

BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION

Blairstown, New Jersey 07825

www.blairstownelem.net

SUPERINTENDENT'S AGENDA

Thursday, October 20, 2016 Meeting

7:00PM

BOARD MEMBERS:

Mr. Dirk Herrmann, President
Mrs. Margaret McLain, Vice-President
Mr. Jeremy Cook, Mrs. Lauren Glory, Mrs. Kelly Hadden,
Mr. John Karolchyk, Mrs. Shelly Mantegna, Mrs. Leslie Ruben,
and Mrs. Jessica Wood-Rosso

CALL TO ORDER

FLAG SALUTE

NOTICE OF MEETING

Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by publishing in the Express Times and by posting a copy of the meeting schedule by the front door of the school and at the Blairstown Municipal Building.

READING OF MISSION STATEMENT

In partnership with home and community, Blairstown Elementary School is dedicated to the mission of providing an engaging, comprehensive education aligned with the Common Core Standards.

A passion for learning is ignited through an enriched learning environment. While celebrating individuality, our students develop confidence, competence and character.

All students have the opportunity to achieve their highest potential on a quest of lifelong learning to succeed in a global, 21st century.

ROLL CALL

APPROVE REGULAR MINUTES* - Motion to approve the minutes as submitted for September 15, 2016.

NEW BUSINESS

1. Superintendent's Update
2. Principal's Report

INTRODUCTION OF STUDENT COUNCIL REPRESENTATIVES

PUBLIC HEARING & PETITION

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APPROVE TRANSFERS & FINANCIAL REPORTS * (RCV) - Motion to approve the August Board Secretary's reports in the amount of \$1,991,720.89 in Total Government Funds; and to certify that as of August 31, 2016, after review of the Secretary and Treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation with N.J.A.C.6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligation for the fiscal year.

APPROVE PAYMENT OF BILLS* (RCV) - Motion to approve payment of the Bills & Claims Lists for the General Fund in the amounts of \$1,013,504.99 and for the Food Service Fund in the amount of \$15,684.88.

MOTION ITEMS

A. PERSONNEL

Motion to approve the following four Personnel items (RCV):

1. Hire School Nurse – To accept Mr. Saalfield's recommendation to hire Adrienne Peck as the School Nurse, on Bachelor's Step 1, effective November 7, 2016 for the 2016-17 School Year.
2. Hire Part-time Custodian – To accept Mr. Saalfield's recommendation to hire Dennis Mizerek as a part-time custodian at the hourly rate of \$13.00, effective November 1, 2016, for the 2016-17 School Year.
3. Approve Leave of Absence Request- To approve Ms. Erika Velez's maternity leave of absence request per her September 28th letter, from (approximately December 19th, 2016 through April 30, 2017).
4. Appoint Homework Help Club Teachers – To appoint the following staff members as Homework Help Club teachers after school: Miss Kline, Mrs. Mosca, Mrs. Peterson, and Mrs. Zaleski; and the following as their substitutes: Miss Cardoso, Mrs. Fleming, and Mrs. Menzel.

B. FINANCE

Motion to approve the following four Finance motions (RCV):

1. Approve Workshop and Mileage Reimbursement Requests – To approve Mrs. Dell's requested workshop for WJIV: Putting the Pieces Together, on October 22nd, at the cost of \$50, with mileage reimbursement for 74 miles @ .31/mile, total of \$22.94.

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2. Approve Snow Removal Contract – To approve a contract for snow removal with JB’s Landscaping in the amount of \$95 per hour (same rate as the last two years) for the 2016-17 school year, effective October 21 through April 30, 2016.
3. Approve Tuition Contract for Lake Drive School – To approve a tuition contract for one student at the Lake Drive School (Mountain Lakes Board of Education) in the amount of \$58,655 (\$355/day) for the 2016-17 School Year.
4. Approve Itinerant Services Contract – To approve a contract with the Mountain Lakes Board of Education for itinerant services for one student for five hours per week in the amount of \$25,500 for the 2016-17 School Year.

C. FACILITIES

1. Facilities’ Use Requests – Motion to approve the Facilities’ Use Request for the BES Ski Club to meet in the Library on October 26, or alternate date if needed.
2. M-1 & Comprehensive Maintenance Plan – Motion to approve the attached M-1 Forms & 2016-17 Comprehensive Maintenance Plan as submitted.

D. EDUCATIONAL

1. Approve Class Trips – Motion to approve the attached list of class trips for the 2016-17 School Year, as well as the October 12th trip for six grade to go to Camp Mason.
2. Approve QSAC – Motion to approve the 2016-17 QSAC Statement of Assurance.

E. TRANSPORTATION

1. Approve Class Trips Transportation Contract – Motion to approve a contract for 2016-17 class trips transportation with Stocker Bus Company, Inc. in the amount of \$14,410.00.
2. Approve Jointure Transportation Contract – Motion to approve a jointure transportation contract with North Warren Regional for Blairstown Township BOE to transport ten 7th and 8th grade students on the daily RVCS shuttle at the cost of \$3,891.00 for the 2016-17 School Year.

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F. POLICY

1. First Reading – Motion to approve the first reading of the Policies:

P1140	Affirmative Action Program
P1523	Comprehensive Equity Plan
P&R1530–	Equal Employment Opportunities
P1550	Affirmative Action Program for Employment and Contract Practices
P2260	Affirmative Action Program for School and Classroom Practices
P&R2411	Guidance Counseling
P&R2423	Bilingual and ESL Education
P3125	Employment of Teaching Staff Members
P3125.2	Employment of Substitute Teachers
P&R3126	District Mentoring Program
P3141	Resignation
P3231	Outside Employment as Athletic Coach
P&R3240	Professional Development for Teachers and School Leaders
P&R3244	In-Service Training – This policy/regulation is to be abolished
P5339	Screening for Dyslexia
R5350	Student Suicide
P5514	Student Use of Vehicles on School Grounds
P5755	Equity in Educational Programs and Services
P7481	Unmanned Aircraft Systems
P&R8441	Care of Injured and Ill Persons
P8454	Management of Pediculosis
P8630	Bus Driver/Bus Aide Responsibility
R8630	Emergency School Bus Procedures

OLD BUSINESS

CORRESPONDENCE

PUBLIC HEARING & PETITION

LEGISLATIVE UPDATE – J. Karolchyk

ADJOURNMENT