



Treasure Coast Classical Academy (TCCA)

Minutes for Annual Meeting of the Board of Directors

1400 SE Cove Rd, Stuart, FL 34997

July 13th, 2021 at 10:00AM

Due to COVID-19, meeting held with attendance option via Communications Media Technology (CMT)

MINUTES

Members in Attendance

- Laura Pate
- Joseph Featherstone
- Brandon Miller
- Gary Uber
- Brandon Tucker

School Personnel in Attendance

- Janine Swearingin, Principal
- Erika Donalds, Executive Director
- Alyssa Sanders, School Operations Manager

Members Absent

1. **Meeting called to order at 10:02 A.M.**

2. **Attendance taken.**

3. **Principal's Report**

- A. Ms. Swearingin went over the Monthly Dashboard in regards to Enrollment, Teacher Training, Faculty Needs and Summer Programs.

4. **Treasurer's Report**

5. **Executive Director's Report**

- A. Ms. Donalds introduced the new School Operations Manager, Alyssa Sanders
- B. Board Members Election will be voted on to fill out the Board.
- C. Optima Administration attended the Hillsdale Training
- D. Summit has provided drawings on expansion for the High School grades.
- E. Looking at a refinancing the building and the second building to get a lower interest rate.

6. **Community Comments - None**

7. **New Business**

A. *Director Term Renewals [vote]*

- i. Motioned to Approve by Ms. Pate
- ii. Seconded by Mr. Tucker
- iii. Vote: Unanimously Approved

B. *Election of Members [vote]*

- i. Motioned to Approve by Ms. Pate
- ii. Seconded by Mr. Tucker
- iii. Vote: Unanimously Approved

C. *2021-2022 Performance Salary Schedule and Supplemental List [vote]*

- i. Motioned to approve by Mr. Tucker
- ii. Seconded by Ms. Pate
- iii. Vote: Unanimously Approved

D. *2021-2022 Mental Health Assistance Allocation Plan [vote]*

- i. Motioned to Approve by Mr. Tucker
- ii. Seconded by Ms. Pate
- iii. Vote: Unanimously Approved

E. *Principal Evaluation [vote]*

- i. Motioned to Approve by Mr. Tucker

- ii. Seconded by Ms. Pate
- iii. Vote: Unanimously Approved

8. Policy Updates

A. 3400 Graduation and Promotional Requirements [vote]

- i. Motioned to Approve by Mr. Tucker
- ii. Seconded by Ms. Pate
- iii. Vote: Unanimously Approved

9. 2021-2022 Board Meeting Schedule [vote]

- A. Motioned to Approve by Ms. Pate
- B. Seconded by Mr. Tucker
- C. Vote: Unanimously Approved

10. Good of the Order

11. Announcements

12. Board Comments

13. Adjournment

- A. Adjourned at 10:57am