

# BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION

Blairstown, New Jersey 07825

[www.blairstownelem.net](http://www.blairstownelem.net)

July 18, 2018 Meeting Minutes

**CALL TO ORDER** The Blairstown Township Board of Education held this meeting in the School Library on Wednesday, July 18, 2018.

Mrs. Glory, Board President, called the meeting to order at 7:00PM

**FLAG SALUTE** Everyone present was requested to rise and repeat the Pledge of Allegiance.

**SUNSHINE LAW** Mrs. Glory read the Notice of Meeting and Mission Statement.

## **MISSION STATEMENT**

**ROLL CALL** The following board members were present: Mr. Cook, Mrs. Glory, Mr. Karolchyk, Mrs. Krauss, Mrs. McElroy

Absent: Mrs. Gerkhart, Mrs. Hadden, Mrs. Mantegna, and Mrs. Shaffer

**Also Present:** Mr. Saalfield, Superintendent, and Mrs. Petty, SBA/Board Secretary

## **NEW BUSINESS**

1. **Purchase 24-Passenger School Bus through Hunterdon County Educational Services Bids:**  
A motion was made by Mrs. McElroy, seconded by Mr. Cook, and carried unanimously by roll call vote to purchase from H. A. DeHart & Son a 24-passenger Thomas school bus through the Hunterdon County Education Services bid program in the amount of \$71,242.23. This bus will include wheelchair access.
2. **Approve Cardinal Contract** – A motion was made by Mr. Cook, seconded by Mrs. Glory, and carried unanimously by roll call vote to approve a contract with Cardinal Environmental Consulting, LLC in the amount of \$17,635, plus up to a 20% contingency, if needed, to oversee the removal of contaminated soil and complete all of the DEP reporting requirements as a result of an oil delivery overfill on May 30<sup>th</sup>.
3. **Reduction in 2018-19 State Aid** – A motion was made by Mr. Cook, seconded by Mrs. McElroy, and carried unanimously by roll call vote to accept a reduction in 2018-19 State Aid in the amount of \$95,669, and to reduce expenditures by the amount of \$65,669 in Budget Expenditure Account Line: 11-190-100-610 and by the amount of \$30,000 in Budget Expenditure Account Line: 11-000-266-101.

4. e2e Exchange Contract - A motion was made by Mr. Cook, seconded by Mrs. Glory, and carried unanimously by roll call vote to approve a consulting contract with e2e Exchange for the eRate reimbursement program in the amount of \$2,750.00 for the 2018-19 School Year.
5. Approve Bills & Claims List – A motion was made by Mrs. McElroy, seconded by Mr. Cook, and carried unanimously by roll call vote to approve the June 30, 2018 (\$943,738.24) and the July 18, 2018 (\$457,456.46 ) General Fund Bills & Claims lists as well as the Food Service Fund June 30 check to Maschio’s in the amount of \$9,266.50.
6. Approve Lease of Two New Copiers – A motion was made by Mrs. McElroy, seconded by Mrs. Glory, and carried unanimously by roll call vote to approve the lease with Advanced Business Equipment for two new copiers in the monthly lease amount of \$739.67, to replace the two four-year old copiers in the basement copier center. (This is a savings of \$117.90/month over the existing copier leases).
7. Extend CST Services Contract with Frelinghuysen Township BOE – A motion was made by Mrs. Krauss, seconded by Mrs. McElroy, and carried unanimously by roll call vote to extend the 2017-18 contract for CST services with the Frelinghuysen Township BOE through September 30, 2018, and to add the Social Worker’s fee of \$400 per evaluation and any additional time needed for the Social Worker or Supervisor of Special Services at the rate of \$75 per hour.
8. Accept Teacher Resignation – A motion was made by Mr. Cook, seconded by Mrs. McElroy, and carried unanimously to accept Mrs. Angela Sutton’s resignation, with regret, as a teacher, effective July 17, 2018.

**OLD BUSINESS** – Reminder that July 30 is the filing deadline for November election

**ADJOURNMENT**

A motion was made by Mr. Cook, seconded by Mrs. McElroy, and carried unanimously to adjourn the meeting at 7:28PM.

Respectfully submitted,

Molly Petty  
School Business Administrator