

BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION

Blairstown, New Jersey 07825

www.blairstownelem.net

SUPERINTENDENT'S AGENDA

Thursday, December 7, 2017 Meeting

7:00PM

BOARD MEMBERS:

Mr. Dirk Herrmann, President

Mrs. Lauren Glory, Vice-President

Mr. Jeremy Cook, Mrs. Michelle Gerhardt, Mrs. Kelly Hadden,

Mr. John Karolchyk, Mrs. Donna Krauss, Mrs. Shelly Mantegna,

and Mrs. Jessica Wood-Rosso

CALL TO ORDER

FLAG SALUTE

NOTICE OF MEETING

Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by publishing in the Express Times and by posting a copy of the meeting schedule by the front door of the school and at the Blairstown Municipal Building.

READING OF MISSION STATEMENT

In partnership with home and community, Blairstown Elementary School is dedicated to the mission of providing an engaging, comprehensive education.

A passion for learning is ignited through an enriched learning environment. While celebrating individuality, our students develop confidence, competence and character.

All students have the opportunity to achieve their highest potential on a quest of lifelong learning to succeed in a global, 21st century.

ROLL CALL

APPROVE REGULAR MINUTES* - Motion to approve the minutes as submitted for November 16, 2017.

NEW BUSINESS

1. Superintendent's Update

2. Principal's Report*

3. Recognition of Years of Service for D. Herrmann and J. Wood-Rosso

PUBLIC HEARING & PETITION

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APPROVE FINANCIAL REPORTS * (RCV) - Motion to approve the October Board Secretary's reports, in agreement with the Treasurer's Reports, in the amount of \$1,548,469.14 in Total Government Funds; and to certify that as of October 31, 2017, after review of the Secretary and Treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation with N.J.A.C.6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligation for the fiscal year.

APPROVE PAYMENT OF BILLS* (RCV) - Motion to approve payment of the Bills & Claims Lists for the General Fund in the amount of \$661,889.65 and for the Food Service Fund in the amount of \$263.64.

MOTION ITEMS

A. PERSONNEL

Motion to approve the following two Personnel items (RCV):

1. Accept Resignation – To accept Diane Kelley's resignation, for the purpose of retirement, effective February 1, 2018.
2. Hire Aide – To accept Mr. Saalfield's recommendation to hire _____ as a part-time aide at the hourly rate of \$10, effective January 2, 2018.

B. FINANCE

Motion to approve the following five Finance items (RCV):

1. Approve Workshop and Travel Reimbursement Requests – To approve the attached list of workshop and travel mileage reimbursement requests.
2. 2018-19 Preschool Rates – To set the 2018-19 Preschool rates for our half-day and full-day programs, as well as a "reduced" rate for those found eligible under the Free & Reduced Lunch Program. FYI, the current rates are:
\$210/month – Half-day program
\$420/month – Full-day program
\$ 75/month - Reduced rate for half-day program
\$150/month - Reduced rate for full-day program
3. Approve Back-up Bus for Knowlton BOE – To approve the use of one of our school buses, as available, for the Knowlton BOE on an emergency basis, with the following costs: First five days of use – no charge, and \$50/day after five days of use, with gasoline replacement. (This arrangement was started in 2016-17).
4. Approve Lease of Fields to North Warren Regional - To approve a lease to allow North Warren Regional BOE to use the property on Lambert Road in the amount of \$_____ for the 2017-18 School Year.

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5. Approve Contract for NJSBA Strategic Planning Services – To approve a contract in the amount of \$4,000 with New Jersey School Boards Association to conduct the Strategic Planning process.

C. FACILITIES

Motion to approve the following two Facilities motions (RCV):

1. Approve RKO&E Contract – To approve a contract with RK Occupational & Environmental Analysis Inc. for their asbestos project services relating to the gym lobby lavatory renovation, over spring break 2018, in the total estimated amount of \$2,905.
2. Amend LRFP and Designate Lavatory Project as Other Capital Project – To amend the Long Range Facilities Project to include the Gym Lobby Lavatory Renovation Project and to designate that project as an “Other Capital Project”.

D. EDUCATIONAL

1. Memorandum of Agreement and Memorandum of Understanding – Motion to approve the Memorandum of Agreement (MOA) with Law Enforcement, including the Memorandum of Understanding (MOU).
2. HIB Semi-Annual Report – Mr. Saalfield will present the semi-annual HIB report (Harassment, Intimidation and Bullying).

CORRESPONDENCE

OLD BUSINESS - The dates for the Strategic Planning meetings have been advertised as follows:

January 18	Rain/Snow Date: January 23
February 15	February 20
March 15	March 20

REMINDER: BOE Member Training required by December 31st!
(J. Cook, J. Karolchyk, and S. Mantegna)

PUBLIC HEARING & PETITION

LEGISLATIVE UPDATE – J. Karolchyk

EXECUTIVE SESSION – Motion to convene to Executive Session to review October and November minutes and to discuss matters of Personnel in the Board of Education office, the results of which will be released to the public as soon as the reason for confidentiality no longer exists.

ADJOURNMENT