

# **BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION**

**Blairstown, New Jersey 07825**

**[www.blairstownelem.net](http://www.blairstownelem.net)**

## **SUPERINTENDENT'S AGENDA**

**Thursday, May 14, 2020 Meeting**

**7:00PM**

### **BOARD MEMBERS:**

**Mr. Jeremy Cook, President**

**Mrs. Jennifer McElroy, Vice-President**

**Mrs. Michelle Gerhardt, Mrs. Rosette Inscho, Mr. John Karolchyk,**

**Ms. Karen Klein, Mrs. Nicole Rolph, Mrs. Jamie Shaffer, and Mrs.**

**Shanna Sikkes**

### **CALL TO ORDER**

### **FLAG SALUTE**

### **NOTICE OF MEETING**

This is a regular Meeting of the Blairstown Township Board of Education. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk, and a copy of the notice was posted on the bulletin board of the Board of Education offices as well as on the front door of the Blairstown Elementary School in accordance with the Open Public Meetings Act.

Due to the public health emergency in the State of New Jersey, as declared in Executive Order 103, the Board will be suspending its normal meeting procedures this evening and conducting a virtual meeting. Directions for BOE members for accessing the virtual public meeting were emailed. Members of the public are invited to attend virtually.

### **READING OF MISSION STATEMENT**

In partnership with home and community, Blairstown Elementary School is dedicated to the mission of providing an engaging, comprehensive education.

A passion for learning is ignited through an enriched learning environment. While celebrating individuality, our students develop confidence, competence and character.

All students have the opportunity to achieve their highest potential on a quest of lifelong learning to succeed in a global, 21st century.

### **ROLL CALL**

**EXECUTIVE ORDER 103** – Motion to adopt the following resolution:

BE IT RESOLVED, that the Blairstown Township Board of Education hereby approves the suspension of its normal meeting procedures pursuant to By-Law 131, and authorized this meeting to be conducted as a virtual meeting, as described in the Statement of Public Notice, due to the public health emergency declared in Executive Order 103.

**APPROVE REGULAR MINUTES\*** - Motion to approve the minutes as submitted for April 28, 2020.

**NEW BUSINESS**

1. Superintendent's Update

**PUBLIC HEARING & PETITION**

The Blairstown Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. As a virtual meeting, the public will be able to observe and participate in the meeting by attending in person (demonstrating social distancing) in the Blairstown Elementary gymnasium.

**APPROVE FINANCIAL REPORTS** \* (RCV) - Motion to approve one March Transfer in the amount of \$500 from 11-190-100-610 to 11-000-230-610 and the March Board Secretary's Reports, in agreement with the Treasurer's Reports, in the amount of \$923,371.80 in Total Government Funds; and to certify that as of March 31, 2020, after review of the Secretary and Treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation with N.J.A.C.6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligation for the fiscal year.

**APPROVE PAYMENT OF BILLS\*** (RCV) - Motion to approve payment of the May 14<sup>th</sup> Bills & Claims List for the General Fund in the amount of \$340,633.07.

**MOTION ITEMS**

A. **PERSONNEL** - Motion to approve the following two Personnel items (RCV):

1. Hire Summer Custodian Staff - To accept Mr. Saalfield's recommendation to re-hire for summer work and as substitute custodians: Madeline LoMonaco, Nick Scialla, Chris Sciarrino, and Theresa Tausendfreund at the hourly rate of \$12.50; Brian Collins at the hourly rate of \$11.50 and Kris DeWitt at the hourly rate of \$16.00.
2. Hire Jenna Sagan – To accept Mr. Saalfield's recommendation to hire Jenna Sagan as a part-time assistant to the School Business Administrator at the hourly rate of \$15.50 for the 2020-21 School Year, with 20 hours/week maximum.

3. Accept Resignation – To accept the resignation of Dr. Susie Elias, Principal of the Blairstown Township School District effective July 31, 2020
4. Hire Summer ESY Staff – To accept Mr. Saalfield’s recommendation to hire staff for the Summer 2020 ESY program.  
Teachers – Dana Mosca, Jillian Cardoso and Barbara O’Connell  
Paraprofessionals – Anna VanWettering, Ann Cain, Tammy Quick, Debbie Kittle and Loren Arvery
5. Modification of Maternity Leave Date – To accept the modification of maternity leave return date for Mrs. Baker from June 19, 2020 to June 16, 2020.
6. Approve Maternity Leave – To approve Mrs. Scalise’s maternity/disability leave of absence request, beginning on November 5, 2020, and ending on February 4, 2021.

**B. FINANCE**

1. Preschool Tuition During Shut-down – How does the BOE want to handle preschool tuition received for the full month of March, when school was not in session for the second half of the month? The preschool parents were emailed at the end of March to tell them not to send their April tuition and that a decision would be made on the second half of March once school resumed.
2. ESY Program Tuition Cost – To establish the tuition rate of \$500.00 per student for the Extended School Year Programs (Frelinghuysen Township BOE is planning to send four students to our ESY program).
3. Workshops & Mileage Reimbursement – To approve the attached list of workshop and mileage requests.
4. Approve Mascio’s Food Service Contract – Motion to approve the 2020-21 contract with Maschio’s Food Service, Inc. for management of the food service operations, with a management fee of \$7,573.26 and a break-even guarantee.

**C. FACILITIES**

1. Tremco Roof Presentation
2. Approve Contract for Roof Replacement – To accept the proposal from and award a contract to Tremco, Inc. in the amount of \$284,934.27 (ESCNJ 19/20-15. Co-Op #65MCESCCPS) for the roof replacement of the Roof Area E.

**D. Security – Armed School Resource Officer Discussion**

**CORRESPONDENCE**

**OLD BUSINESS**

1. NJSBA Mental Health Report- Summary from Mr. Cook
2. PEA Grant for Preschool Funding – Will be posted in late May or when it becomes available
3. Teacher Empowerment Training – To be reviewed for possible inclusion in 2020-21 District Professional Development
4. Policy 8600 to be reviewed in August
5. Ad hoc Survey Committee Report – Survey to begin after Negotiations is completed

**PUBLIC HEARING & PETITION**

**LEGISLATIVE UPDATE** – Mr. Karolchyk

**EXECUTIVE SESSION** – Motion to convene to Executive Session to discuss Superintendent's Evaluation.

**ADJOURNMENT**