



Treasure Coast Classical Academy (TCCA)

Minutes for Annual Meeting of the Board of Directors

1400 SE Cove Rd, Stuart, FL 34997

February 1, 2022 at 10:00 A.M.

Meeting also available with Communications Media Technology.

MINUTES

Members in Attendance

- Laura Pate
- Joseph Featherstone
- Brandon Miller
- Brandon Tucker (Zoom)
- Gary Uber (Zoom)

School Personnel in Attendance

- Janine Swearingin, Principal
- Erika Donalds, Executive Director
- Tama Williams, School Operations Manager

Members Absent

1. **Meeting called to order at 10:04 A.M.**

2. **Attendance taken**

3. **Community Comments**

- A. T. Wiley
- B. S. Chapman
- C. W. Bailey
- D. M. Shirey

4. **Approval of Minutes:** 10/5/2021 and 10/12/2021 motioned by Laura Pate for approval, seconded by Brandon Miller, vote: unanimous.

5. **School Operations Manager's Report:** Ms. Williams provided an update on social media activity, field trips, turf installation, and building maintenance.

6. **Principal's Report:** Ms. Swearingin noted that attendance continues to remain high at over 90%. Mr. Greene is working with families on absence issues. Student retention is projected at 94%. Ms. Swearingin provided an update on iReady results, EOC preparation, professional development, and Hillsdale leadership conference.

7. **Treasurer's Report:** Mr. Tucker noted school's FTE, debt balance, and debt service coverage ratio. Laura Pate made a motion to accept the Treasurer's Report as presented; seconded by Brandon Miller. Vote: unanimous.

8. **Executive Director's Report:** Mrs. Donalds reviewed the status of permitting for the gym building and results of traffic study; financing overview for gym and carline expansion; referendum monies owed to TCCA; Optima plan for developing and delivering professional development for faculty. Mrs. Donalds also explained Florida class size statute and charter school budgets; ESE staffing; school supply purchases; staff surveys; and financial oversight by the district and state.

9. **New Business**

- i. 2022-2023 Academic Calendar – Laura Pate made a motion to approve as presented, seconded by Brandon Miller, vote: unanimous.
- ii. Laura Pate made a motion to approve the TCCA-N startup phase loan, up to one million dollars (\$1,000,000.00), seconded by Brandon Miller, vote: unanimous.
- iii. Summit Construction Management Group – Brandon Miller made a motion to approve the contract as presented, Laura Pate seconded, vote: unanimous.
- iv. Brandon Tucker made a motion to approve the Teacher Out of Field list as presented for Survey 3, 2022, seconded by Laura Pate, vote: unanimous.

10. **Policy Updates**

- A. 2100 Admission of Students, motioned for approval by Brandon Tucker, seconded by Laura Pate, vote: unanimous.
- B. 4100 Accounting Policy, motioned for approval by Laura Pate, seconded by Brandon Miller, vote: unanimous.
- C. 6200 Compensation, Benefits, Dual Employment, and Substitutes, motioned by Brandon Tucker for approval, seconded by Brandon Miller, vote: unanimous.

11. **Good of the Order**

12. **Announcements** – Titan Trot information will be sent out soon.

13. **Board Comments**

14. **Adjournment**

- A. Adjourned at 11:33 A.M.