

BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION

Blairstown, New Jersey 07825

www.blairstownelem.net

SUPERINTENDENT'S AGENDA

Thursday, August 5, 2021 Meeting

7:00PM



A. CALL TO ORDER

B. FLAG SALUTE

C. ROLL CALL by Matthew P. Herzer, Business Administrator

Mr. Jeremy Cook

Mrs. Michelle Gerhardt

Mrs. Sotie Hambos

Mrs. Rosette Inscho

Ms. Karen Klein

Mrs. Jennifer McElroy

Mrs. Nicole Rolph

Mrs. Shanna Sikkes

Mr. Bradford Van Valkenburg

D. NOTICE OF MEETING

This is a regular Meeting of the Blairstown Township Board of Education. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk, and a copy of the notice was posted on the bulletin board of the Board of Education offices as well as on the front door of the Blairstown Elementary School in accordance with the Open Public Meetings Act.

E. SUPERINTENDENT'S UPDATE

F. PRINCIPAL'S UPDATE

G. COMMITTEE REPORTS

H. ANNOUNCEMENT OF NOVEMBER BOARD OF EDUCATION CANDIDATES

- Michele Benigno – 3 Year Term
- Sotie Hambos – 3 Year Term
- Kathryn Hawkswell – 3 Year Term
- Jennifer Leach – 3 Year Term
- Sam Scocozza – 3 Year Term
- Shanna R. Sikkes – 3 Year Term
- Stefanie Fredericks – 2 Year Term

I. PRESENTATIONS

J. PUBLIC COMMENTS ON AGENDA ITEMS

The Blairstown Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. As a virtual meeting, the public will be able to observe and participate in the meeting by attending virtually online.

K. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

- June 22, 2021 – Regular Meeting Minutes
- June 22, 2021 – First Executive Session
- June 22, 2021 – Second Executive Session

Voice Vote:

Motion by _____, second by _____

L. FINANCE

Resolutions R22-1 through R22-6 will be moved in one roll call vote

R22-1 Authorization for Payment of Bills (Attached)

BE IT RESOLVED, that the Board of Education, upon recommendation by the School Business Administrator to approve the bills list as submitted for the dates between June 23, 2021 and August 5, 2021.

Fund 10 – Current Expense	\$539,466.94
Fund 20 – Special Revenue	36,790.00
Fund 60 – Food Service	\$1,243.55
Grand Total	\$577,500.49

R22-2 Approve Line Item Transfers (Attached)

BE IT RESOLVED, that the Board of Education, upon recommendation by the School Business Administrator, to approve the budget line item transfers for June 2021.

R22-3 Report of the Treasurer and Board Secretary for May and June 2021 (Attached)

BE IT RESOLVED, that the Treasurer and Board Secretary's Financial Reports are in agreement for the month of May and June 2021, approved by the Board as recommended by the School Business Administrator.

R22-4 Accept Security Grant Funds Award

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to accept the Security Grant Fund Award in the amount of \$23,356.00 (\$4,101.00 for Alyssa's Law Compliance Reimbursement and \$19,255.00 for upgrades and replacements for surveillance server and security cameras).

R22-5 Approve Establishment of Petty Cash Funds for 2021-2022

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent approve the establishment of petty cash funds for the Superintendent's office in the amount of \$150.00 and \$75.00 for the office of Special Services for the 2021-2022 School Year.

R22-6 Approve Grant Salaries for 2020-2021

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent approve the following salaries to be partially paid through grants:

Name	Grant	Full Salary	Salary Paid with Grant
Ann Cain	IDEA Preschool	\$18,525.00	\$11,782.00
Joy Menzel	ESEA Title I	\$92,650.00	\$37,382.00

Motion by _____, second by _____
Roll Call: by Matthew P. Herzer, Business Administrator

Board Member	Vote	Board Member	Vote
Mr. Cook		Mrs. McElroy	
Mrs. Gerhardt		Mrs. Rolph	
Mrs. Hambos		Mrs. Sikkes	
Mrs. Inscho		Mr. Van Valkenburg	
Ms. Klein			

M. PERSONNEL

Resolutions R22-7 through R22-15 will be moved in one roll call vote

R22-7 Approve Hiring of Speech Teacher

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the hiring of Christine Ritz, Speech Teacher at MA Step 1 effective September 1, 2021 in the amount of \$56,810.00 for the 2021-2022 School Year.

R22-8 Approve Sick Day Payout

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the sick day payout for Leslie Dell for 51 days at \$60.00 per day in the amount of \$3,060.00.

R22-9 Approve Sick Day Payout

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the sick day payout for Patricia Ashbey for 21.50 days at \$60.00 per day in the amount of \$1,290.00.

R22-10 Approve Sick Day Payout

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the sick day payout for Barbara Celentano for 13 days at \$60.00 per day in the amount of \$780.00.

R22-11 Approve List of Substitute Teachers and Aides

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the following list of returning substitute teacher and aides for the 2021-2022 School Year at \$80.00 per diem.

Last Name	First Name	Position
Blanchard	Sarah	Sub Aide
Centrella	Joan	Sub Aide
DiStasi	Maryann	Substitute Teacher
Dugan	Christa	Substitute Teacher
Edwards	Max	Substitute Teacher
Gillman	Jane	Substitute Teacher
Kampfe	Ariana	Substitute Teacher
Maring	Marilyn	Substitute Teacher
Muessig	Danielle	Substitute Teacher
Oatley	Jamie	Substitute Teacher
Sherman	Dian	Substitute Teacher
Warnkin	Barbara	Substitute Teacher
Washburn	Laurie	Substitute Teacher

R22-12 Approve List of Substitute Nurses

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the following list of returning substitutes nurses for the 2021-2022 School Year at \$200.00 per diem, \$130.00 per diem for field trips.

