

Motion by _____, second by _____
Roll Call: by Matthew P. Herzer, Business Administrator

Board Member	Vote	Board Member	Vote
Mr. Cook		Mrs. McElroy	
Mrs. Gerhardt		Mrs. Rolph	
Mrs. Hambos		Mrs. Sikkes	
Mrs. Inscho		Mr. Van Valkenburg	
Ms. Klein			

O. CORRESPONDENCE

P. NEW BUSINESS

1. 18 Edgehill Road title search

Q. OLD BUSINESS

1. Teacher Empowerment Training
2. Ad hoc Survey Committee Report – Survey to begin after the 2020-2021 School Year is completed
3. Cluster board services ad-hoc committee
4. Resource Officer/Added Security Measures

R. PUBLIC HEARING & PETITION

Pursuant to the Open Public Meetings Act, the Board has set aside two portions of this meeting for public comment. Specifically, during both the “Public Comment on Agenda Items” and the “Other Public Comments” sections noted on the agenda, this meeting will be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the Township of Blairstown. In that respect, please limit your comments or questions during the “Public Comment on Agenda Items” to agenda items only, and save any other questions or comments that you may have for the “Other Public Comments” portion of the meeting. During both portions of the meeting, the Board requests that the following procedures be observed:

1. Any person who wishes to speak must wait until they have been recognized by the presiding Board Officer;
2. Before beginning, each speaker must state their name and address and, if speaking on behalf of an organization, the name of that organization;
3. Each speaker is limited to one (1) opportunity to speak during each of the two (2) portions that have been set aside;

4. Each speaker is limited to five (5) minutes in length so that other members of the public who wish to speak may have an opportunity to do so.
5. The presiding Board Officer will advise each speaker when the five (5) minute period has expired;
6. Out of respect for other members of the public that may wish to speak, the Board requests that each speaker cede the floor to the next member of the public as soon as they finished making their respective comment(s) and/or when their allotted time has expired; and
7. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

S. LEGISLATIVE UPDATE

T. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Blairstown Township Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Voice Vote:

Motion by _____, second by _____ to go into executive session at _____ PM

U. RECONVENE PUBLIC SESSION

Voice Vote:

Motion by _____, second by _____ to leave executive session at _____ PM

V. ADJOURNMENT

Voice Vote:

Motion by _____, second by _____ to leave the meeting at _____ PM