

Dear Upper School Families,

I hope you and your loved ones have had a restful, wonderful summer.

Our faculty and staff have been hard at work excitedly preparing for our students' return next week! For many of my colleagues and me, the opening week of school is our favorite time of year!

Please read ahead for some back-to-school information that I hope you find helpful. If you have any questions or concerns, don't hesitate to contact me or anyone on our team. We are always here to help.

Happy Back-to-School.

Let's Go...Wildcats!

Dr. Graham

New Student & Parent Orientation

We can't wait to welcome all our students and parents—**who are new to Episcopal Collegiate this year**—to New Student & Parent Orientation on Monday, August 15, from 9:00-11:00 a.m. in Upper School room 215. All guests should enter the Upper School building at the Main Entrance (nearest the Main Office). At Orientation, new students and parents will meet each other, hear from current Episcopal students and parents, get introduced to several faculty and staff members, and receive information to help make for a successful start to the school year.

Lockers

Information about students' lockers (locker numbers & combinations) was released along with their schedules via Veracross earlier this summer. If students have questions or concerns about their lockers, they should contact [Mrs. Boyd](#) in the Main Office.

Used Uniform Closet

We will host a used uniform sale in the MS/US Dining Hall on Monday, August 15, and Tuesday, August 16, from 8:00 am to 12:00 pm. During the school year, students and families with uniform needs or concerns should contact [Mrs. Boyd](#) in the Main Office.

If your Child is Absent (or will be late)...

Parents, if your child is absent from school for any reason, it is imperative that you contact the School and let us know. If your child is absent, please either call us in the Main Office at 501-372-1194 and leave us a detailed message or send us an email at sboyd@episcopalcollegiate.org.

Upper School students are expected to communicate any known absences with their teachers, coaches, and advisor in advance. Parents, we also expect to hear directly from you any time your child is absent.

If your Child Needs to Get Picked Up During the Day...

If you need to pick up your child during school hours, please call Mrs. Boyd in the Upper School office once you arrive on campus. When Mrs. Boyd calls your child out of class, they must check out in the Upper School office then they will be dismissed to your/their car. Students cannot leave campus without parent permission.

“Welcome to Senior Year Breakfast”

We look forward to kicking off the school year by gathering together with our seniors and senior parents for our annual “Welcome to Senior Year Breakfast,” which is scheduled for Opening Day, Wednesday, August 17, from 7:45-8:30 am in the US/MS Dining Hall. A huge thank you to our Parent’s Auxiliary for planning and hosting this wonderful event.

Canvas Training Sessions for Parents

For parents who want to learn more about Canvas, our School's learning management system, we will host a training session on Monday, August 29, from 12:00 to 12:45 pm, and on Wednesday, August 31, from 8:30 to 9:15 am. The room location for these training sessions will be communicated in an upcoming Wildcat Weekly. To sign up for these sessions, please contact Mrs. Boyd in the Upper School office.

9th-Grade Trip Information Meeting

We will host an information meeting for the 9th-grade trip on August 25, from 6:00-6:30 p.m. in the MS/US Dining Hall. This event takes place earlier on the same evening as Back-to-School-Night. Our expectation is that at least one 9th-grade parent attends the meeting, at which we will share important logistical details about our 9th-graders' trip.

Senior Parent College Counseling Meeting

Seniors and senior parents, please mark your calendars--Ms. Morgan and Ms. Blair will host a senior parent college counseling meeting on Wednesday, August 31, from 5:30-6:30 p.m. Ms. Morgan and Ms. Blair will be in touch soon with more details about the format of this event.

Upper School Carpool Procedures

As you're making plans for the first day of school, you may want to review this [map of traffic patterns](#) on campus. Our campus is one-way for all drivers every day between 7:00 and 8:30 a.m. and between 3:00 and 4:00 p.m, and Upper School drop off and pick up follows the blue line.

Arrival:

- Between the hours of 7:30-8:30 a.m. and 3:00-4:00 p.m., our campus is designated one-way only for vehicular traffic. You must turn to the right upon entering campus and go around the outer lanes on campus. Do not enter campus, drive around the cones, and turn left. You may not enter the parking lot between the fields or the parking lot directly in front of the Lower School from the front of the campus during these hours.

Dismissal:

- Carpool will begin immediately upon the conclusion of school at 3:35 p.m. Please ask your carpool riders to be present in the pick-up area to be loaded into your vehicle promptly. Any vehicle that is parked at the front of the carpool line for more than two minutes with no passengers loaded is asked to proceed around the campus and get back in the carpool line. This will allow the carpool line to move more efficiently for everyone.
- Students may NOT be picked up at the Championship Gym between 3:30 and 4:00 p.m. or in the Upper School student parking lot. Students exiting from those locations may be subject to disciplinary action. Middle School students with Upper School siblings may choose to be picked up at the Upper School pickup line. Students who have siblings at the Lower School may meet their rides in the parking lot north of the football field so that parents do not have to make another loop in the carpool line. Students should take care when crossing the street by the Wildcat statue.
- A reminder that driving students cannot move their cars to the gym for after school practices.
- When Upper School students are not picked up by 4:30 p.m., students must be in the commons until 5:30 p.m. Unsupervised students failing to report to the after-school room may be subject to disciplinary action.