Last Name	First Name	Position
Lobycz	Claudia	Substitute Nurse
Simpson	Rachel	Substitute Nurse
Carpio	Jen	Substitute Nurse
Schmidt	Dian	Substitute Nurse

R22-13 Approve List of Staff Members as Substitues

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the following list of staff members as substitutes for the 2021-2022 School Year at \$40.00 per diem.

Last Name	First Name	Position
Bronstein	Robin	Substitute Teacher
Burham	Kelly	Substitute Teacher
VanWettering	Anna	Substitute Teacher
Finley	Kelly	Substitute Teacher
Sullivan	Crystal	Substitute Teacher
Hill	Kimberley	Substitute Teacher

R22-14 Approve Movement on Salary Guide

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve Aimee Voss to move on the salary guide to MA, step 19 at \$80,360.00 for 2021-2022 School Year.

R22-15 Approve Stipend Positions

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent approve the following stipend positions for the 2021-2022 School Year:

Name	Position	Amount
Joan Pelosi	Traffic Guard	\$2,400.00

Motion by _____, second by _____

Roll Call: by Matthew P. Herzer, Business Administrator

Board Member	Vote	Board Member	Vote
Mr. Cook		Mrs. McElroy	
Mrs. Gerhardt		Mrs. Rolph	
Mrs. Hambos		Mrs. Sikkes	
Mrs. Inscho		Mr. Van Valkenburg	
Ms. Klein			

EDUCATION

Resolutions R22-16 through R22-17 will be moved in one roll call vote

R22-16 Approve the Danielson Model for Teacher Evaluations for 2021-2022

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent approve the Danielson Model for Teacher Evaluations for the 2021-2022 School Year.

R22-17 Approve the NJ Department of Education Model for Principal Evaluations for 2021-2022

BE IT RESOLVED, that the Board of Education upon recommendation by the Superintendent approve the New Jersey Department of Education Model for Principal Evaluations for the 2021-2022 School Year.

Motion by _____, second by _____
Roll Call: by Matthew P. Herzer, Business Administrator

Board Member	Vote	Board Member	Vote
Mr. Cook		Mrs. McElroy	
Mrs. Gerkhardt		Mrs. Rolph	
Mrs. Hambos		Mrs. Sikkes	
Mrs. Inscho		Mr. Van Valkenburg	
Ms. Klein			

N. FACILITIES

Resolution R22-18 will be moved in one roll call vote

R22-18 Approve Tentative Facility Use Requests

BE IT RESOLVED, that the Board of Education, upon recommendation by the Superintendent to approve the tentative facility use requests for the following groups:

Name	Organization	Requested Date
Cate Pasculli	BES Musical Theater	See attached form
Pat Sagan	Blairstown Dept. of Recreation	See attached form
Allison Swift	Blairstown Youth Basketball	See attached forms

Motion by _____, second by _____
Roll Call: by Matthew P. Herzer, Business Administrator

Board Member	Vote	Board Member	Vote
Mr. Cook		Mrs. McElroy	
Mrs. Gerhardt		Mrs. Rolph	
Mrs. Hambos		Mrs. Sikkes	
Mrs. Inscho		Mr. Van Valkenburg	
Ms. Klein			

O. CORRESPONDENCE

P. NEW BUSINESS

Q. OLD BUSINESS

1. Teacher Empowerment Training
2. Ad hoc Survey Committee Report – Survey to begin after the 2020-2021 School Year is completed
3. Cluster board services ad-hoc committee
4. Resource Officer/Added Security Measures

R. PUBLIC HEARING & PETITION

Pursuant to the Open Public Meetings Act, the Board has set aside two portions of this meeting for public comment. Specifically, during both the “Public Comment on Agenda Items” and the “Other Public Comments” sections noted on the agenda, this meeting will be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the Township of Blairstown. In that respect, please limit your comments or questions during the “Public Comment on Agenda Items” to agenda items only, and save any other questions or comments that you may have for the “Other Public Comments” portion of the meeting. During both portions of the meeting, the Board requests that the following procedures be observed:

1. Any person who wishes to speak must wait until they have been recognized by the presiding Board Officer;
2. Before beginning, each speaker must state their name and address and, if speaking on behalf of an organization, the name of that organization;
3. Each speaker is limited to one (1) opportunity to speak during each of the two (2) portions that have been set aside;
4. Each speaker is limited to five (5) minutes in length so that other members of the public who wish to speak may have an opportunity to do so.
5. The presiding Board Officer will advise each speaker when the five (5) minute period has expired;

6. Out of respect for other members of the public that may wish to speak, the Board requests that each speaker cede the floor to the next member of the public as soon as they finished making their respective comment(s) and/or when their allotted time has expired; and

7. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

S. LEGISLATIVE UPDATE

T. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Blairstown Township Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Voice Vote:

Motion by _____, second by _____ to go into executive session at _____ PM

U. RECONVENE PUBLIC SESSION

Voice Vote:

Motion by _____, second by _____ to leave executive session at _____ PM

V. ADJOURNMENT

Voice Vote:

Motion by _____, second by _____ to leave the meeting at _____ PM